**AMATYC**

**Committee Chair – Post Conference Report**

***Due December 15th***

Report will be submitted to the AMATYC President, the Committee Liaison and the Treasurer.

**Name of the Committee:**

**Name of the Chair:**

**Email:**

**Executive Board Liaison:**

1. **Committee activities held during the conference. Include a brief description of the event, the date/time, and the approximate number of attendees.**

a.

b.

c.

**2. Did your committee present a position statement at a Forum?**

a. Name of the position statement:

b. Summarize the results of the Forum:

**3. Agenda for the Committee meeting held at the AMATYC Annual Conference.**

**4. Attach the minutes from the Committee meeting held at the AMATYC Annual**

 **Conference. Be sure to include a list of the names and states of the attendees at the**

 **meeting. Regional and At-large representatives should be denoted with an \*.**

**5. Attach the agenda for the Subcommittee meetings held at the AMATYC Annual Conference (if applicable).**

**6. Minutes from the Subcommittee meetings held at the AMATYC Annual Conference (if applicable). Be sure to include a list of the names and states of the attendees at the meeting.**