



American Mathematical Association of Two-Year Colleges

September 30, 2013

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Harper College

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Terra Community College

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College of Southern Maryland

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Clackamas Community College

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Los Angeles Pierce College

**INTERIM EXECUTIVE
DIRECTOR**

Cheryl Cleaves
Southwest Tennessee
Community College (Emerita)

Dear AMATYC Delegate,

It is time to begin thinking and preparing for the 2013 AMATYC Delegate Assembly in Anaheim. The 2013 Delegate Assembly will be held on Saturday, November 2 from 4:00-6:00pm in Platinum 5 at the Anaheim Marriott in Anaheim, California. Attached, please find the 2013 Delegate Assembly Agenda and other materials for your careful review prior to our meeting.

Please plan to arrive early to the meeting on November 2, check in with your regional vice president, and be seated by 3:45pm. You will sit by region in the marked areas near the front of the room. Your colleagues who are not delegates are welcome to attend the meeting and are asked to sit in the back of the room.

Ballots: You must have a delegate ballot to vote. Ballots will be distributed by your regional vice president at your regional meeting on Friday. Please be sure to pick up your ballots and bring the ballots along with this attached packet of information to the Delegate Assembly on Saturday. According to the bylaws, alternate delegates may be named by the regional vice president as the delegate replacing an affiliate or state/province delegate at the Delegate Assembly by notifying the AMATYC Secretary in writing and providing appropriate credentials in writing no later than 6pm of the day prior to the start of the Delegate Assembly.

This year, the main item of business is the revision of the AMATYC Bylaws. On Thursday, November 1, we will have a forum to gather final input from members before the revisions are brought to the Assembly for your action. You are encouraged to attend the forum to hear what members have to say regarding the proposed revisions. There are also two additional forums scheduled for Thursday evening which deal with proposed position statements that are scheduled to be voted on at the 2014 Delegate Assembly in Nashville, Tennessee.

Motions: If you wish to submit a motion for consideration during the Delegate Assembly business meeting, please use the attached motion form. Please submit the motion to me in advance of the conference and Delegate Assembly meeting by email at jimroznowski@amatyc.org.

Items for Discussion: As in previous years, the Delegate Assembly Agenda includes open discussion at the end of the meeting. To the extent that time permits, this is an opportunity for delegates to express comments about issues related to AMATYC's mission.

Thank you very much for your service to AMATYC in this very important role. I am looking forward to seeing you in Anaheim.

Respectfully,

Jim Roznowski, President

/attachments

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**AMATYC DELEGATE ASSEMBLY
MOTION FORM**

TO: 2013 AMATYC DELEGATE ASSEMBLY
FROM:
SUBJ:
DATE SUBMITTED:

1. MOTION:

2. RATIONALE:

Action taken by Delegate Assembly

_____ Approved	_____ Postponed until _____	_____ Withdrawn
_____ Disapproved	_____ Returned for further study	_____ Other

COMMENTS:



2013 DELEGATE ASSEMBLY

AGENDA

THE AMERICAN MATHEMATICAL ASSOCIATION OF TWO-YEAR COLLEGES

Anaheim, CA

Anaheim Marriott, Platinum 5

Saturday, November 2, 2013

4:00 pm – 6:00 pm

- I. Call to Order – 4:00 p.m.
- II. Welcome and Introductions
Parliamentarian and Timekeeper
2012-2013 Executive Board Members
- III. Announcement of Quorum Mary Beth Orrange
- IV. Motion to Approve the Rules of Conduct
- V. Motion to Approve the Agenda
- VI. Motion to Approve the Minutes Review Committee
- VII. Minutes Review Committee Report for the 2012 Delegate AssemblyStefan Baratto
- VIII. Reports
 - A. PresidentJim Roznowski
 - B. Treasurer Margie Hobbs
 - C. AMATYC Foundation Rob Farinelli
 - D. Strategic Planning Nancy Sattler
 - E. 2019 Conference Site Selection Nancy Sattler
 - F. Report on AMATYC Project ACCCESSLaura Watkins
- IX. New Business
Motion to Amend the AMATYC Bylaws Rob Farinelli
- X. Items for Discussion – Open Microphone
Delegates are invited to bring forward for discussion or comments issues that are related to AMATYC's mission and goals. Consideration of any appropriate topic is encouraged.
- XI. Announcements
2014-2015 Executive Board Members
- XII. Adjournment

AMATYC Mission Statement

The American Mathematical Association of Two-Year Colleges (AMATYC) mission is to promote and increase awareness of the role of two-year colleges in mathematics education, and to:

- Ensure the preparation of mathematically and technologically literate citizens who are capable of making informed decisions, who have skills needed by business and industry, and who will continue to grow in their quantitative literacy;
- Lead the development and implementation of curricular, pedagogical, technological, and assessment standards for two-year college mathematics education;
- Offer multiple opportunities for the preparation and continuing professional development of a competent and diverse mathematics faculty skilled in a variety of teaching modalities addressing different learning styles;
- Provide a forum that facilitates professional networking, communication, policy determination, and action among individuals, affiliates, and other professional organizations; and
- Communicate the perspectives of two-year college mathematics education to public, business, and professional sectors.

Adopted by the Board on April 12, 2010.

AMATYC's Vision: Opening Doors Through Mathematics

AMATYC's Core Values

(Alphabetical Order)

Approved May 2006

Core Values represent core priorities, traits, or qualities in the organization's culture that are considered worthwhile. They are timeless and unchanging.

Core Value:	Operational Definition:
Academic Excellence	Presenting a quality educational experience in mathematics that is responsive to the needs of all students while recognizing student achievement in mathematics as an essential life goal.
Access	Acknowledging the right of all students to experience learning mathematics in ways that maximize their individual potential.
Collegiality	Providing opportunities for networking and encouraging mutual respect for other mathematics professionals for the betterment of the mathematics teaching profession.
Innovation	Creating, developing, implementing, and redefining successful instructional strategies, curricula in mathematics, and classroom practices based on the research of how students best learn mathematics and how faculty best teach mathematics.
Integrity	Safeguarding the qualities of honesty, sincerity, trustworthiness, global consciousness, and a code of sound moral professional principles.
Professional Development	Building expertise and exhibiting leadership in the teaching and learning of mathematics, enhancing personal growth, and improving teaching methods and effectiveness as a personally initiated life-long responsibility.
Teaching Excellence	Designing and implementing a dynamic mathematics curriculum, promoting the use of innovative and effective teaching strategies, assessing student learning outcomes in mathematics with appropriate methods, and creating a successful learning environment for all students.



2012-2017 AMATYC Strategic Plan (Adopted SBM 2011)

Opening Doors Through Mathematics

Priority I – Provide professional development opportunities to all two-year college faculty.

- A. Enhance the traditional opportunities for professional development.
- B. Develop opportunities for professional development that utilize emerging technologies.
- C. Provide professional development focused on mentoring of faculty especially faculty new to teaching in two-year colleges.
- D. Advocate for the importance of and provide opportunities for professional development for adjunct faculty.

Priority II – Promote research on student learning in two-year colleges.

- A. Promote research focused on student learning, acknowledging the impact that technology and data driven decisions have on education.
- B. Provide training to faculty interested in conducting classroom research.
- C. Pursue grants and other means of financial support for classroom research in teaching and student learning.
- D. Advocate for the continued improvement of textbooks and other instructional resources based on the lessons learned from classroom research.
- E. Advocate for faculty, departments, and colleges to institute innovative practices informed by research.
- F. Disseminate resources and best practices on teaching and learning to facilitate faculty development.

Priority III – Promote the review and improvement of two-year college mathematics curricula.

- A. Support and promote the development and assessment of high quality mathematics education for all students.
- B. Maintain a leading role in structuring a strong developmental mathematics experience for all students.
- C. Promote the consensus on the essential mathematics that students need in order to succeed in their chosen academic or career fields.
- D. Increase participation in Science, Technology, Engineering, and Mathematics (STEM) courses and programs through contacts with industry.
- E. Support the appropriate use of emerging technologies to promote an understanding of mathematics and its applications.
- F. Support continuous improvement of online/distance learning and continuous improvement of online delivered courses.

Priority IV – Build and promote communities of educators in lower division collegiate mathematics across departments and institutions.

- A. Strengthen and expand the relationship between AMATYC and its affiliate organizations.
- B. Encourage membership among individuals interested or involved in mathematics instruction in the first two years of college.
- C. Expand opportunities for networking (locally, nationally, and internationally) of those interested in the first two years of collegiate mathematics to share ideas and provide support.
- D. Expand the relationship among instructors at two-year colleges and other faculty Pre-K–20.

Priority V – Communicate the vision, core values, mission, and goals of AMATYC and promote awareness of the organization.

- A. Maintain and promote the visibility of AMATYC at the national level as the primary voice for mathematics education during the first two years of college.
- B. Promote an understanding of the mission of two-year colleges and their mathematics programs.
- C. Be a strong voice for two-year college mathematics education.
- D. Develop and maintain relevant standards for two-year college mathematics education.
- E. Expand relationships with other organizations interested in the goals and objectives of AMATYC and interested in promoting quality mathematics education.
- F. Encourage the involvement of two-year college educators in state and national, Pre-K–20 initiatives.
- G. Work to increase state and national funding for two-year college mathematics education.

**BYLAWS
OF THE
AMERICAN MATHEMATICAL
ASSOCIATION OF TWO-YEAR COLLEGES (AMATYC)
RATIFIED JULY 2010**

ARTICLE I NAME

The name of the association shall be the American Mathematical Association of Two-Year Colleges, Incorporated (AMATYC).

ARTICLE II OBJECTIVES

Section 1 The American Mathematical Association of Two-Year Colleges, Incorporated is a non-profit, educational association.

Section 2 The objectives of AMATYC are the following:

- A. Encourage the development of effective mathematics programs
- B. Provide a national forum for the exchange of ideas
- C. Develop and/or improve the mathematics education and mathematics related experiences of students in two-year colleges
- D. Coordinate activities of affiliated organizations on the national level
- E. Promote the professional welfare and development of its members.

ARTICLE III MEMBERSHIP

Section 1 Membership Categories

Membership in AMATYC shall be restricted to the following:

- A. Regular membership – Available to any full or part-time teacher of mathematics or other person interested in two-year college mathematics education. A regular member must complete the proper forms and pay the established dues. A regular member may purchase a lifetime membership by completing the appropriate forms and paying the established rates. The Immediate Past President shall be awarded a lifetime membership upon completion of that person's term as Immediate Past President.
- B. Student membership – Available to any full- or part-time student of mathematics or related discipline. A student member must not also be a full- or part-time teacher, must be endorsed by a regular member, and must complete the proper forms and pay the established dues.
- C. Adjunct membership – Available to any teacher of mathematics who is not employed full-time in any post-secondary educational institution. An adjunct member must complete the proper forms and pay the established dues.
- D. Retired membership – Available to any retired teacher of mathematics or other retired person who is not employed full- or part-time in any educational institution. A retired member must complete the proper forms and pay the established dues.
- E. Institutional membership – Available to any college, university, learning center, publisher, manufacturer, or similar entity that supports the purposes of the association. A representative of an institutional member must complete the proper forms and pay the established dues.
- F. Affiliate membership – Available to any regional organization with purposes similar to those of AMATYC.

Section 2 Membership Privileges

- A. A regular member has the right to vote, hold elected office, be appointed to leadership positions, nominate candidates for office, serve on committees, and be appointed as a delegate in the Delegate Assembly.
- B. A lifetime member is entitled to all the privileges of a regular member.
- C. Adjunct, retired, and student members have the right to nominate candidates for office and serve on committees, but do not have the right to vote, hold elected office, be appointed to leadership positions, or be appointed as a delegate in the Delegate Assembly.

- D. Individuals who are eligible for adjunct or retired membership may choose to complete the proper forms and pay the established dues to become a regular member to obtain all the privileges of a regular member.
- E. The representative of an institutional member has the right to nominate candidates for office, but does not have the right to vote, hold elected office, be appointed to leadership positions, serve on committees, or be appointed as a delegate in the Delegate Assembly, unless that individual is also a regular member of the association.

Section 3 Membership Year

The membership year shall consist of four quarters. The beginning date for each quarter shall be: March 1, June 1, September 1, and December 1.

Section 4 Dues

- A. Annual membership dues are paid by all members, except lifetime members.
- B. Annual regular AMATYC membership dues are set every two years by applying the Consumer Price Index - Urban Consumers CPI-U for the last two years to the current dues and rounding up to the nearest whole dollar. This adjusted rate is set at the Fall Board Meeting in odd-numbered years, with the change taking place on July 1 of the following even-numbered year.
- C. In the event that there is a need for a change other than the calculated rate, as determined in Article III.4.B., the new rate must be brought to the Delegate Assembly for approval.

ARTICLE IV AFFILIATED ORGANIZATIONS

Section 1 Any organization interested in affiliating with AMATYC must recognize AMATYC as a prime national organization concerned with the first two years of college mathematics instruction. This is done by voting for affiliation with AMATYC. Applications for affiliation must be approved by the AMATYC Board.

