



American Mathematical Association of Two-Year Colleges

October 1, 2016

Dear AMATYC Delegate:

It is time to begin thinking and preparing for the 2016 AMATYC Delegate Assembly in Denver. The 2016 Delegate Assembly will be held on Saturday, November 19 from 3:45 to 5:45 p.m. in Plaza Ballroom B..

Attached please find the 2016 Delegate Assembly Agenda and other materials for your careful review prior to our meeting. Please plan to arrive early to the meeting on November 19, check in with your regional vice president, and be seated by 3:30 pm. You will sit by region in the marked areas near the front of the room. Your colleagues who are not delegates are welcome to attend the meeting and are asked to sit in the back of the room.

I would like to encourage you to attend AMATYC's forums on Thursday night. From 7-7:30 p.m. in Governor's Square 14, there will be an input hearing on the Mathematics for Students in Two-Year Terminal Programs position statement. Also from 7-7:30 in Governor's Square 15, you can provide input into the latest draft of AMATYC's Strategic Plan that will guide us forward from 2018-2023. The final forum from 7:30-8 p.m. in Governor's Square 15 is an update on the Beyond Crossroads Revision project.

Ballots: You must have a delegate ballot to vote. Ballots will be distributed by your regional vice president at your regional meeting on Friday. Please be sure to pick up your ballots and bring the ballots along with this attached packet of information to the Delegate Assembly on Saturday. According to the bylaws, alternate delegates may be named by the regional vice president as the delegate replacing an affiliate or state/province delegate at the Delegate Assembly by notifying the AMATYC Secretary in writing and providing appropriate credentials in writing no later than 6 pm of the day prior to the start of the Delegate Assembly.

Motions: If you wish to submit a motion for consideration during the Delegate Assembly business meeting, please use the attached motion form. Please submit the motion to me in advance of the conference and Delegate Assembly meeting by email at tannerj@sunyocc.edu.

Items for Discussion: As in previous years, the Delegate Assembly Agenda includes open discussion at the end of the meeting. To the extent that time permits, this is an opportunity for delegates to express comments about issues related to AMATYC's mission.

Thank you very much for your service to AMATYC in this very important role. I am looking forward to seeing you in Denver.

Respectfully,

Jane D. Tanner, President

/enclosures

Southwest Tennessee
Community College
5983 Macon Cove
Memphis, TN 38134
Phone: 901.333.5643
Fax: 901.333.5651
amatyc@amatyc.org
www.amatyc.org

**AMATYC DELEGATE ASSEMBLY
MOTION FORM**

TO: 2016 AMATYC DELEGATE ASSEMBLY
FROM:
SUBJ:
DATE SUBMITTED:

1. MOTION:

2. RATIONALE:

Action taken by Delegate Assembly

_____ Approved	_____ Postponed until _____	_____ Withdrawn
_____ Disapproved	_____ Returned for further study	_____ Other

COMMENTS:



2016 DELEGATE ASSEMBLY

AGENDA

THE AMERICAN MATHEMATICAL ASSOCIATION OF TWO-YEAR COLLEGES

Denver, Colorado

Plaza Ballroom B

Saturday, November 19, 2016

3:45 – 5:45 pm

- I. Call to Order – 3:45 p.m.
- II. Welcome and Introductions
Parliamentarian and Timekeeper
2016-2017 Executive Board Members
- III. Announcement of QuorumMichelle Duda
- IV. Motion to Approve the Rules of Conduct
- V. Motion to Approve the Agenda
- VI. Minutes Review Committee Report for the 2015 Delegate AssemblyNicole Lang
- VII. Motion to Approve the Minutes Review Committee
- VIII. Reports
 - A. PresidentJane Tanner
 - B. Treasurer..... David Tannor
 - C. AMATYC FoundationNancy Sattler
 - D. *Beyond Crossroads Revised*.....Nancy Sattler
 - E. Strategic Planning Jim Ham
 - F. 2022 Conference Site Selection.....Jim Ham
 - G. AMATYC Project ACCESSLaura Watkins
- IX. New Business
- X. Items for Discussion – Open Microphone
Delegates are invited to bring forward for discussion or comments issues that are related to AMATYC’s mission and goals. Consideration of any appropriate topic is encouraged.
- XI. Announcements
- XII. Adjournment

AMATYC Mission Statement

The American Mathematical Association of Two-Year Colleges (AMATYC) mission is to provide high quality professional development, to advocate and collaborate at all levels, and to build communities of learners for all involved in mathematics education in the first two years of college.

Adopted by the Board on April 1, 2016

AMATYC's Vision

To be the leading voice and resource for excellence in mathematics education in the first two years of college.

