

## AMATYC Executive Board Meeting Dates 2022 –2023

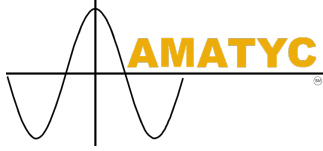
### Meeting dates and times for 2022.

<b>SPO January 7-9, 2022 Memphis, TN</b>	The Strategic Planning and Orientation (SPO) meeting is scheduled for January 7-9, 2022 in Memphis, TN. You should plan to arrive in Memphis on Thursday, January 6th and depart after 2 pm on Sunday, January 9th, 2022. A joint meeting (via Zoom) with the ANet Chairs will (hopefully) be on Saturday, January 8th
<b>SBM March 25-26, April 8-9, 2022 Virtual</b>	The Spring Board Meeting (SBM) will be <b>virtual</b> for 2022 and held on Friday, March 25th, Saturday, March 26th, Friday, April 8th, and Saturday, April 9th. We will meet from 8 am PDT/11 am EDT to 2 pm PDT/5 pm EDT. Board committees such as Membership, Finance, and Personnel will meet separately via Zoom.
<b>FBM and Annual Conference November 13-20, 2022 Toronto, ON Canada</b>	The Fall 2022 conference will be held in Toronto, ON, November 17-20, 2022. The Fall Board Meeting (FBM) will be held prior to the conference on November 13-16. We will meet all day on Sunday, Monday, Tuesday, and Wednesday. We may meet virtually immediately following the Delegate Assembly on <b>December 3rd</b> . You should plan to arrive on Saturday, November 12 <sup>th</sup> (anytime) and to depart after 2:00 pm on Sunday, November 20 <sup>th</sup> .
<b>Monthly Meetings Virtual*</b>	In the months where the Board is not meeting for SPO, SBM, or FBM, the Board will meet once for one to two hours for AMATYC business. All start times are 1 pm PT/4 pm ET. The dates we will meet are Feb. 17, May 19, June 9, July 7, Aug. 25, Sep. 22, Oct. 20.

### Meeting dates and times for 2023.

<b>SBM March 31, April 1 April 14-15, 2023 Virtual</b>	The Spring Board Meeting (SBM) will be <b>virtual</b> for 2023 and held on Friday, March 31st, Saturday, April 1st, Friday, April 14th, and Saturday, April 15th. We will meet from 8 am PDT/11 am EDT to 2 pm PDT/5 pm EDT. Board committees such as Membership, Finance, and Personnel will meet separately via Zoom.
<b>FBM and Annual Conference November 5-12, 2023 Omaha, NE</b>	The Fall 2023 conference will be held in Omaha, NE on November 9-12, 2023. The Fall Board Meeting (FBM) will be held prior to the conference on November 5-8. We will meet all day on Sunday, Monday, Tuesday, and Wednesday. We may meet immediately following the Delegate Assembly. You should plan to arrive on Saturday, November 4th (anytime) and to depart after 2:00 pm on Sunday, November 12 <sup>th</sup> .
<b>Monthly Meetings Virtual*</b>	In the months where the Board is not meeting for SBM, or FBM, the Board will meet once for one to two hours for AMATYC business. All times are 1 pm PT/4 pm ET. The dates we will meet are Jan. 26, Feb. 23, May 25, June 22, July 27, Aug. 24, Sep. 21, Oct. 19.

**\*A meeting will not be held in December. If there is no AMATYC business to be considered in a particular month, that meeting will be canceled. Other virtual meetings may be called as needed.**



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### Additional Travel Information:

**Hotel:** There is no need to reserve a hotel room for these meetings. For the SPO, the AMATYC staff will schedule the rooms. The Conference Coordinator will schedule rooms at the conference venue for the FBM and annual conference. For these meetings, you will receive a single room (usually 1 king or 2 doubles).

**Registration:** By AMATYC policy, all AMATYC Executive Board members must pay the conference registration fee. You are responsible for registering for the conference. Since late registration fees apply to all members, please register before the early registration period ends.

**Flights:** You are responsible for reserving your own flight to the Board meetings. Please see the AMATYC travel policies in the PPM for more details concerning AMATYC travel.

**Per Diem:** Per diem for FBM and the Annual Conference is not reimbursed by AMATYC. For SPO and travel to AMATYC affiliate meetings per diem is reimbursed, subject to budget limitations. Transportation costs to and from all in-person board meetings is reimbursed by AMATYC. You should be aware of the policy for AMATYC travel which is in the AMATYC Policy and Procedures Manual (PPM 6.9). You can download the current version of the PPM at <http://internal.matyc.org/>.

### Additional Details:

Dress is business casual for the board meeting and the conference. AMATYC attire is acceptable. Casual dress is acceptable in evenings.

Request an AMATYC Gmail account for AMATYC business. We will be using AMATYC Google Drive for AMATYC Business.

The Board often eats dinners together at in-person meetings. Of course, joining the Board for dinner is optional.

Wear your nametag for the board meetings and the conference.

Board members are expected to tip for services provided by housekeeping staff, porters, etc. Board members are reimbursed for tipping.

If you have any questions, please don't hesitate to ask.