Section 2 An affiliated organization has the following responsibilities:

- A. The membership lists of the organization shall be forwarded to the appropriate AMATYC regional vice president by June 30 in even-numbered years.
- B. Membership in AMATYC should be encouraged for all the affiliate's members.
- C. Each affiliate organization will appoint AMATYC members to serve as affiliate delegates to the Delegate Assembly as discussed in Article VII.

ARTICLE V OFFICERS

Section 1 The officers of AMATYC shall be the national officers, a President, President-elect, Immediate Past President, Treasurer, and Secretary, and the regional officers, a Northeast Regional Vice-president, Mid-Atlantic Regional Vice-president, Southeast Regional Vice-president, Midwest Regional Vice-president, Central Regional Vice-president, Southwest Regional Vice-president, Northwest Regional Vice-president, and West Regional Vice-president.

Section 2 Only regular members are eligible to hold elected office.

Section 3 Terms of Office

- A. The term of office for all officers, except for the Treasurer, is two years; beginning on January 1 in even-numbered years and ending on December 31 in the next odd-numbered year. The term limit for all officers, except for the President-Elect, President, Immediate Past-President, and Treasurer, is three full successive elected terms in the same office.
- B. The term limit for the President-Elect, President, and Past-President is one full elected term in the same office. The President-Elect automatically succeeds the President at the end of the President's term or when the President leaves office permanently.
- C. The term of the office for the Treasurer is four years, beginning on January 1 in even-numbered years and ending on December 31 in the second subsequent odd-numbered year. The term limit for the Treasurer is two full successive elected terms in that office.

Section 4 Duties of officers

All officers shall promote and coordinate the activities of the association, perform all duties according to policy, and perform all other duties that regularly pertain to the office. Specific duties of each office are as follows:

A. President:

1. Prepare the agenda for all association, Delegate Assembly, and Executive Board meetings.
2. Preside at all general meetings of the association, the Delegate Assembly, and the Executive Board.
3. Act as ex-officio member of all committees except the Nominating Committee.
4. Nominate the chairperson of all committees, except the Nominating Committee and Strategic Planning Committee, for approval by the Executive Board.
5. Appoint an acting chairperson of a committee when a vacancy occurs.
6. Appoint Special Appointees to perform duties as designated with approval of the Executive Board.
7. Initiate Executive Board vote on unanticipated expenditures and assist the Treasurer with the annual budget.
8. Meet with the Executive Directors and/or Presidents of other organizations who share similar concerns and interests to discuss items of mutual benefit and to establish a working relationship with them.

B. President-Elect

1. Act as president in the absence of the President.
2. Serve as the chairperson of the Strategic Planning Committee.
3. Maintain a policy and procedures manual.

C. Immediate Past President

1. Chair the Nominating Committee.
2. Chair the Foundation.
3. Administer the election procedures according to policy.

D. Secretary

1. Keep an accurate, permanent record of the proceedings of meetings of the association, Delegate Assembly, and Executive Board.
2. Maintain updated lists of delegates and affiliate presidents.
3. Furnish agendas and minutes of all meetings to the appropriate people.

E. Treasurer

1. Ensure that all financial records, funds, receipts, and disbursements of the association are accurately maintained.
2. Present a written financial report at each regular business meeting and each Executive Board meeting.
3. Certify the size of the membership by region and category.
4. Prepare an annual organizational budget and present it to the Executive Board for approval at the fall meeting.
5. Obtain approval of the Executive Board or designee for expenditures that exceed budget items.
6. The outgoing Treasurer will complete the financial responsibilities pertaining to the conference at the end of the term of office.

F. Regional Vice-presidents

1. Serve as the liaison between AMATYC and its affiliated organizations.
2. Appoint state/province delegates per Article VII.
3. Serve as a member of the membership committee. One Regional Vice President shall serve as chair.

Section 5 Elections

Officers shall be elected by regular members according to policy.

Section 6 Vacancies

In the event that an officer other than the president or Treasurer leaves office before the expiration of the regular term, the president, with the approval of the Executive Board, shall appoint a replacement for the remainder of the term. A vacancy in the office of President-elect shall be filled by a special election following procedures established by the Executive Board. In the event that the Treasurer leaves office before the expiration of the regular term, the President, with the approval of the Executive Board, shall appoint a replacement until the next regularly scheduled election, regardless of whether this election falls on the four-year cycle for election of a Treasurer. The newly elected Treasurer would serve a full four-year term and this four-year term will form the basis for future Treasurer terms and elections.

ARTICLE VI EXECUTIVE BOARD

Section 1 The officers shall serve as the Executive Board and are responsible for conducting the affairs of the association.

Section 2 Duties of the Executive Board

- A. Approve the chairperson of each committee, except the Nominating Committee and Strategic Planning Committee.
- B. Recommend dues changes to the Delegate Assembly per Article III.4.
- C. Recommend bylaw changes to the Delegate Assembly.
- D. Select conference cities and dates.
- E. Approve any expenditures not covered by the budget.
- F. Approve the annual budget.
- G. Appoint special committees as needed to carry out the purposes of the association.
- H. Appoint special appointees to perform duties as designated.
- I. Authorize a designated officer or officers, agent or agents of AMATYC, in addition to the officers so authorized by these bylaws, to implement and oversee, on behalf of AMATYC, a project, program or activity conducted jointly by AMATYC and one or more outside entities, to be called a partnership. This partnership is approved by the AMATYC Executive Board. Such authority must be in writing and be confined to specific instances as outlined in a partnership agreement which is approved by the Executive Board and signed by AMATYC and the partnership entity.
- J. Perform all other duties according to policy.
- K. Perform all other duties that are necessary for the functioning of the association.

Section 3 A majority of the members of the Executive Board shall constitute a quorum to enact the business of AMATYC. This majority must include at least two of the national officers.

Section 4 Regular meetings of the Executive Board may be called by the President or seven members of the Executive Board. Written or electronic notification of all regular meetings must be given to all Board members at least 30 days prior to the start of the meeting.

Section 5 Action between Regular Meetings

- A. In circumstances as determined by the President or seven members of the Executive Board, business may be conducted between regular meetings of the Executive Board by means of mail, fax, email or conference calls. The same quorum that applies to regular meetings is required at these meetings to conduct the business of AMATYC.
- B. All actions resulting from a mail, fax, email or conference call vote shall be documented and filed with the Executive Board minutes.
- C. Written or electronic notification of all proposed actions presented between regular meetings must be given to all Board members at least 72 hours before the start of the Board meeting.

ARTICLE VII DELEGATE ASSEMBLY

Section 1 The association shall have an annual business meeting (Delegate Assembly) in conjunction with its annual conference. Notice of the Delegate Assembly meeting shall be publicized in writing at least one month in advance.

Section 2 The Delegate Assembly shall be composed of delegates who are regular members of AMATYC as follows:

A. State/Province Delegates

1. There should be at least two state/province delegates from each state and province, appointed for a term of two years by the appropriate regional vice president. Terms of state/province delegates shall commence on April 1, or date of appointment, whichever is later, and terminate on March 31, in odd numbered years.
2. States and provinces with more than 50 two-year colleges, as defined in Article VII.2.H., are permitted one additional state/province delegate for each 25 two-year colleges or fraction thereof above 50.
3. An alternate delegate from the same state/province may be appointed to serve as delegate in place of a state/province delegate who is unable to attend the Delegate Assembly.

B. Each affiliate president, who is also a regular AMATYC member, in office at the time of the Delegate Assembly is a delegate to the Delegate Assembly to represent their affiliate organization.

C. Affiliate Delegates

1. Each affiliate organization may appoint one additional affiliate delegate for each 50 affiliate organization members or fraction thereof who are also AMATYC members, as defined in Article VII.2.I. Term of appointment will be determined by the affiliate.
2. An alternate delegate from the same affiliate may be appointed to serve as delegate in place of an affiliate delegate who is unable to attend the Delegate Assembly.

D. Each Executive Board officer is a delegate.

E. Each AMATYC past president is a delegate.

F. Each AMATYC academic committee chair is a delegate.

G. Additional delegates to represent other countries and regions may be appointed by the Executive Board.

H. An official listing of names and numbers of two-year colleges by state and province is prepared jointly by the AMATYC office and each corresponding regional vice president and approved at the fall board meeting in even-numbered years. These numbers are used for two years and take effect after the fall meeting in even-numbered years, and are maintained by the AMATYC office.

I. An official listing of names and numbers of affiliate organization members who are also AMATYC members on June 30 in even-numbered years is prepared jointly by the AMATYC office and each corresponding regional vice president and approved at the fall board meeting in even-numbered years. This listing is used for two years, takes effect after the fall meeting in even-numbered years, and is maintained by the AMATYC office.

J. No delegate at the Delegate Assembly is entitled to more than one vote.

K. Regional Vice-Presidents shall submit a list of affiliate and state/province delegates to the AMATYC Secretary no later than thirty (30) days prior to the start of the Delegate Assembly.

L. Alternate Delegates may be named by the Regional Vice-President as the delegate replacing an affiliate or state/province delegate at the Delegate Assembly, by notifying the AMATYC Secretary in writing and providing appropriate credentials in writing no later than 6 pm of the day prior to the start of the Delegate Assembly.

Section 3 The Delegate Assembly's responsibilities are to:

A. Vote on all dues changes as submitted by the Executive Board, in accordance with Article III.4.C.

B. Vote on bylaw changes submitted to the Delegate Assembly.

C. Present written recommendations to the Executive Board to be considered at the following Executive Board meeting.

D. Approve position statements as presented by the Executive Board.

Section 4 Each state/province delegate shall perform the following duties:

- A. Represent that delegate's state/province at the Delegate Assembly meeting at the annual conference.
- B. Assist the regional vice president in promoting membership and activities for AMATYC in the state/province.
- C. Perform all duties according to policy.

Section 5 Each affiliate delegate shall perform the following duties:

- A. Represent the affiliate organization at the Delegate Assembly meeting at the annual conference.
- B. Keep the regional vice president abreast of the activities and concerns of members from the delegate's affiliate.
- C. Assist the regional vice president in promoting membership and activities for AMATYC at the affiliate meetings.
- D. Perform all duties according to policy.

Section 6 The number of delegates necessary for a quorum in the Delegate Assembly shall be twenty-five (25) percent of all the delegates registered with the AMATYC Secretary at the start of the Delegate Assembly.

ARTICLE VIII COMMITTEES

Section 1 Types of committees

- A. Committees fall into three general categories: Administrative Committees, Academic Committees, and Ad Hoc Committees and Task Forces. Administrative and academic committees are standing committees.
- B. All members of association committees must be AMATYC members. Non-AMATYC members may participate in academic committee work in a nonvoting capacity.

Section 2 Administrative Committees

A. Purpose

Administrative committees handle and support the general functioning of the association.

B. Established administrative committees

The following administrative committees are established by these bylaws.

- 1. Nominating Committee
- 2. Membership Committee
- 3. Strategic Planning Committee
- 4. Finance Committee
- 5. Foundation Board

C. Objectives of the established administrative committees

The general objectives of each of the committees in part B are the following:

- 1. The Nominating Committee shall establish election procedures and, consistent with policy and Executive Board direction, recommend a slate of nominees for Executive Board approval.
- 2. The Membership Committee shall develop and implement strategies to solicit new members and retain existing members.
- 3. The Strategic Planning Committee shall develop and publish the AMATYC Strategic Plan.
- 4. The Finance Committee oversees the budget development and serves in an advisory capacity to the Treasurer and Executive Board.
- 5. The Foundation Board shall raise and disburse funds to support the mission of AMATYC.

D. Other Administrative Committees

Other administrative committees may be created and discharged as needed by the Executive Board to handle and support the general functioning of the association.

Section 3 Academic Committees

A. Purpose

Academic committees support the general professional purposes and mission of the association, as stated in Article II and in the association's mission statement.

B. Establishment of academic committees

Academic committees are established and discharged by the Executive Board. Their designations and specific purposes will change as the needs of the association change. Each academic committee shall have a chair, appointed by the President.

C. Duties of an Academic Committee Chairperson

The chairperson of each academic committee shall perform the following duties:

1. Chair the meetings of the academic committee.
2. Coordinate the activities of the academic committee.
3. Prepare the annual budget of the academic committee and submit it to the Treasurer according to the established schedule.
4. Prepare reports of the academic committee's activities and submit them to the President according to the established schedule.
5. Perform all duties according to policy.
6. Perform all other duties necessary for the academic committee to function.

Section 4 Ad Hoc Committees and Task Forces

A. Establishment

Ad hoc committees and task forces may be approved and formed by the Executive Board and/or Delegate Assembly when deemed necessary by those entities by following the procedures established by policy.

B. Purpose and duration

The purpose of ad hoc committees and task forces shall be determined when they are established. A termination date shall be designated at the time of establishment.

ARTICLE IX POSITION STATEMENTS

Section 1 Purpose of Position Statements

Position statements represent a declaration by the organization on issues of interest to two-year college mathematics educators, and may be initiated by an academic committee, an affiliate organization, or an individual AMATYC member.