Adopted by the Board on April 1, 2016

AMATYC's Tagline

Opening Doors Through Mathematics

Adopted by the Board on June 16, 2016

AMATYC's Core Values

(Alphabetical Order)

Approved May 2006

Core Values represent core priorities, traits, or qualities in the organization's culture that are considered worthwhile. They are timeless and unchanging.

Core Value:	Operational Definition:
Academic Excellence	Presenting a quality educational experience in mathematics that is responsive to the needs of all students while recognizing student achievement in mathematics as an essential life goal.
Access	Acknowledging the right of all students to experience learning mathematics in ways that maximize their individual potential.
Collegiality	Providing opportunities for networking and encouraging mutual respect for other mathematics professionals for the betterment of the mathematics teaching profession.
Innovation	Creating, developing, implementing, and redefining successful instructional strategies, curricula in mathematics, and classroom practices based on the research of how students best learn mathematics and how faculty best teach mathematics.
Integrity	Safeguarding the qualities of honesty, sincerity, trustworthiness, global consciousness, and a code of sound moral professional principles.
Professional Development	Building expertise and exhibiting leadership in the teaching and learning of mathematics, enhancing personal growth, and improving teaching methods and effectiveness as a personally initiated life-long responsibility.
Teaching Excellence	Designing and implementing a dynamic mathematics curriculum, promoting the use of innovative and effective teaching strategies, assessing student learning outcomes in mathematics with appropriate methods, and creating a successful learning environment for all students.



2012-2017 AMATYC Strategic Plan (Adopted SBM 2011)

Opening Doors Through Mathematics

Priority I – Provide professional development opportunities to all two-year college faculty.

- A. Enhance the traditional opportunities for professional development.
- B. Develop opportunities for professional development that utilize emerging technologies.
- C. Provide professional development focused on mentoring of faculty especially faculty new to teaching in two-year colleges.
- D. Advocate for the importance of and provide opportunities for professional development for adjunct faculty.

Priority II – Promote research on student learning in two-year colleges.

- A. Promote research focused on student learning, acknowledging the impact that technology and data driven decisions have on education.
- B. Provide training to faculty interested in conducting classroom research.
- C. Pursue grants and other means of financial support for classroom research in teaching and student learning.
- D. Advocate for the continued improvement of textbooks and other instructional resources based on the lessons learned from classroom research.
- E. Advocate for faculty, departments, and colleges to institute innovative practices informed by research.
- F. Disseminate resources and best practices on teaching and learning to facilitate faculty development.

Priority III – Promote the review and improvement of two-year college mathematics curricula.

- A. Support and promote the development and assessment of high quality mathematics education for all students.
- B. Maintain a leading role in structuring a strong developmental mathematics experience for all students.
- C. Promote the consensus on the essential mathematics that students need in order to succeed in their chosen academic or career fields.
- D. Increase participation in Science, Technology, Engineering, and Mathematics (STEM) courses and programs through contacts with industry.
- E. Support the appropriate use of emerging technologies to promote an understanding of mathematics and its applications.
- F. Support continuous improvement of online/distance learning and continuous improvement of online delivered courses.

Priority IV – Build and promote communities of educators in lower division collegiate mathematics across departments and institutions.

- A. Strengthen and expand the relationship between AMATYC and its affiliate organizations.
- B. Encourage membership among individuals interested or involved in mathematics instruction in the first two years of college.
- C. Expand opportunities for networking (locally, nationally, and internationally) of those interested in the first two years of collegiate mathematics to share ideas and provide support.
- D. Expand the relationship among instructors at two-year colleges and other faculty Pre-K–20.

Priority V – Communicate the vision, core values, mission, and goals of AMATYC and promote awareness of the organization.

- A. Maintain and promote the visibility of AMATYC at the national level as the primary voice for mathematics education during the first two years of college.
- B. Promote an understanding of the mission of two-year colleges and their mathematics programs.
- C. Be a strong voice for two-year college mathematics education.
- D. Develop and maintain relevant standards for two-year college mathematics education.
- E. Expand relationships with other organizations interested in the goals and objectives of AMATYC and interested in promoting quality mathematics education.
- F. Encourage the involvement of two-year college educators in state and national, Pre-K–20 initiatives.
- G. Work to increase state and national funding for two-year college mathematics education.

**BYLAWS
OF THE
AMERICAN MATHEMATICAL
ASSOCIATION OF TWO-YEAR COLLEGES (AMATYC)
RATIFIED JULY 2010
APPROVED AT THE DELEGATE ASSEMBLY, NOVEMBER 15, 2014**

ARTICLE I NAME

The name of the association shall be the American Mathematical Association of Two-Year Colleges, Incorporated (AMATYC).

ARTICLE II OBJECTIVES

Section 1 The American Mathematical Association of Two-Year Colleges, Incorporated is a non-profit, educational association.

