**AMATYC EXECUTIVE BOARD MEETING**

**MOTION FORM**

**Meeting: □ SPO □ SBM □ FBM □ Email □ SCC □ Other**

**Year**:

**To: AMATYC Executive Board**

**Board member/CC/ED:**

**AMATYC member:**

**Subject:**

**Date Submitted:**

***Maker fills out sections 1, 2, 3, 4, 5, 6 & 7***

|  |
| --- |
| **1. Motion (who, what, when):** **That**  |
| **2. Rationale (why):**  |
| **3. Strategic Priority supported by this motion:**  |
| **4. Budget Implications:**  |
| **5. Assessment Plan:**  |
| **6. Web Site Impact:**  |
| **7. Policy and Procedures Manual Change? YES \_\_ NO \_\_** If yes, please indicate the specific section(s) of the PPM:  |

Action taken by Executive Board:

\_\_\_\_\_ Approved \_\_\_\_\_Postponed until \_\_\_\_\_\_\_\_\_ \_\_\_\_\_ Withdrawn

\_\_\_\_\_ Disapproved \_\_\_\_\_ Returned for further study \_\_\_\_\_ Other

*PPM Change Details: Table 1*

**Track Changes Version:** (Please use MS Word Track Changes)

**Clean / Updated Version:**