Section 2 Process for Development of Position Statements

The process for development of a position statement must conform to the following guidelines.

- A. A proposal for a position statement must be referred to, or begin with, an appropriate academic committee. That committee chooses to pursue or not to pursue the statement. The committee is responsible for development of a proposed position statement.
- B. A schedule for the process of review of proposed position statements by committees, Executive Board, and Delegate Assembly, shall be established by the Executive Board. This schedule must provide timely notice to all AMATYC members of the proposed statement.
- C. The chairperson of an academic committee shall submit the committee's position statement to the Executive Board for its review and approval.
- D. If approved for Delegate Assembly review by the Executive Board the position statement shall be submitted to the Delegate Assembly for review and approval.
- E. If not approved for Delegate Assembly review by the Executive Board, the Delegate Assembly may approve review by a vote of 2/3 of the delegates at the Delegate Assembly, provided that timely notice was provided to all AMATYC members.
- F. If approved by the Delegate Assembly the proposal becomes an AMATYC position statement.

ARTICLE X REMOVAL FROM OFFICE

- Section 1 Executive Board members may be removed from office by a 3/4 vote of the Executive Board, with or without cause, if deemed to be in the best interest of the association.
- Section 2 Persons appointed to positions within the association may be removed from that position by a 2/3 vote of the entity that appointed them.
- Section 3 The vote of the Executive Board for removal from an appointed or elected position is an authorization for the President to take the steps necessary for that removal.

ARTICLE XI AMATYC REGIONS

- Section 1 The AMATYC organizational membership shall be divided into the regions as follows:

Region 1 – Northeast:

Connecticut, Maine, Massachusetts, New Hampshire, New York, Rhode Island, Vermont; New Brunswick, Newfoundland, Nova Scotia, Ontario, Prince Edward Island, Quebec

Region 2 – Mid-Atlantic:

Delaware, District of Columbia, Maryland, New Jersey, Pennsylvania, Virginia, West Virginia

Region 3 – Southeast:

Alabama, Florida, Georgia, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Puerto Rico, Virgin Islands and other Caribbean Islands

Region 4 – Midwest:

Illinois, Indiana, Kentucky, Michigan, Ohio, Wisconsin

Region 5 – Central:

Arkansas, Colorado, Iowa, Kansas, Minnesota, Missouri, Nebraska, North Dakota, South Dakota, Utah, Wyoming; Manitoba, Saskatchewan

Region 6 – Southwest:

Arizona, New Mexico, Oklahoma, Texas; Mexico

Region 7 – Northwest:

Alaska, Idaho, Montana, Oregon, Washington; Alberta, British Columbia, Northwest Territories, Nunavut, Yukon Territory, other International Locations

Region 8 – West:

California, Hawaii, Nevada, Pacific Islands

- Section 2 A member's region is determined by the location of the individual's primary professional contributions related to AMATYC's objectives (Article II).

ARTICLE XII PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern AMATYC in all cases in which they are applicable and in which they are not inconsistent with these bylaws.

ARTICLE XIII AMENDMENT

These bylaws may be amended by the delegates at the Annual Delegate Assembly by a two-thirds (2/3) vote of those delegates voting, provided that written or electronic notification of the proposed text changes and the clear purpose of the amendment has been sent to all delegates at least thirty (30) days prior to the Delegate Assembly. Proposed amendments to these bylaws may be presented to the Executive Board by any member, and shall be processed by the Executive Board, for approval by the Delegate Assembly.

ARTICLE XIV DISSOLUTION

In the event of dissolution, the assets and property of the corporation remaining after payment of expenses and the satisfaction of all liabilities shall be distributed as determined by the

Executive Board or as may be determined by a court of competent jurisdiction upon application of the Executive Board, for the non-profit purposes of the corporation and/or to such charitable, literary, and educational organizations as shall qualify under Section 501c3 of the Internal Revenue Code of 1954, as amended. Any of such assets not so distributed shall be disposed of for such purposes as directed by a Justice of the Supreme Court of the State of New York or such other court having jurisdiction over the corporation.

Duties of AMATYC Delegates

Responsibilities of the Delegate Assembly

1. To vote on all dues changes as submitted by the Executive Board.
2. To vote on constitution changes approved by the Executive Board prior to submission for membership ratification.
3. To present written recommendations to the Executive Board to be considered at the following Executive Board meeting.
4. To approve position statements as presented by the Executive Board. Policy-making procedure has been formalized. Each committee chair submits statements (position statements, etc.) to the AMATYC Editing Director. Following its approval, the statement can be submitted to the Executive Board for its review. An open hearing is then held at an AMATYC conference. The statement is then brought before the Delegate Assembly. If the Delegate Assembly approves, the statement will then become AMATYC policy. The Delegate Assembly has the option of overriding a Board decision if 2/3 of the AMATYC delegates present approve bringing it to the Delegate Assembly for vote. Documents submitted must have the word "draft" written on every page until approval is granted.

Duties of state/province delegates

1. Attend Delegate Assembly (no reimbursement).
2. Appoint campus representatives for the colleges assigned to him/her by the Regional Vice President.
3. Actively solicit membership in AMATYC, especially membership of campus representatives.
4. Assist the Regional Vice President in updating the list of potential AMATYC members from his/her state/province.
5. Assist the Regional Vice President in updating the directory of two-year colleges in his/her state/province.
6. Furnish the Regional Vice President with a calendar of activities and concerns of members from the state/province for possible inclusion in the regional page of the *AMATYC News*.
7. Encourage articles for the *MathAMATYC Educator* and other AMATYC publications.

Duties of campus representatives

1. Assist the state/province delegate in promoting the activities of the association at his/her campus.
2. Forward a list of possible candidates for AMATYC membership to the assigned state/province delegate.
3. Assist the assigned state/province delegate and/or the Regional Vice President in updating the directory of two-year colleges in the state/province.
4. Keep the Regional Vice President aware of the changing curriculum patterns at his/her college by sending news related items to the assigned delegate.
5. Furnish the Regional Vice President items of interest from his/her school for the *AMATYC News* according to schedule.
6. Encourage colleagues to submit articles to the *MathAMATYC Educator*.
7. Solicit AMATYC institutional membership at home institution.



American Mathematical Association of Two-Year Colleges

Rules of Conduct for AMATYC Delegate Assembly

Debate

Three microphones are set up for participant use. On the left and right sides of the room are pro and con microphones, respectively. In the middle is the “process” microphone. The middle microphone is used to make an original motion, to call for the question, to clarify, or to rise to a point of order. If the maker of the original motion wishes to speak to the motion, he/she may do so after the motion is stated by the chair. In the interest of time, the maker of the motion only may speak to the motion from the center microphone. All other speakers, pro and con, must use the pro and con microphones. All persons who speak must give their name and delegate status before speaking.

Amendments and motions to table are considered “con” and must be made from the con microphone. Debate begins with the maker of the original motion. Debate alternates between pro and con with the maker of the original motion considered pro. When there are no speakers left, debate ends and the vote is taken. No speaker may speak to a motion more than two times. Time limits may be imposed on debate either by the chair or by a vote of the body. An initial limit of five minutes will be used.

Only members of the Delegate Assembly are permitted to sit at the front of the room.

Delegates must have delegate passes in order to vote.

Other Times (no motion on the floor)

The rules above are in effect any time a motion is on the floor. If no motion is under consideration, speakers may use any of the three microphones.

Open Discussion

Open discussion by delegates at the end of the Delegate Assembly is encouraged. At this time, delegates may present appropriate topics for consideration.

Topics presented must be clearly related to the purposes of AMATYC. The president shall interrupt and rule a speaker out of order if remarks do not lie within these guidelines.

A two-minute limit per delegate is observed. After hearing the topic and rationale, the president may open discussion on the topic, move to the next topic, or assign the topic to an appropriate committee for further discussion.

Delegate Assembly Minutes Approval Procedure

1. At each Delegate Assembly, a Minutes Review Committee of five voting members shall be recommended by the President and approved by motion of the Delegate Assembly. The committee chair shall be a continuing Regional Vice President, or if none, another continuing officer other than the President and the other members shall include a state delegate, an affiliate delegate, and affiliate president and an AMATYC Past-President. The committee will meet briefly at the close of the Delegate Assembly.
2. The AMATYC Secretary shall supply a draft copy of the minutes to the committee within 14 days after the Delegate Assembly. The chair should have an electronic document version for editing.
3. The committee chair shall receive suggestions from the committee, collate and synthesize the suggestions and forward suggestions to the Secretary. The chair should use a review process that ensures that a majority of the committee members are satisfied with the proposed changes.
4. The committee chair will conduct an email ballot to approve the minutes. A majority of the committee must approve the minutes. These approved minutes will be sent to the AMATYC Secretary within 60 days of the Delegate Assembly.
5. A copy of the approved minutes will be included in the delegate packet.
6. At the following Delegate Assembly the committee chair will report that the minutes were reviewed, corrected, and approved by the Minutes Review Committee.

At each Delegate Assembly, a motion of the Delegate Assembly shall appoint a Minutes Review Committee of five voting members.

Qualifications	Name	Affiliation
Regional Vice President (Chair)	Kathryn Kozak	Southwest VP
State Delegate		
Affiliate Delegate		
Affiliate President		
AMATYC Past President	Wanda Garner	AMATYC Past President

**AMATYC DELEGATE ASSEMBLY
MOTION FORM**

TO: 2013 AMATYC DELEGATE ASSEMBLY
FROM: Jim Roznowski, AMATYC President
SUBJ: DA Minutes Approval Committee
DATE SUBMITTED: September 30, 2013

1. MOTION:

That the membership of the Minutes Review Committee for the 2013 AMATYC Delegate Assembly be approved as listed in the attachment.

2. RATIONALE:

The Delegates Assembly Minutes Approval Procedure as listed in the AMATYC Policy and Procedures Manual, section 4.2.3 states:

At each Delegate Assembly, a Minutes Review Committee of five voting members shall be recommended by the President and approved by motion of the Delegate Assembly. The committee chair shall be a continuing Regional Vice President, or if none, another continuing officer other than the President and the other members shall include a state delegate, an affiliate delegate, and affiliate president and an AMATYC Past-President. The committee will meet briefly at the close of the Delegate Assembly.

Action taken by Delegate Assembly

_____ Approved _____ Postponed until _____ _____ Withdrawn
_____ Disapproved _____ Returned for further study _____ Other

COMMENTS:

American Mathematical Association of Two-Year Colleges
DELEGATE ASSEMBLY MINUTES
November 10, 2012
4-6 pm
Jacksonville, FL

I. Call to Order

President Jim Roznowski called the meeting to order at 4:08 PM.

II. Welcome and Introductions

President Roznowski welcomed the delegates and announced that Tim Wynn was appointed as Parliamentarian and Timekeeper. President Roznowski also introduced the members of the 2012-2013 Executive Board.

Nancy Sattler - President Elect
Rob Farinelli – Past President
Margie Hobbs – Treasurer
Mary Beth Orrange – Secretary
Jane Tanner – Northeast VP
Chris Allgyer – Mid-Atlantic VP
Annette Cook – Southeast VP
Jim Ham – Midwest VP
Nicole Lang – Central VP
Kate Kozak – Southwest VP
Stefan Baratto – Northwest VP
Bruce Yoshiwara – West VP

III. Announcement of Quorum

Secretary Mary Beth Orrange announced a delegate count of 175 out of 194 and stated that there was a quorum for the meeting. The breakdown of the delegate count is as follows:

There were: 23 from Northeast Region, 20 from Mid-Atlantic Region, 25 from Southeast Region, 28 from Midwest Region, 34 from Central Region, 17 from Southwest Region, 9 from Northwest Region, and 19 from West Region.

Without objection, the Credential report was accepted.

IV. Approval of the Rules of Conduct

Motion to approve the rules of conduct.

Without objection, the rules of conduct were adopted.

V. Approval of the Agenda

Motion to approve the agenda.

Without objection, the Agenda was adopted

VI. Minutes Review Committee

Motion to approve the Minutes Review Committee for the 2012 Delegate Assembly. The committee consists of Stefan Baratto, Northwest Regional Vice President (chair); Judy Ackerman, Past President; Carol Tracy, Kansas State Delegate; Nancy Rivers, NC State Delegate; and Troy Seffrood, Hawaii Affiliate President. Mary Beth Orrange, 2012-2013 AMATYC Board Secretary, is an ex officio member of the committee.

Without objection, the President appointed the Minutes Review Committee.

VII. Minutes Review Committee Report

President Roznowski reported that the minutes from the 2011 Delegate Assembly were reviewed, revised, and approved by the 2011 Delegate Assembly Minutes Review Committee, chaired by Stefan Baratto, Northwest Vice President.

The report was received.

VIII. Reports**A. President's Report: Jim Roznowski**

The membership report was presented; there was a drop in membership in seven out of eight regions. President Roznowski reviewed the responsibilities of AMATYC Delegates with the assembly, as they pertained to membership.