Section 2 The objectives of AMATYC are the following:

- A. Encourage the development of effective mathematics programs
- B. Provide a national forum for the exchange of ideas
- C. Develop and/or improve the mathematics education and mathematics related experiences of students in two-year colleges
- D. Coordinate activities of affiliated organizations on the national level
- E. Promote the professional welfare and development of its members.

ARTICLE III MEMBERSHIP

Section 1 Membership Categories

Membership in AMATYC shall be restricted to the following:

- A. Regular membership – Available to any full- or part-time teacher of mathematics or other person interested in two-year college mathematics education. A regular member must complete the proper forms and pay the established dues. An individual may purchase a lifetime regular membership by completing the appropriate forms and paying the established rates.
- B. Student membership – Available to any full- or part-time student of mathematics or related discipline. A student member must not also be a full- or part-time teacher, must be endorsed by a regular member, and must complete the proper forms and pay the established dues.
- C. Adjunct membership – Available to any teacher of mathematics who is not employed full-time in any post-secondary educational institution. An adjunct member must complete the proper forms and pay the established dues.
- D. Retired membership – Available to any retired teacher of mathematics or other retired person who is not employed full- or part-time in any educational institution. A retired member must complete the proper forms and pay the established dues.
- E. Institutional membership – Available to any college, university, learning center, publisher, manufacturer, or similar entity that supports the purposes of the association. A designated representative of an institutional member must complete the proper forms and pay the established dues.

Section 2 Membership Privileges

- A. A regular member has the right to vote, hold elected office, be appointed to leadership positions, nominate candidates for office, serve on committees as a voting member, and be appointed as a delegate in the Delegate Assembly.
- B. Adjunct, retired, and student members have the right to nominate candidates for office and serve on committees, but do not have the right to vote, hold elected office, be appointed to leadership positions, or be appointed as a delegate in the Delegate Assembly.

- C. Individuals who are eligible for adjunct, retired, or student membership may choose to complete the proper forms and pay the established dues to become a regular member to obtain all the privileges of a regular member.
- D. The representative of an institutional member has the right to nominate candidates for office, but does not have the right to vote, hold elected office, be appointed to leadership positions, serve on committees as a voting member, or be appointed as a delegate in the Delegate Assembly, unless that individual is also a regular member of the association.

Section 3 Membership Year

The membership year shall consist of twelve months. The beginning date for each month shall be the first day of the calendar month.

Section 4 Dues

- A. Annual membership dues are paid by all members, except lifetime members.
- B. Annual regular AMATYC membership dues are set every two years by applying the Consumer Price Index - Urban Consumers CPI-U for the last two consecutive years that begin with an even-numbered year to the current dues and rounding up to the nearest whole dollar. This adjusted rate is set at the Spring Executive Board Meeting in odd-numbered years, with the change taking place on July 1 of the following even-numbered year.
- C. In the event that there is a need for a change other than the calculated rate, as determined in Article III.4.B., the new rate must be brought to the Delegate Assembly prior to the change taking effect for approval.

ARTICLE IV AFFILIATED ORGANIZATIONS

Section 1 Any organization interested in affiliating with AMATYC must recognize AMATYC as a prime national organization concerned with the first two years of college mathematics instruction. This is done by voting for affiliation with AMATYC. Applications for affiliation must be approved by the AMATYC Executive Board.

Section 2 An affiliated organization has the following responsibilities:

- A. The membership lists of the organization shall be forwarded to the appropriate AMATYC Regional Vice-President by June 30 in even-numbered years.
- B. Membership in AMATYC should be encouraged for all the affiliate's members.
- C. Each affiliate organization will appoint AMATYC members to serve as affiliate delegates to the Delegate Assembly as discussed in Article VII.

ARTICLE V ELECTED OFFICERS

Section 1 The elected officers of AMATYC shall be called the Executive Board and shall be the national officers: a President, President-Elect, Immediate Past President, Treasurer, and Secretary, and the regional officers, a Northeast Regional Vice-President, Mid-Atlantic Regional Vice-President, Southeast Regional Vice-President, Midwest Regional Vice-President, Central Regional Vice-President, Southwest Regional Vice-President, Northwest Regional Vice-President, and West Regional Vice-President.

Section 2 Only regular members are eligible to hold elected office.

Section 3 Terms of Office

- A. The term of office for all elected officers, except for the Treasurer, is two years; beginning on January 1 in even-numbered years and ending on December 31 in the next odd-numbered year. The term limit for all officers, except for the President-Elect, President, Immediate Past President, and Treasurer, is three full successive elected terms in the same office.
- B. The term limit for the President-Elect, President, and Immediate Past President is one full elected term in the same office. The President-Elect automatically succeeds the President at the end of the President's term or when the President leaves office permanently. The President automatically succeeds the Immediate Past President at the end of the President's term. The Immediate Past President may not be elected as President-Elect.

