**AMATYC Executive Board Report**

**Coordinator/Director Position**

***SBM – due February 15 FBM – due September 15***

\*These are the dates the Executive Board Liaison must submit the reports.

**Coordinator/Director Position:**

**Name of Coordinator/Director:**

**Email:**

**Term number (1, 2 or 3): Year of term (1 or 2 or 3):**

**Executive Board Liaison:**

**1. Summarize the duties, goals, and objectives of this position**

**2. Discuss recent activities**

**3. Discuss future plans**

A. What activities are planned for the future?

B. Are there any recommendations for possible Executive Board action?

C. Are there any budget implications? What is the projected budget for the plans detailed above, if applicable?

**4. Self-Assessment and/or Reflections** (*concerns, future issues, highlights, etc.*)