B. Treasurer's Report: Treasurer Margie Hobbs reviewed the 2011 financial reports included in the Delegate Packet. Total income for 2011 was \$689,186.37. The treasurer reported that as of December 31, 2011, the change in net assets was \$63,353.40. Total AMATYC assets are \$2,033,981.28

C. AMATYC Foundation: Rob Farinelli

At the 2012 annual conference, \$19,045 was raised. The Southeast region raised the most for the Foundation and the region with the highest percentage of participating individuals was the Northwest region with 54%. Past President, Rob Farinelli, thanked everyone who contributed

D. Strategic Planning: President-Elect Nancy Sattler provided details for the Strategic Planning report. Individuals who participated in the activities supporting the Strategic Plan were recognized.

E. AMATYC Grant Activity Reports – Quantway/Statway: Jack Rotman

Jack Rotman and Julie Phelps are AMATYC's two liaisons to the Carnegie Foundation's Pathways project. The official work of the AMATYC/Carnegie liaisons has been completed but the initiative continues.

F. Report on AMATYC Project ACCESS: Laura Watkins

The 9th Cohort has 25 fellows. The AMATYC Foundation provides funding to support the program. Application forms will be posted on the AMATYC website for Cohort 10. There was a slight change in format of funding this year: the AMATYC Foundation is responsible for the lodging and the fellow's college is responsible for the remaining expenses, including transportation.

IX. New Business

A. Motion to approve the Position Statement on Proctored Testing

Motion: that the attached AMATYC Position Statement on Proctored Testing be adopted.
(Attachment A)

Made by: Fred Feldon

Motion Carried Unanimously

X. Items for Discussion - Open Microphone

Issues raised included:

- The function and scheduling of the Delegate Assembly: some spoke for moving it to a different time in the conference while others spoke for keeping the format and time the same.
- Ways to keep AMATYC attractive to retirees such as conference sessions focusing on retirement and reduced conference registration.
- The success of Project ACCCESS; thanks to various individuals and groups for supporting ACCCESS.
- Conference dues: A request was made that the Board consider prorating lifetime dues; appreciation was expressed for keeping the conference costs low (a very important matter for self-funded attendees); the Board was asked to consider a registration discount for retired members.
- A delegate from MichMATYC “challenged” the other affiliates to follow their lead and contribute \$100 per ACCESS fellow to the Foundation.

XI. Announcements

The president thanked the Jacksonville local events coordinator, Jerrett Dumouchel, and the local conference team for their hard work on the Jacksonville conference, the parliamentarian, Tim Wynn, for his assistance at the conference, and all delegates to the assembly.

The SW Region announced their annual regional conference in Flagstaff, AZ (June 14-15).

XII. Adjournment

The meeting was adjourned at 4:45 PM.

ATTACHMENT A

**AMATYC Position Paper on Proctored Testing
for courses taught at a distance
Approved by the ITLC February 9, 2012, Edited September, 2012**

1. What is meant by proctored testing?

Proctored testing means that students are supervised by an approved proctor, provide verification of identity, and remain in continuous line of sight of the proctor while taking a test. Frequently the proctor is a testing official or faculty at an accredited college or university, or other sites approved by the instructor. Electronic proctoring is an acceptable alternative to traditional proctoring. Electronic proctoring means that students are supervised by webcam in conjunction with other measures such as a lockdown browser and the ability of the proctor to take over each student's computer.

2. Why require proctored testing?

To ensure the integrity of grades assigned to students taking mathematics classes taught at a distance, all students should be required to take at least two tests in a proctored setting or complete other assessments such as a class project that demonstrates mastery of the course material and verifies student identity. Such controlled assessments give credibility to and respect for the grade students earn in their distance learning courses as well as to the distance learning program itself. Some institutions may not accept mathematics classes taught at a distance as transfer credit without documented proctored tests. When colleges stop allowing credit transfers from other colleges without proctored tests, it is a serious indicator of the need for authentic assessment. It is important that guidelines and position papers such as this one are published, and that two-year colleges create regulations that verify student identity.

3. What are some guidelines for setting up a secure proctored environment?

The institution should have proctoring available for students at a campus site. Students should be informed of the proper procedure for arranging a proctoring situation that is approved by the instructor and the institution.

Any student taking classes at a distance who is unable to come to a campus site for testing has the individual responsibility to find an acceptable proctor and /or acceptable testing site, and cover any associated costs.

Proctor information must be communicated by students to faculty in an established time-frame for approval purposes.

The faculty member will convey testing information to the proctor, such as, what may and may not be used during the test by the student, the test password in the case of an online test, and how to return the test to the instructor.

4. What is the recommended number of proctored tests and how should they be weighted?

When proctored tests are used as an assessment of student learning for classes taught at a distance, the final should be proctored. It is suggested there should be at least two proctored tests including the final and proctored tests should comprise a meaningful portion (50% or more) of the course grade.

From: AMATYC President, Jim Roznowski

To: 2013 AMATYC Delegate Assembly

National Summit on Developmental Mathematics

Prior to the beginning of the 2013 AMATYC Conference in Anaheim, AMATYC and the National Association for Developmental Education (NADE) cohosted a National Summit on Developmental Mathematics. Support was provided by the AMATYC Foundation, NADE, Paul Nolting, and the Carnegie Foundation for the Advancement of Teaching. Presentations were made by representatives from AMATYC, NADE, the National Center for Developmental Education, the Mathematical Association of America, the Carnegie Center, and the Charles A. Dana Center. Registration was limited to 100 attendees plus presenters.

Dues Increase

According to Article 3, Section 4 of the current AMATYC Bylaws

- B. Annual regular AMATYC membership dues are set every two years by applying the Consumer Price Index - Urban Consumers CPI-U for the last two years to the current dues and rounding up to the nearest whole dollar. This adjusted rate is set at the Fall Board Meeting in odd-numbered years, with the change taking place on July 1 of the following even-numbered year.

Based on those calculations, effective July 1, 2014, the dues for a regular AMATYC membership will be \$85. Rates for other types of memberships (Lifetime, Adjunct, Retired, Institutional) are based on the cost of a regular membership and will also increase.

AMATYC Web Site

In 1999 I started in my first position with AMATYC as the third Web Site Coordinator. Since that time we have tried to use the web site to provide members with information about the organization and as a professional development tool. This past year the site has undergone a major transformation. The new content management system integrates the web site and the member database. The change was the result of a lot of work by a lot of people. Jim Ham, Midwest VP, chaired both the review and transition committees; George Hurlburt, AMATYC's current Web Site Coordinator, migrated hundreds of webpages to the new server; and the AMATYC office staff did a great job answering members' questions and adjusting their processes to the new system.

2019 Conference Site Selection

It has been the organization's practice to move the conference around the country (Anaheim, Nashville, New Orleans, Denver, San Diego, and Orlando) to provide members in different regions an opportunity to attend at a lower travel cost.

As part of the site selection process for the 2019 AMATYC conference, the members of the Conference Selection Committee (Nancy Sattler, AMATYC President-Elect and Keven Dockter, AMATYC Conference Coordinator) visited three cities: Kansas City, Louisville, and Milwaukee. All three cities would be very capable of hosting the AMATYC conference. At the time this report is being written, negotiations have not been completed and no contracts have been signed.

Thanks

As my two years as AMATYC President comes to a close, I would like to thank members of the 2012-2013 AMATYC Executive Board and other members of the AMATYC leadership, the AMATYC office staff, my colleagues in MichMATYC and the Midwest Region, and the entire AMATYC membership for your support and encouragement. It has been an interesting and rewarding experience and I encourage all AMATYC members to consider taking a more active role in the organization.

AMATYC
Balance Sheet
December 31, 2012

ASSETS

Current Assets

AMATYC Checking	158,440.77	
Cash in Transit	480.00	
Accounts Receivable	9,750.53	
Interest Receivable	8,327.38	
MorganStanley Investments	1,531,889.98	
AMATYC Foundation MMF	131,741.64	
AMATYC Foundation CDs	<u>73,871.36</u>	
Total Current Assets		1,914,501.66

Other Assets

Prepaid Expense	16,962.82	
Prepaid Insurance	7,565.30	
Computer Equipment	24,587.61	
Office Furniture	899.98	
Accumulated Depreciation	<u>(18,363.28)</u>	
Total Other Assets		<u>31,652.43</u>
Total Assets		<u><u>1,946,154.09</u></u>

LIABILITIES AND NET ASSETS

Liabilities

Prepaid Income	15,237.50	
Accounts Payable	36,731.50	
Total Liabilities		51,969.00

Net Assets

Net Assets	1,760,341.67	
Temporary Restricted Net Asset	204,679.20	
Change In Net Assets	<u>(70,835.78)</u>	
Total Net Assets		<u>1,894,185.09</u>
Total Liabilities & Net Assets		<u><u>1,946,154.09</u></u>

<p style="text-align: center;">AMATYC INCOME STATEMENT AS OF 12/31/2012</p>
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INCOME

DUES

Regular Membership	94,847.50
Adjunct Membership	2,320.00
Retired Membership	1,560.00
Institutional Membership	58,695.00
Associate Membership	50.00
Library	1,840.00
Life Membership	0.00
Total Dues	<u>\$ 159,312.50</u>

INTEREST

Investment Income	25,154.14
Checking	528.19
Total Investment Income	<u>\$ 25,682.33</u>

OTHER INCOME

Educator Advertising	2,100.00
Other Advertising Income	6,008.00
Student Math League	3,390.00
Donations/Contributions	10,000.00
Merchandise & Miscellaneous Income	213.07
Grants	(6,601.32)
NSF Indirect Recovery	0.00
Total Other Income	<u>\$ 15,109.75</u>

CONFERENCE INCOME

Registration	299,523.00
Exhibitors	58,730.00
Exhibitor Presentations	5,900.00
Commercial Presentations	20,400.00
Hospitality Donations	3,050.00
Symposia/Workshop	0.00
Conference Program Advertising	2,200.00
In-The-Bag Advertising	1,800.00
Conference Advertising Opportunities	2,250.00
Corporate Partnership	12,800.00
Other Conference Income	2,110.00
Conference Donations	0.00
Total Conference Income	<u>\$ 408,763.00</u>

FOUNDATION INCOME

General Development	\$	7,058.75
Certificates of Deposit Interest/Income	\$	2,610.47
Marketing Promotions	\$	-
Beyond Crossroads	\$	-
AMATYC Project ACCCESS	\$	6,946.00
Developmental Mathematics	\$	219.00
Mini Grants	\$	1,085.00
Research in Mathematics	\$	313.00
Endowment	\$	8,918.25
	\$	<u>27,150.47</u>

TOTAL INCOME \$ 636,018.05

COSTS AND EXPENSES**GENERAL OFFICE EXPENSES**

Clerical & Casual Labor	297.00
Contract Labor	57,927.54
Executive Director Salary	7,000.00
Executive Director Travel	2,794.58
Staff Development	240.00
Reassigned Time	8,800.00
Legal Expenses	0.00
Accounting Expenses	4,245.00
Consulting Fees	0.00
Investment Fee	11,025.94
Postage & Delivery	1,063.10
Telephone	343.86
Transportation	90.47
Office Supplies	4,418.05
Duplication Expense	912.54
Membership Services	259.40
Bank Service Charges	26.91
Miscellaneous Service Charges	134.00
Computer Hardware & Supplies	3,587.18
Depreciation Expense	3,722.09
Licensing Fees	300.00
Other General Office Expense	537.59
OnLine Database	9,996.00
General Liability Insurance	6,905.50
Southwest Tennessee CC Expenses	<u>10,000.00</u>
Total General Office Expense	\$ <u>134,626.75</u>

SPRING OFFICERS' MEETING

Transportation	6,298.81
Lodging	4,943.20
Food	1,696.84
Other SOM	15.00
Total Spring Officers Mtg	\$ 12,953.85

STRATEGIC PLANNING/ORIENTATION

Transportation	13,350.78
Lodging	4,592.40
Food	2,089.51
Other SPOM	7.40
Total Strategic Planning/Orientation	\$ 20,040.09

ANNUAL CONFERENCE**CONFERENCE PLANNING**

Advance Planning Visit	1,847.82
Site Selection Visits	0.00
Telephone	0.00
Program Preparation Expense	3,997.75
Spring Officer Meeting	4,317.96
Supplies	355.95
Exhibit Marketing	1,381.47
Conference Coordinator	1,970.48
Total General & Future Conf. Planning	\$ 13,871.43

CONFERENCE EXPENSES

Speaker Fees/Expense	3,500.00
Conference Space Rental	0.00
Exhibit Space Carpet & Drayage	3,036.26
Shuttle Bus & Workshop/Mini Transportation	0.00
Audio Visual/Computer Rental	59,787.92
Other Rentals	0.00
Computer/Email Access	4,137.00
Internet - Registration	1,089.00
Symposia/Workshops	560.00
Conference Insurance	1,496.64
Registration Equipment & Materials	7,129.16
Stationery, Supplies, Duplication	2,146.91
Postage, Delivery & Shipping	3,622.82
Credit Card Services	12,021.79
Advertising	0.00
Photography	800.00
Conference Release Time	9,000.00
Staff Salaries	109,892.26
Clerical and Casual Labor	510.75

Registration Workers	4,116.57
Security Guards	3,021.00
Prof. Conf. Planning Organization	6,318.01
Transportation	22,693.08
Lodging	17,916.22
Food	12,608.49
Telephone	56.80
Friday Event	29,403.00
Saturday Breakfast	20,872.50
Local Emphasis	2,682.25
Affiliate Presidents Luncheon	1,381.94
Leadership Dinner	1,981.51
Appreciation Reception	440.14
Hospitality	2,818.94
Awards	220.00
Other Annual Conference	3,830.03
Total Conference Event Expenses	<hr/> \$ 349,090.99

CONFERENCE PUBLICATIONS

Advertising/Exhibitor Folder	669.00
Call for Papers & December Flyer	595.00
Miniprograms	8,519.35
Conference Programs	6,455.00
April Flyer	2,393.34
Conference Publications Expense	<hr/> \$ 18,631.69

****TTL Annual Conf Event** **\$ 381,594.11**

PUBLICATIONS

The MathAMATYC Educator	31,123.02
The Newsletter	17,699.54
Other Publications	0.00
**Total Publications	<hr/> \$ 48,822.56

COMMITTEES & INSTITUTES

Division/Department Issues	0.00
Developmental Mathematics	9.47
Teacher Preparations	0.00
Mathematics Intensive/College Mathematics	0.00
Mathematics for AAS Programs	0.00
Innovative Pedagogy Strategies	0.00
Emerging Issues	0.00
RMETYC Committee	0.00
Placement/Assessment	0.00
Web Site Coordinator	418.67
Grants Committee	0.00
Crossroads Coordinators	0.00
Beyond Crossroads	0.00

Student Math League	864.00
Summer Institutes & Workshops	0.00
Nominating Committee	0.00
ME & TE Awards	65.00
Regional Meetings	0.00
Grant Seed Fund	0.00
**Total Committee & Institutes	\$ 1,357.14
LIAISON	
AACC	6,074.05
CAMC	1,837.00
CBMS	2,739.04
CSSP	0.00
Triangle Coalition	600.00
MAA	1,200.00
NCTM	1,589.47
Advertising	0.00
Affiliate Give-aways	4,472.72
Affiliate Services	842.70
Affiliate Liaison	8,201.01
National & Community Relations	1,753.82
Other Liaison	2,478.87
**Total Liaison Expense	\$ 31,788.68
INDIRECT COST - SPECIAL PROJECTS	
Indirect Cost	\$ -
Total Indirect cost	0.00
SPECIAL PROJECTS	
Special Projects Funds	38,789.53
Crossroads Revisited Project	0.00
AMATYC Project ACCCESS	7,851.74
Exxon - Project ACCCESS Grant	0.00
Carnegie Foundation Grant	12,986.99
NSF Grant - MAC ³	0.00
NSF Grant - The Right Stuff	0.00
**Total Special Projects Expenses	\$ 59,628.26
AMATYC FOUNDATION	
General Foundation	\$ 3,349.02
Beyond Crossroads	\$ 130.49
Project ACCCESS	\$ 12,562.88
Total Foundation Expenses	\$ 16,042.39
Grand Total Expenses	\$ 706,853.83
Change in Net Assets	\$ (70,835.78)



2013 Delegate Assembly Report

Personnel Issues: The Foundation has a full membership at this point. The four at-large members are Allen Angel, Rachel Black, Pat McKeague, and Bill Steenken.

Strategic Plan: The Foundation now has a strategic plan thanks to the efforts at the one day meeting held in April. The plan focuses on supporting the activities of AMATYC (especially those that promote professional development and enhance the teaching and learning of mathematics), promoting one time and sustained giving, and developing sustainability.

Anaheim Activities: The Regional Contest will be held again in Jacksonville. In addition, the Foundation is holding focus groups to gather input from the membership.

Investment Subcommittee: The Foundation formed an investment sub-committee at the 2012 AMATYC Conference in Jacksonville. Through the hard work and diligence of this group, the Foundation has developed an investment plan. The Foundation Investments Committee is responsible for the management of the fund, all investment decisions, and selecting an investment advisor

AMATYC 40th Anniversary: Currently, the AMATYC Foundation is working with the 40th Anniversary Task Force on helping to make the 2014 conference a memorable event for members.

Regional Contest Results for Jacksonville (2012)

Total # Registered 1130

Total Participated 422

Total Percentage Participated 37%

		# Participated	#Registered	Percentage
Central	\$ 2,102.00	51	111	46%
Mid-Atlantic	\$ 949.00	42	145	29%
Midwest	\$ 3,579.00	64	183	35%
Northeast	\$ 4,173.00	64	126	51%
Northwest	\$ 1,230.00	27	50	54%
Southeast	\$ 4,265.00	77	308	25%
Southwest	\$ 855.00	47	119	39%
West	\$ 1,731.00	47	88	53%
	\$ 18,884.00		1130	
Unknown	\$ 161.00			
	\$ 19,045.00			

Priority I – Provide professional development opportunities to all two-year college faculty.

Initiative: A. Enhance the traditional opportunities for professional development.

- Southwest Regional Meeting was held in June, 2013.
- Affiliate scholarships are being offered to attend annual AMATYC conference for 2013 in Anaheim and 2014 in Nashville.
- An Ignite Event was held at the Jacksonville AMATYC 2012 conference and another is scheduled for the 2013 annual conference in Anaheim.
- Academic Committees have been given the option of holding virtual meetings throughout the year.
- The AMATYC Statistics Committee held a preconference workshop in Jacksonville in 2012 sponsored by the CAUSE project.
- In November, 2012, the board voted to create AMATYC Board created an Organizational Assessment Committee that would function beginning January 1, 2013. The purpose of the Assessment Committee will be to coordinate the planning and implementation of assessment of AMATYC programs and activities. The Committee will make reports to the AMATYC Board on its findings and the implications for maintaining and improving the quality of AMATYC programs and activities. The Committee will be chaired by the AMATYC President-Elect and will be composed of two additional board members and two members-at-large. The length of appointment will be two years except for the first appointment which will be for one year.
- Traveling workshops are available through AMATYC.

Initiative: B. Develop opportunities for professional development that utilize emerging technologies.

- AMATYC office has purchased 2 licenses for Adobe Connect
- Webinars are being offered on a regular basis using Adobe Connect; AMATYC encourages departments/groups to watch webinars together.
- Communicate to affiliates of recorded sessions.
- Offering Ignite presentation in Anaheim.

Initiative: C. Provide professional development focused on mentoring of faculty especially faculty new to teaching in two-year colleges.

- AMATYC members have been encouraged to invite their colleagues to their offices to jointly attend AMATYC webinars.
- AMATYC has institutionalized support for ACCESS fellows (two night's double occupancy lodging plus registration and membership for each new cohort up to 24)

Initiative: D. Advocate for the importance of and provide opportunities for professional development for adjunct faculty.

- AMATYC offers a \$50 discount on the annual conference registration fee for first-time conference attendees who register for the entire conference during the discount registration period.
- In January, 2013, the board approved a motion that the regional VPs and the Marketing Committee develop a process to communicate directly with adjunct mathematics faculty using AMATYC affiliates and campus reps.

Priority II – Promote research on student learning in two-year colleges.

Initiative: A. Promote research focused on student learning, acknowledging the impact that technology and data driven decisions have on education.

- During the 2012 Fall Board Meeting, a policy on an AMATYC Institutional Review Board was adopted.
- In November 2012, Chris Lat-Kit Yuen was appointed as the AMATYC Research Associate (ARA) for his research project entitled “Mathematics Anxiety Learning Phenomenon: Adult Learner’s Lived Experience and its implications for Developmental Mathematics Instruction.” AMATYC support includes: \$300 award to cover some of the research expenses, Opportunity to present findings at a future AMATYC conference, Opportunity to present findings in an article for the *MathAMATYC Educator*.
- In January, 2013, the board approved a motion to encourage RMETYC to conduct a literature review of the impact of the use of technology on learning and present the results to the AMATYC community. At the SBM 2013, motion changed to have foundation support this research.

Initiative: B. Provide training to faculty interested in conducting classroom research.

- A two-hour research pre-session was offered at the AMATYC Conference in Jacksonville. The purpose of the session was for presenters to report on preliminary research in which they are currently engaged and participate in scholarly discussion of said research. Another research pre-session will be held in Anaheim. Extended to Anaheim.
- A webinar *Lights, Camera, Action Research is available on YouTube*.
- In January, 2013, the board passed a motion that the AMATYC Professional Development Coordinator and AMATYC academic committee chairs, and coordinators and directors of other AMATYC programs (SML, Grants, etc.), will work to increase the number of webinars offered.
- RMETYC met at RUME to conduct committee business of MAA – looking at research projects in the works. Research on CC math – a working group.

Initiative: C. Pursue grants and other means of financial support for classroom research in teaching and student learning.

- The Research in Mathematics Education for Two-Year Colleges (REMETYC) Committee has written a grant submitted to the US Department of Education Institute of Educational Services (IES).

Initiative: D. Advocate for the continued improvement of textbooks and other instructional resources based on the lessons learned from classroom research.

- Board committee to review and work on position statement on undergrad textbooks.

Initiative: E. Advocate or promote for faculty, departments, and colleges to institute innovative practices informed by research.

- No progress to report to date.

Initiative: F. Disseminate resources and best practices on teaching and learning to facilitate faculty development.

- The Position Statement on Proctored Testing written by the Innovative Teaching and Learning Committee was approved by the Delegate Assembly in Jacksonville.
- The Academic Assessment of Mathematics Programs Position Statement was reaffirmed.

Priority III – Promote the review and improvement of two-year college mathematics curricula.

Initiative: A. Support and promote the development and assessment of high quality mathematics education for all students.

- In April 2012, Task Force was been formed to make recommendations on the updating of the AMATYC standards document, *Beyond Crossroads* and will submit a recommendation to the board.
- In April 2012, a Task Force was been formed to make recommendations on the updating of the Guidelines on Academic Preparation of Mathematics Faculty at Two-Year Colleges written in 1992.

Initiative: B. Maintain a leading role in structuring a strong developmental mathematics experience for all students.

- AMATYC has hosted a variety of webinars on developmental mathematics that are available through the AMATYC website.
- AMATYC is hosting a pre-conference National Summit on Developmental Mathematics on October 29 and 30th.

Initiative: C. Promote the consensus on the essential mathematics that students need in order to succeed in their chosen academic or career fields.

- No progress to report to date.

Initiative: D. Increase participation in Science, Technology, Engineering, and Mathematics (STEM) courses and programs through contacts with industry.

- In January 2013, the board approved a motion that a committee be form to begin planning for a themed session, strand on featured speakers, for the 2015 AMATYC Conference in New Orleans during which visiting speakers from business, government, and industry would present.

Initiative: E. Support the appropriate use of emerging technologies to promote an understanding of mathematics and its applications.

- AMATYC has hosted a variety of webinars on the use of technology in the classroom which are available through the AMATYC website.

Initiative: F. Support continuous improvement of online/distance learning and continuous improvement of online delivered courses.

- AMATYC has hosted a variety of webinars on teaching at a distance which are available through the AMATYC website.
- The Innovative Teaching and Learning Committee have created a position statement on proctored testing which was approved by the Delegate Assembly in Jacksonville.

Priority IV – Build and promote communities of educators in lower division collegiate mathematics across departments and institutions.

Initiative: A. Strengthen and expand the relationship between AMATYC and its affiliate organizations.

- In April 2012, a Google group was created for affiliate presidents as a means of electronic communication between the affiliate presidents, the AMATYC vice presidents, and the president-elect.
- In July, 2013, using software and the new AMATYC website, a group for affiliate presidents has been formed.

Initiative: B. Encourage membership among individuals interested or involved in mathematics instruction in the first two years of college.

- Beginning with the Jacksonville AMATYC conference, the AMATYC Delegate Assembly packet is available electronically on the AMATYC website 30 days before the delegate assembly. (This makes no sense in here, MMC will solve this soon).
- Letter to VPI with position advocating professional development funding.
- Conference or membership.

Initiative: C. Expand opportunities for networking (locally, nationally, and internationally) of those interested in the first two years of collegiate mathematics to share ideas and provide support.

- In April 2012, the board passed a motion to form a joint committee with the American Statistical Association (ASA). The ASA is the world's largest community of statisticians and supports excellence in the development, application, and dissemination of statistical science through meetings, publications, membership services, education, accreditation and advocacy. The purpose of the committee is to improve the quality of statistical education in two-year colleges by planning workshops, conference presentations and other effective forms of professional development for two-year college statistics instructors; promote consistency and transferability between statistics courses offered at two-year and four-year colleges; community with two-year and four-year colleges relative to the statistical preparation of elementary and secondary teachers; communicate with K-12 mathematics educators to address the effect of precollege statistics education on statistics courses taught at two-year colleges; and ensure ongoing communication between AMATYC and the ASA with the objective of identifying changing trends in undergraduate statistics education.
- AMATYC provided support to the grant proposal, *The Industrial Field MASTERS: Mathematics Advancing Science, Technology, Engineering Relationships using Statistics* submitted by: John S. Pazdar, Patricia L. Hirschy, Karen B. Gaines, and Dennis C. Ebersole.
- In 2012, AMATYC held a conference call for the Past Presidents Advisory Council (PPAC) before the annual conference and will continue this practice so that the timeslot for the PPAC at the conference will be used to update past presidents on board actions taken during the Fall Board Meeting.
- A discussion is underway for a "Green" registration rate for the annual conference where members will receive an electronic version of conference documents.
- AMATYC President-elect Sattler will take part in a panel discussion "Collaborations between Two-Year and Four-Year Institutions that Create Pathways to a Math Major" to be held in Baltimore in January 2014 at the Joint Mathematics Meetings

Initiative: D. Expand the relationship among instructors at two-year colleges and other faculty Pre-K-20.

- No progress to report to date. Consider retiring.

Priority V – Communicate the vision, core values, mission, and goals of AMATYC and promote awareness of the organization.

Initiative: A. Maintain and promote the visibility of AMATYC at the national level as the primary voice for mathematics education during the first two years of college.

- AMATYC leadership has attended various national meetings and serves on national boards.
- In April, 2012 a Public Disclosure statement was added to the Policy Manual.
- At the 2012 conference, AMATYC messenger bags were given to each committee chair and were distributed as door prizes at the AMATYC regional meetings.
- In 2012, a conference app was available to conference attendees.
- In April, 2012 the board approved a motion for the AMATYC office to register Top-level AATYC websites and other AMATYC publications at the discretion of the President, with the U.S. Copyright Office.
- AMATYC became a member of the Joint Committee for Women in Mathematics (JCW). Both Nancy Sattler and Jane Tanner will attend the annual JCW in September, 2013.
- The board passed a “Welcoming Environment Policy” modified from the JCW version.
- AMATYC is represented each year at the NCTM conference

Initiative: B. Promote an understanding of the mission of two-year colleges and their mathematics programs.

- AMATYC president attends Mathematical Association of America (MAA) meetings and serves on MAA committee

Initiative: C. Be a strong voice for two-year college mathematics education.

- AMATYC leadership is involved in state and national initiatives.

Initiative: D. Develop and maintain relevant standards for two-year college mathematics education.

- In April 2012, Task Force was formed to make recommendations on the updating of the AMATYC standards document, *Beyond Crossroads* and will submit a recommendation to the board in the spring of 2013.
- In January 2013, the board approved a motion that the regional VPs and the Marketing Committee will develop a process to communicate directly with adjunct mathematics faculty using AMATYC affiliates and campus reps.
- In January 2013, the board approved a motion for the President to direct the Mathematics Intensive Committee and the Mathematics for AAS Programs Committee to develop or revise positions papers regarding the appropriate mathematical outcomes for college level students in a variety of academic programs and career paths.

Initiative: E. Expand relationships with other organizations interested in the goals and objectives of AMATYC and interested in promoting quality mathematics education.

- Joint AMATYC/ASA committee was formed.
- Reciprocal agreements: MAA, NCSM, Presidential Exchanges, NADE.

Initiative: F. Encourage the involvement of two-year college educators in state and national, Pre-K–20 initiatives.

- No progress to report to date.

Initiative: G. Work to increase state and national funding for two-year college mathematics education.

- In the fall of 2012, the AMATYC board voted to provide Level 1 support to the grant proposal, Connecting Mathematics, Physics, and Technology Through the Use of Integrated Digital Content. The grant is being submitted by: Darrell Abney, Terry Pasley, Michael Pemberton, Dana Calland, Martha Muenks, Christopher Sears, and Scott Miller.
- In January 2013, the board voted to provide Level 1 support to the grant proposal, Project ACCCEPT: Advancing Community College Chairpersons: Education, Professionalism, and Training. The grant is being submitted by: John S. Pazdar, Patricia L. Hirschy, Karen B. Gaines, and Dennis C. Ebersole.



Report to the 2013 AMATYC Delegates

AMATYC Project ACCESS (Advancing Community College Careers: Education, Scholarship, and Service) is please to announce to the Delegate Assembly the names of the AMATYC Project ACCESS Fellows for 2013-2014.

Name	College	Name	College
Angela Agocs	Semiole State College	James McCoy	Chattanooga State CC
Abigail Bailey	William Rainey Harper College	Natalie McGathey	Prairie State College
Kylena Cross	Frederick CC	Jose Maria Menendez	Pima CC - Downtown Campus
Adrian Delgado	Dona Ana CC	Camisha Parker	Northern Virginia CC
Ian Falu	Madison College	Kyley Segers	Pima CC - East Campus
David Furney	Onondaga CC	Saliha Sha	Ventura College
Julie Gordon	Prince George's CC	Teresa Stricklin	Casper College
Becky Groseth	Anoka-Ramsey CC	Bonita Tyler	Jefferson CTC
Curtis Dale Hobbs	Columbia State CC	Kendall Wahba	Greenville Technical College
Lorie Hughes	Snow College	Audrey Wood	University of Arkansas CC at Batesville
Elonia Lusha	Macomb CC	Chris Wyniawskyj	College of Lake County
Maureen Maikner	Lehigh Carbon CC	Stephanie Yurasits	Portland CC

This diverse group of 24 faculty are attending the first of their two consecutive AMATYC national meetings here in Anaheim where they are participating in specially-developed workshops, as well as attending regular conference activities. This years' program will include presentations from Tammy Louie, Christy Hediger, Rob Eby and Michael Darrell who are Project ACCESS alumni. Through the many ACCESS activities, these Fellows will gain knowledge of the culture and mission of the two-year college and its students, and acquire familiarity with the scholarship of teaching. They will also be attending local/regional MAA, AMATYC, and/or NCTM conferences over the next year. In an effort to encourage Fellows to get involved in AMATYC we will be requiring Fellows to attend a committee meeting of their choosing. The hope is that they will find a committee that aligns with their interests and desire to get involved.

The returning cohort will be presenting the results of their projects to both the Cohort 9 and Cohort 10 as well as presenting posters for the poster session. Additionally, two members of Cohort 8 (Jak Maier and Meghan McIntyre) will be returning to finish the Project ACCESS fellowship—they were unable to return last year due to circumstances beyond their control.

There are several assistants working with the coordinator to provide a quality experience for the Fellows. They include: Rob Eby (website), Tom Sundquist (listserv), Meredith Watts, Jessica Lickeri and Vanessa Coffelt (projects), Janine Termine (selection), and Wendy O'Hanlon and Jason Edington (networking). Their help is indispensable and greatly appreciated. Every one of these volunteers is an ACCESS Fellow.

Submitted by Project Coordinator: Laura Watkins

**AMATYC Regional Structure
Task Force
Fall Board Meeting, 2013**

Committee members: Pat Averbeck (Northwest), Pauline Chow (Mid-Atlantic), Ray Collings (Southeast), Linda Kodama (West), Kathryn Kozak (Southwest), Nicole Lang (Central), Kathy Mowers (Midwest), and Jane Tanner, Chair (Northeast)

Brief review

The charge for this task force is to review the AMATYC regional structure and make recommendations on possible realignment. We are to gather data first and present two or three proposals for discussion at the Delegate Assembly to be held at the 2013 AMATYC conference in Anaheim.

There is a good representation on the task force - past AMATYC national officers, past and current regional vice presidents, past and current affiliate presidents, as well as those who have held other volunteer roles within the organization.

What has been done

First, the current regional setup found in our bylaws, Article XI, was presented. For your reference:

Section 1 The AMATYC organizational membership shall be divided into the regions as follows:

Region 1 – Northeast:

Connecticut, Maine, Massachusetts, New Hampshire, New York, Rhode Island, Vermont; New Brunswick, Newfoundland, Nova Scotia, Ontario, Prince Edward Island, Quebec

Region 2 – Mid-Atlantic:

Delaware, District of Columbia, Maryland, New Jersey, Pennsylvania, Virginia, West Virginia

Region 3 – Southeast:

Alabama, Florida, Georgia, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Puerto Rico, Virgin Islands and other Caribbean Islands

Region 4 – Midwest:

Illinois, Indiana, Kentucky, Michigan, Ohio, Wisconsin

Region 5 – Central:

Arkansas, Colorado, Iowa, Kansas, Minnesota, Missouri, Nebraska, North Dakota, South Dakota, Utah, Wyoming; Manitoba, Saskatchewan

Region 6 – Southwest:

Arizona, New Mexico, Oklahoma, Texas; Mexico

Region 7 – Northwest:

Alaska, Idaho, Montana, Oregon, Washington; Alberta, British Columbia, Northwest Territories, Nunavut, Yukon Territory, other International Locations

Region 8 – West:

California, Hawaii, Nevada, Pacific Islands

The following things were noted by various members but never voted on to see any minority or majority agreement:

- Affiliate meetings often conflict with each other or AMATYC board meetings.
- During regional meetings at the annual conference, AMATYC members may end up at an incorrect meeting due to misconceptions about where the AMATYC regions are located. Even though this is clearly stated in the conference program, members do not determine their correct region.
- The MAA model has more sections than AMATYC has regions but no equivalent of state affiliates.
- Some affiliates struggle for continuous significant activity.
- Different configurations of the regions were discussed as some regions cover more geographic area than others.
- Some vice presidents have to fly to visit their affiliates.
- Affiliates need to be more related to each other within their region.
- The main problem is the balance among states/provinces/affiliates.
- There is overload in the Central region and few states/provinces/affiliates in the West and Northwest regions. Our policy that a vice president goes to the affiliate meeting at least once in a two-year term is difficult
- The home state of the vice president sometimes makes travel to affiliates difficult.
- Some strong affiliates don't feel the need to work with AMATYC.
- Vice presidents may not get to know affiliates if there are a lot of them in their region.
- Service to the affiliates is important.
- A move of Arkansas makes the Southwest even more spread out (and probably needing a different name), but I have heard that they would like to be in the Southwest region since maybe they and Oklahoma could meet together. I realize that Utah should geographically be in the southwest, but it really isn't easy to get to Utah from anywhere in the southwest. However, it isn't that much farther from Nevada.
- North Carolina has a strong identity with the Southeast
- A possible realignment that (1) has at least one addition or deletion in every region (2) has the most changes in the Central Region (all deletions), and (3) has the potential of a more equitable count of affiliates for each Regional VP is as follows. Again, no vote taken on this but is a representation of meshing changes proposed by various committee members. Changes are highlighted in red and also by parenthetical notes.

Region 1 – Northeast:

Connecticut, Maine, Massachusetts, New Hampshire, New York, Rhode Island, Vermont; New Brunswick, Newfoundland, Nova Scotia, Ontario, Prince Edward Island, Quebec, Pennsylvania (added from Mid-Atlantic)

Region 2 – Mid-Atlantic:

Delaware, District of Columbia, Maryland, New Jersey, Virginia, West Virginia, North Carolina (added from Southeast)

Region 3 – Southeast:

Alabama, Florida, Georgia, Louisiana, Mississippi, South Carolina, Tennessee, Puerto Rico, Virgin Islands and other Caribbean Islands

Region 4 – Midwest:

Illinois, Indiana, Kentucky, Michigan, Ohio, Wisconsin, Iowa (added from Central)

Region 5 – Central:

Colorado, Iowa, Kansas, Minnesota, Missouri, Nebraska, North Dakota, South Dakota, Utah, Manitoba, Saskatchewan

Region 6 – Southwest:

Arizona, New Mexico, Oklahoma, Texas; Mexico, Arkansas (added from Central)

Region 7 – Northwest:

Alaska, Idaho, Montana, Oregon, Washington; Alberta, British Columbia, Northwest Territories, Nunavut, Yukon Territory, other International Locations, Wyoming (added from Central)

Region 8 – West:

California, Hawaii, Nevada, Pacific Islands, Utah (added from Central)

- **The following tables now focus on the resulting affiliate counts both for those in existence and what might develop in the future. This is highlighted due to commitment for Regional VP to visit each affiliate once in their 2-year term.**

If Oct 2013 proposal became reality		Existing Affiliates	Potential New Affiliates
Northeast	Connecticut, New England, New York, Ontario, Pennsylvania	5	3
Mid-Atlantic	Delaware, Maryland, New Jersey, Virginia, West Virginia , North Carolina	6	1
Southeast	Alabama, Florida, Georgia, Louisiana-Mississippi South Carolina, Tennessee	6	2
Midwest	Illinois, Indiana, Kentucky, Michigan, Ohio, Wisconsin, Iowa	7	0
Central	Colorado, Kansas, Minnesota, Missouri, Nebraska, North Dakota	6	2
Southwest	Arizona, New Mexico, Oklahoma, Texas, Arkansas	5	1
Northwest	Alaska, Oregon, Washington, Wyoming	4	6
West	Northern California, Southern California, Hawaii, Nevada, Utah	5	1

Current Arrangements		Affiliate Counts
Northeast	Connecticut, New England, New York, Ontario	4
Mid-Atlantic	Delaware, Maryland, New Jersey, Pennsylvania, Virginia, West Virginia	6
Southeast	Alabama, Florida, Georgia, Louisiana-Mississippi, North Carolina South Carolina, Tennessee	7
Midwest	Illinois, Indiana, Kentucky, Michigan, Ohio, Wisconsin	6
Central	Arkansas, Colorado, Iowa, Kansas, Minnesota, Missouri, Nebraska, N Dakota, Utah, Wyoming	10
Southwest	Arizona, New Mexico, Oklahoma, Texas	4
Northwest	Alaska, Oregon, Washington	3
West	Northern California, Southern California, Hawaii, Nevada	4

- Develop a list of questions to ask affiliate presidents and the vps. Such questions could include: (1) If your state is adjacent to another region, how would it be to your advantage to be part of another region? (2) To what extent is your affiliate's meeting successfulness tied to meeting jointly or overlapping with any other meeting? (3) Is it important for an AMATYC representative be present at your affiliate meeting? (4) In any year a regional VP does not attend your affiliate meeting, what other service/resource could AMATYC provide that might be just as helpful?
- Look at both the number of members/region as well as the number of affiliates/region. Look at the average number of members attending AMATYC conferences by region.
- Create a ninth region.
- Each region have an assistant vice president.

Conference activities

There is a forum at the conference on Thursday, October 31st, from 8 to 8:30 p.m. This time period has been provided for us to discuss with the general membership proposed by-laws revisions as it relates to the AMATYC Regional Structure.

In preparation for this forum, the task force has a meeting scheduled on Thursday afternoon from 1 to 1:50 in the San Diego room. The regional luncheons will be held and it is appropriate to discuss possible region realignment at this meeting. As a follow-up to the forum and regional luncheons, the task force will also be meeting on Friday from 3:10 to 4 p.m. in Rancho Las Palmas. The task force members will discuss what happened on Thursday evening and maybe come up with some proposals that can be discussed at the delegate assembly.

**AMATYC DELEGATE ASSEMBLY
MOTION FORM**

TO: 2013 AMATYC DELEGATE ASSEMBLY
FROM: Rob Farinelli, AMATYC Immediate Past President
SUBJ: AMATYC Bylaws Amendments
DATE SUBMITTED: September 30, 2013

1. MOTION:

That the amendments to the AMATYC Bylaws as listed in the attachment be approved. The revised bylaws would take effect January 1, 2014.

2. RATIONALE:

The amendments are the work of a task force composed of: Stefan Baratto, Rob Farinelli (chair), Margie Hobbs, and Jim Roznowski.

The proposed amendments represent a clarification of wording and the resolution of conflicting language. For example: Article V, Section 4, Item A4 states the President nominates the chairperson of all committees for Executive Board approval; but Article VIII, Section 3, Item B states the President appoints the chairs of all academic committees.

Action taken by Delegate Assembly

_____ Approved	_____ Postponed until _____	_____ Withdrawn
_____ Disapproved	_____ Returned for further study	_____ Other

COMMENTS:

**BYLAWS
OF THE
AMERICAN MATHEMATICAL
ASSOCIATION OF TWO-YEAR COLLEGES (AMATYC)
(Proposed draft, September 2013)**

ARTICLE I NAME

The name of the association shall be the American Mathematical Association of Two-Year Colleges, Incorporated (AMATYC).

ARTICLE II OBJECTIVES

Section 1 The American Mathematical Association of Two-Year Colleges, Incorporated is a non-profit, educational association.

Section 2 The objectives of AMATYC are the following:

- A. Encourage the development of effective mathematics programs
- B. Provide a national forum for the exchange of ideas
- C. Develop and/or improve the mathematics education and mathematics related experiences of students in two-year colleges
- D. Coordinate activities of affiliated organizations on the national level
- E. Promote the professional welfare and development of its members.

ARTICLE III MEMBERSHIP

Section 1 Membership Categories

Membership in AMATYC shall be restricted to the following:

- A. Regular membership – Available to any full or part-time teacher of mathematics or other person interested in two-year college mathematics education. A regular member must ~~have completed~~ the proper forms and ~~pay-paid~~ the established dues. A regular member may purchase a lifetime membership by completing the appropriate forms and paying the established rates. ~~The Immediate Past President shall be awarded a lifetime membership upon completion of that person's term as Immediate Past President. Persons who hold a lifetime membership are classified as regular members.~~
- B. Student membership – Available to any full- or part-time student of mathematics or related discipline. A student member must not also be a full- or part-time teacher, must be endorsed by a regular member, and must complete the proper forms and pay the established dues.
- C. Adjunct membership – Available to any teacher of mathematics who is not employed full-time in any post-secondary educational institution. An adjunct member must complete the proper forms and pay the established dues.
- D. Retired membership – Available to any retired teacher of mathematics or other retired person who is not employed full- or part-time in any educational institution. A retired member must complete the proper forms and pay the established dues.
- E. Institutional membership – Available to any college, university, learning center, publisher, manufacturer, or similar entity that supports the purposes of the association. A representative of an institutional member must complete the proper forms and pay the established dues.

~~F. Affiliate membership – Available to any regional organization with purposes similar to those of AMATYC.~~

Section 2 Membership Privileges

- A. A regular member has the right to vote, hold elected office, be appointed to leadership positions, nominate candidates for office, serve on committees, and be appointed as a delegate in the Delegate Assembly.

~~B. A lifetime member is entitled to all the privileges of a regular member.~~

- ~~C.~~ B. Adjunct, retired, and student members have the right to nominate candidates for office and serve on committees, but do not have the right to vote, hold elected office, be appointed to leadership positions, or be appointed as a delegate in the Delegate Assembly.

~~DC.~~ Individuals who are eligible for adjunct~~-or~~, retired, or student membership may choose to complete the proper forms and pay the established dues to become a regular member to obtain all the privileges of a regular member.

~~ED.~~ The representative of an institutional member has the right to nominate candidates for office, but does not have the right to vote, hold elected office, be appointed to leadership positions, serve on committees, or be appointed as a delegate in the Delegate Assembly, unless that individual is also a regular member of the association.

Section 3 Membership Year

The membership year shall consist of ~~four quarters~~twelve months. The beginning date for each quarter-month ~~shall be the first day of the calendar month shall be: March 1, June 1, September 1, and December 1.~~

Section 4 Dues

- A. Annual membership dues are paid by all members, except lifetime members.
- B. Annual regular AMATYC membership dues are set every two years by applying the Consumer Price Index - Urban Consumers CPI-U for the ~~last two~~ consecutive years that begin with an even-numbered year to the current dues and rounding up to the nearest whole dollar. This adjusted rate is set at the ~~Fall-Spring~~ Board Meeting in odd-numbered years, with the change taking place on July 1 of the following even-numbered year.
- C. In the event that there is a need for a change other than the calculated rate, as determined in Article III.4.B., the new rate must be brought to the Delegate Assembly in the fall of the odd-numbered year for approval.

ARTICLE IV AFFILIATED ORGANIZATIONS

Section 1 Any organization interested in affiliating with AMATYC must recognize AMATYC as ~~a prime the~~ leading national organization concerned with the first two years of college mathematics instruction. This is done by voting for affiliation with AMATYC. Applications for affiliation must be approved by the AMATYC Executive Board.

Section 2 An affiliated organization has the following responsibilities:

- A. The membership lists of the organization shall be forwarded to the appropriate AMATYC regional vice president by June 30 in even-numbered years.
- B. Membership in AMATYC should be encouraged for all the affiliate's members.
- C. Each affiliate organization will appoint AMATYC members to serve as affiliate delegates to the Delegate Assembly as discussed in Article VII.

ARTICLE V OFFICERS

Section 1 The officers of AMATYC shall be ~~called the Executive Board and shall be~~ the national officers, a President, President-elect, Immediate Past President, Treasurer, and Secretary, and the regional officers, a Northeast Regional Vice-president, Mid-Atlantic Regional Vice-president, Southeast Regional Vice-president, Midwest Regional Vice-president, Central Regional Vice-president, Southwest Regional Vice-president, Northwest Regional Vice-president, and West Regional Vice-president.

Section 2 Only regular members are eligible to hold elected office.

Section 3 Terms of Office

- A. The term of office for all officers, except for the Treasurer, is two years; beginning on January 1 in even-numbered years and ending on December 31 in the next odd-numbered year. The term limit for all officers, except for the President-Elect, President, Immediate Past-President, and Treasurer, is three full successive elected terms in the same office.
- B. The term limit for the sequence positions of President-Elect, President, and Immediate Past-President is one consecutive full elected term in the same sequence of offices. The President-Elect automatically succeeds the President at the end of the President's term or when the President leaves office permanently~~-, whichever comes first.~~ (Persons may be elected to the sequence of offices more than once provided there is at least a two-year period between serving in the sequence of positions.)

- C. The term of the office for the Treasurer is four years, beginning on January 1 in even-numbered years and ending on December 31 in the second subsequent odd-numbered year. The term limit for the Treasurer is two full successive elected terms in that office.

D. The AMATYC Executive Board may waive the term limits for any position in extenuating circumstances with a $\frac{3}{4}$ majority vote.

Section 4 Duties of officers

All officers shall promote and coordinate the activities of the association, perform all duties according to policy, and perform all other duties that regularly pertain to the office. Specific duties of each office are as follows:

A. President:

1. Prepare the agenda for all association, Delegate Assembly, and Executive Board meetings.
2. Preside at all general meetings of the association, the Delegate Assembly, and the Executive Board.
3. Act as ex-officio member of all committees except the Nominating Committee.
4. Nominate the chairperson of all committees, except the Nominating Committee, ~~and Strategic Planning Committee~~, ad hoc committees and task forces for approval by the Executive Board.
5. Appoint an acting chairperson of a committee when a vacancy occurs.
6. Appoint Special Appointees to perform duties as designated with approval of the Executive Board.
- ~~7. Initiate Executive Board vote on unanticipated expenditures and assist the Treasurer with the annual budget.~~
- ~~8~~7. Meet with the Executive Directors and/or Presidents of other organizations who share similar concerns and interests to discuss items of mutual benefit and to establish a working relationship with them.

B. President-Elect

1. Act as president in the absence of the President.
2. Serve as the chairperson of the Strategic Planning Committee.
3. Maintain a policy and procedures manual in conjunction with the Secretary and the AMATYC Office.

C. Immediate Past President

1. Chair the Nominating Committee.
- ~~2. Chair the Foundation.~~
- ~~3~~2. Administer the election of officers procedures according to policy.

D. Secretary

1. Keep an accurate, permanent record of the proceedings of meetings of the association, Delegate Assembly, and Executive Board.
2. Maintain updated lists of delegates and affiliate presidents.
3. Furnish agendas and minutes of all meetings to the appropriate people and ensure that the official minutes of the organization are securely archived.

E. Treasurer

1. Ensure that all financial records, funds, receipts, and disbursements of the association are accurately maintained.
2. Present a written financial report at each regular business meeting and each Executive Board meeting.
3. Certify the size of the membership by region and category.
4. Prepare an annual organizational budget and present it to the Executive Board for approval at the fall meeting.
5. Obtain approval of the Executive Board or designee for expenditures that exceed budget items.
6. The outgoing Treasurer will complete the financial responsibilities pertaining to the conference at the end of the term of office.

F. Regional Vice-presidents

1. Serve as the liaison between AMATYC and its affiliated organizations.
2. Appoint state/province delegates per Article VII.

3. Serve as a member of the membership committee. One Regional Vice President shall serve as chair.

4. Recruit and retain members within their regions.

Section 5 Elections

Officers shall be elected by regular members according to policy.

Section 6 Vacancies

In the event that an officer other than the ~~president~~ President or Treasurer leaves office before the expiration of the regular term, the ~~president~~ President, with the approval of the Executive Board, shall appoint a replacement for the remainder of the term. A vacancy in the office of President-elect shall be filled by a special election following procedures established by the Executive Board. In the event that the Treasurer leaves office before the expiration of the regular term, the President, with the approval of the Executive Board, shall appoint a replacement until the next regularly scheduled election, regardless of whether this election falls on the four-year cycle for election of a Treasurer. The newly elected Treasurer would serve a full four-year term and this four-year term will form the basis for future Treasurer terms and elections.

ARTICLE VI EXECUTIVE BOARD

Section 1 The officers shall serve as the Executive Board and are responsible for conducting the affairs of the association.

Section 2 Duties of the Executive Board

A. Approve the chairperson of each committee, except the Nominating Committee and Strategic Planning Committee.

B. Recommend dues changes to the Delegate Assembly per Article III.4.

C. Recommend bylaw changes to the Delegate Assembly.

D. Select ~~conference~~ cities and dates for the annual conference.

E. Approve any expenditures not covered by the budget.

F. Approve the annual budget.

G. Appoint special committees as needed to carry out the purposes of the association.

H. ~~Appoint~~ Make special ~~appointees~~ appointments for persons to perform duties as designated.

I. Authorize a designated officer or officers, agent or agents of AMATYC, in addition to the officers so authorized by these bylaws, to implement and oversee, on behalf of AMATYC, a project, program or activity conducted jointly by AMATYC and one or more outside entities, to be called a partnership. This partnership is approved by the AMATYC Executive Board. Such authority must be in writing and be confined to specific instances as outlined in a partnership agreement which is approved by the Executive Board and signed by AMATYC and the partnership entity.

J. Perform all other assigned duties according to policy.

K. Perform all other duties that are necessary for the functioning of the association.

Section 3 A simple majority of the members of the Executive Board shall constitute a quorum to enact the business of AMATYC. This simple majority must include at least two of the national officers.

Section 4 Regular meetings of the Executive Board may be called by the President or seven members of the Executive Board two of which must be national officers. Written or electronic notification of all regular and special meetings (including meetings conducted by conference call or electronic conferencing) must be given to all Board members at least 30 days prior to the start of the meeting. Announcements of board meetings must be published on the AMATYC website at least two weeks prior to the beginning of the meeting.

Section 5 Action between Regular Meetings

A. In circumstances as determined by the President or seven members of the Executive Board, at least two of which are national officers, business may be conducted between regular meetings of the Executive Board by means of mail, fax, email or conference calls. The same quorum that applies to regular meetings is required at these meetings to conduct the business of AMATYC.

- 191 B. All actions resulting from a mail, fax, email or conference call vote shall be documented, distributed and
192 filed-archived with the Executive Board minutes of the face-to-face meeting that takes place immediately
193 following actions.
- 194 C. Written or electronic notification of all proposed actions presented between regular meetings must be given
195 to all Board members at least 72 hours before the start of the Board meeting.

196 ARTICLE VII DELEGATE ASSEMBLY

197 Section 1 The association shall have an annual business meeting (Delegate Assembly) in conjunction with its
198 annual conference. Notice of the Delegate Assembly meeting shall be publicized in writing at least one
199 month in advance.

200 Section 2 The Delegate Assembly shall be composed of delegates who are regular members of AMATYC as
201 follows:

202 A. State/Province Delegates

- 203 1. There should be at least two state/province delegates from each state and province, appointed for a
204 term of two years by the appropriate regional vice president. Terms of state/province delegates shall
205 commence on April 1, or date of appointment, whichever is later, and terminate on March 31, in odd
206 numbered years.
- 207 2. States and provinces with more than 50 two-year colleges, as defined in Article VII.2.H., are
208 permitted one additional state/province delegate for each 25 two-year colleges or fraction thereof
209 above 50.
- 210 3. An alternate delegate from the same state/province may be appointed to serve as delegate in place of a
211 state/province delegate who is unable to attend the Delegate Assembly.

212 B. Each affiliate president, who is also a regular AMATYC member, in office at the time of the Delegate
213 Assembly is a delegate to the Delegate Assembly to represent their affiliate organization.

214 C. Affiliate Delegates

- 215 1. Each affiliate organization may appoint one additional affiliate delegate for each 50 affiliate
216 organization members or fraction thereof who are also AMATYC members, as defined in Article
217 VII.2.I. Term of appointment will be determined by the affiliate.
- 218 2. An alternate delegate from the same affiliate may be appointed to serve as delegate in place of an
219 affiliate delegate who is unable to attend the Delegate Assembly.

220 D. Each Executive Board officer is a delegate.

221 E. Each AMATYC past president is a delegate.

222 F. Each AMATYC academic committee chair is a delegate.

223 G. Additional delegates to represent other countries and regions may be appointed by the Executive Board.

224 H. An official listing of names and numbers of two-year colleges by state and province is prepared jointly by
225 the AMATYC office and each corresponding regional vice president and approved at the fall board meeting
226 in even-numbered years. These numbers are used for two years and take effect after the fall meeting in
227 even-numbered years, and are maintained by the AMATYC office.

228 I. An official listing of names and numbers of affiliate organization members who are also AMATYC
229 members on June 30 in even-numbered years is prepared jointly by the AMATYC office and each
230 corresponding regional vice president and approved at the fall board meeting in even-numbered years. This
231 listing is used for two years, takes effect after the fall meeting in even-numbered years, and is maintained
232 by the AMATYC office.

233 J. No delegate at the Delegate Assembly is entitled to more than one vote.

234 K. Regional Vice-Presidents shall submit a list of affiliate and state/province delegates to the AMATYC
235 Secretary no later than thirty (30) days prior to the start of the Delegate Assembly.

236 L. Alternate Delegates may be named by the Regional Vice-President as the delegate replacing an affiliate or
237 state/province delegate at the Delegate Assembly, by notifying the AMATYC Secretary in writing and
238 providing appropriate credentials in writing no later than 6 pm of the day prior to the start of the Delegate
239 Assembly.

Section 3 The Delegate Assembly's responsibilities are to:

- A. Vote on all dues changes as submitted by the Executive Board, in accordance with Article III.4.C.
- B. Vote on bylaw changes submitted to the Delegate Assembly.
- C. Present written recommendations to the Executive Board to be considered at the following Executive Board meeting.
- D. Approve position statements as presented by the Executive Board.

Section 4 Each state/province delegate shall perform the following duties:

- A. Represent that delegate's state/province at the Delegate Assembly meeting at the annual conference.
- B. Assist the regional vice president in promoting membership and activities for AMATYC in the state/province.
- C. Perform all duties according to policy.

Section 5 Each affiliate delegate shall perform the following duties:

- A. Represent the affiliate organization at the Delegate Assembly meeting at the annual conference.
- B. Keep the regional vice president abreast of the activities and concerns of members from the delegate's affiliate.
- C. Assist the regional vice president in promoting membership and activities for AMATYC at the affiliate meetings.
- D. Perform all duties according to policy.

Section 6 The number of delegates necessary for a quorum in the Delegate Assembly shall be twenty-five (25) percent of all the delegates registered with the AMATYC Secretary at the start of the Delegate Assembly.

ARTICLE VIII COMMITTEES

Section 1 Types of committees

- A. Committees fall into three general categories: Administrative Committees, Academic Committees, and Ad Hoc Committees ~~and Task Forces~~. Administrative and academic committees are standing committees.
- B. All members of association committees must be AMATYC members. Non-AMATYC members may participate in academic committee work in a nonvoting capacity.

Section 2 Administrative Committees

- A. Purpose
Administrative committees ~~handle and~~ support the general functioning of the association.

- B. Established administrative committees

The following administrative committees are established by these bylaws.

1. Nominating Committee
2. Membership Committee
3. Strategic Planning Committee
4. Finance Committee
5. Foundation Board

- C. Objectives of the established administrative committees

The general objectives of each of the committees in part B are the following:

1. The Nominating Committee shall establish election procedures and, consistent with policy and Executive Board direction, recommend a slate of nominees for Executive Board approval.
2. The Membership Committee shall develop and implement strategies to solicit new members and retain existing members.
3. The Strategic Planning Committee shall develop and publish the AMATYC Strategic Plan.
4. The Finance Committee oversees the budget development and serves in an advisory capacity to the Treasurer and Executive Board.
5. The Foundation Board shall raise and disburse funds to support the mission of AMATYC.

D. Other Administrative Committees

Other administrative committees may be created and discharged as needed by the Executive Board to ~~handle and~~ support the general functioning of the association.

Section 3 Academic Committees

A. Purpose

Academic committees support the general professional purposes and mission of the association, as stated in Article II and in the association's mission statement.

B. Establishment of academic committees

Academic committees are established and discharged by the Executive Board. Their designations and specific purposes will change as the needs of the association change. Each academic committee shall have a chair, appointed by the ~~President~~ Executive Board.

C. Duties of an Academic Committee Chairperson

The chairperson of each academic committee shall perform the following duties:

1. Chair the meetings of the academic committee.
2. Coordinate the activities of the academic committee.
3. Prepare the annual budget of the academic committee and submit it to the Treasurer according to the established schedule.
4. Prepare reports of the academic committee's activities and submit them to the President according to the established schedule.
5. Perform all duties according to policy.
6. Perform all other duties necessary for the academic committee to function and accomplish its goals.

Section 4 Ad Hoc Committees and Task Forces

A. Establishment

Ad hoc committees and task forces may be approved and formed by the Executive Board and/or Delegate Assembly when deemed necessary by those entities by following the procedures established by policy.

B. Purpose and duration

The purpose of ad hoc committees and task forces shall be determined when they are established. A termination date shall be designated at the time of establishment.

ARTICLE IX POSITION STATEMENTS

Section 1 Purpose of Position Statements

Position statements represent a declaration by the organization on issues of interest to two-year college mathematics educators, and may be initiated by an academic committee, an affiliate organization, or an individual AMATYC member.

Section 2 Process for Development of Position Statements

The process for development of a position statement must conform to the following guidelines.

- A. A proposal for a position statement must be referred to, or begin with, an appropriate academic committee. That committee chooses to pursue or not to pursue the statement. The committee is responsible for development of a proposed position statement.
- B. A schedule for the process of review of proposed position statements by committees, Executive Board, and Delegate Assembly, shall be established by the Executive Board. This schedule must provide timely notice to all AMATYC members of the proposed statement.
- C. The chairperson of an academic committee shall submit the committee's position statement to the Executive Board for its review and approval.
- D. If ~~approved for the Executive Board~~ approves a proposed position statement to be reviewed by the Delegate Assembly, ~~review by the Executive Board~~ the proposed position statement shall be submitted to the Delegate Assembly for review and approval.
- E. ~~If not approved for Delegate Assembly review by the Executive Board~~ In the absence of Executive Board approval, the Delegate Assembly may ~~approve vote to~~ review a proposed position statement by a vote of

2/3 of the delegates at the Delegate Assembly, provided that timely notice was provided to all AMATYC members.

F. If approved by the Delegate Assembly the proposal becomes an AMATYC position statement.

ARTICLE X REMOVAL FROM OFFICE

Section 1 Executive Board members may be removed from office by a 3/4 vote of the Executive Board, with or without cause, if the action is deemed to be in the best interest of the association.

Section 2 Persons appointed to positions within the association may be removed from ~~that those~~ positions by a 2/3 vote of the entity that appointed them.

Section 3 The affirmative vote of the Executive Board for removal of a member from an appointed or elected position is an authorization for the President to take the steps necessary for that removal.

ARTICLE XI AMATYC REGIONS

Section 1 The AMATYC organizational membership shall be divided into the regions as follows:

Region 1 – Northeast:

Connecticut, Maine, Massachusetts, New Hampshire, New York, Rhode Island, Vermont; New Brunswick, Newfoundland, Nova Scotia, Ontario, Prince Edward Island, Quebec

Region 2 – Mid-Atlantic:

Delaware, District of Columbia, Maryland, New Jersey, Pennsylvania, Virginia, West Virginia

Region 3 – Southeast:

Alabama, Florida, Georgia, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Puerto Rico, Virgin Islands and other Caribbean Islands

Region 4 – Midwest:

Illinois, Indiana, Kentucky, Michigan, Ohio, Wisconsin

Region 5 – Central:

Arkansas, Colorado, Iowa, Kansas, Minnesota, Missouri, Nebraska, North Dakota, South Dakota, Utah, Wyoming; Manitoba, Saskatchewan

Region 6 – Southwest:

Arizona, New Mexico, Oklahoma, Texas; Mexico

Region 7 – Northwest:

Alaska, Idaho, Montana, Oregon, Washington; Alberta, British Columbia, Northwest Territories, Nunavut, Yukon Territory, other International Locations

Region 8 – West:

California, Hawaii, Nevada, Pacific Islands

Section 2 A member's region is determined by the location of the individual's primary professional contributions related to AMATYC's objectives (Article II).

ARTICLE XII PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern AMATYC in all cases in which they are applicable and in which they are not inconsistent with these bylaws.

ARTICLE XIII AMENDMENT

These bylaws may be amended by the delegates at the Annual Delegate Assembly by a two-thirds (2/3) vote of those delegates voting, provided that written or electronic notification of the proposed ~~text~~ changes and the clear purpose of the amendment(s) ~~has have~~ been sent to all delegates at least thirty (30) days prior to the Delegate Assembly and a hearing on the proposed changes is convened at the annual conference at least 24 hours prior to the beginning of the Delegate Assembly. Any additional changes resulting from the hearing may be presented as Motions to amend during the Delegate Assembly consideration of the proposed bylaw changes. Proposed amendments to these bylaws may be presented to the Executive Board by any member, and shall be ~~processed-prepared~~ by the Executive Board,

380 | for ~~approval-consideration~~ by the Delegate Assembly. The Executive Board shall prepare all such proposed
381 | amendments for consideration by the Delegate Assembly in a timely manner.

382 | **ARTICLE XIV DISSOLUTION**

383 | In the event of dissolution, the assets and property of the corporation remaining after payment of expenses and the
384 | satisfaction of all liabilities shall be distributed as determined by the Executive Board or as may be determined by a
385 | court of competent jurisdiction upon application of the Executive Board, for the non-profit purposes of the
386 | corporation and/or to such charitable, literary, and educational organizations as shall qualify under Section 501c3 of
387 | the Internal Revenue Code of 1954, as amended. Any of such assets not so distributed shall be disposed of for such
388 | purposes as directed by a Justice of the Supreme Court of the State of New York or such other court having
389 | jurisdiction over the corporation.