- C. The term of the office for the Treasurer is four years, beginning on January 1 in even-numbered years and ending on December 31 in the second subsequent odd-numbered year. The term limit for the Treasurer is two full successive elected terms in that office.

Section 4 Duties of elected officers

All elected officers shall promote and coordinate the activities of the association, perform all duties according to policy, and perform all other duties that regularly pertain to the office. Specific duties of each office are as follows:

A. President:

1. Prepare the agenda for all association, Delegate Assembly, and Executive Board meetings.
2. Preside at all general meetings of the association, the Delegate Assembly, and the Executive Board.
3. Act as ex-officio member of all committees except the Nominating Committee.
4. Nominate, for approval by the Executive Board, the chairperson of all committees, except the Nominating Committee, Strategic Planning Committee, and Organizational Assessment Committee.
5. Appoint the chairs of ad hoc committees and task forces.
6. Appoint an acting chairperson of a committee when a vacancy occurs.
7. Appoint Special Appointees to perform duties as designated with approval of the Executive Board.
8. Meet with the Executive Directors and/or Presidents of other organizations who share similar concerns and interests to discuss items of mutual benefit and to establish a working relationship with them.

B. President-Elect

1. Act as president in the absence of the President.
2. Serve as the chairperson of the Strategic Planning Committee and the Organizational Assessment Committee.
3. Maintain a policy and procedures manual in conjunction with the Secretary and the AMATYC Office.

C. Immediate Past President

1. Chair the Nominating Committee.
2. Administer the election of officers.

D. Secretary

1. Keep an accurate, permanent record of the proceedings of meetings of the association, Delegate Assembly, and Executive Board.
2. Maintain updated lists of delegates and affiliate presidents.
3. Furnish agendas and minutes of all meetings to the appropriate people and ensure that the official minutes of the organization are securely archived.
4. Assist the President-Elect in maintaining a policy and procedures manual.

E. Treasurer

1. Ensure that all financial records, funds, receipts, and disbursements of the association are accurately maintained.
2. Present a written financial report at each regular business meeting and each Executive Board meeting.
3. Certify the size of the membership by region and category.
4. Prepare an annual organizational budget and present it to the Executive Board for approval at the fall meeting.
5. Obtain approval of the Executive Board or designee for expenditures that exceed budgeted amounts .
6. The outgoing Treasurer will complete the financial responsibilities pertaining to the conference at the end of the term of office.

F. Regional Vice-Presidents

1. Serve as the liaison between AMATYC and its affiliated organizations.
2. Appoint state/province delegates per Article VII.
3. Serve as a member of the membership committee. One Regional Vice-President shall serve as chair.
4. Recruit and retain members within their regions.

Section 5 Elections

The Executive Board shall conduct elections for officers in each odd-numbered year. Each regular member as of June 30 of that year shall be eligible to vote. Elections shall be by secret ballot. Announcement of the dates, format, and candidates of the election shall be made in writing or electronically to the membership at least 30 days prior to the beginning of the vote. Candidates who receive a plurality of the votes for a particular office shall be elected. If the number of votes for two candidates for the same office are tied, then a random process shall be used to determine the winner.

Section 6 Vacancies

In the event that an officer other than the President, President-Elect, or Treasurer leaves office before the expiration of the regular term, the president, with the approval of the Executive Board, shall appoint a replacement for the remainder of the term. A vacancy in the office of President-Elect shall be filled by a special election following procedures established by the Executive Board. In the event that the Treasurer leaves office before the expiration of the regular term, the President, with the approval of the Executive Board, shall appoint a replacement until the next regularly scheduled election, regardless of whether this election falls on the four-year cycle for election of a Treasurer. The newly elected Treasurer would serve a full four-year term and this four-year term will form the basis for future Treasurer terms and elections.

ARTICLE VI EXECUTIVE BOARD

Section 1 The elected officers shall serve as the Executive Board and are responsible for conducting the affairs of the association.

Section 2 Duties of the Executive Board

- A. Approve the chairperson of each committee, except the Nominating Committee, Strategic Planning Committee, Organizational Assessment Committee, ad hoc committees, and task forces.
- B. Recommend dues changes to the Delegate Assembly per Article III.4.
- C. Recommend bylaw changes to the Delegate Assembly.
- D. Select cities and dates for the annual conference.
- E. Approve the annual budget.
- F. Appoint special committees as needed to carry out the purposes of the association.
- G. Make special appointments for persons to perform duties as designated.
- H. Authorize a designated officer or officers, agent or agents of AMATYC, in addition to the officers so authorized by these bylaws, to implement and oversee, on behalf of AMATYC, a project, program or activity conducted jointly by AMATYC and one or more outside entities, to be called a partnership. This partnership is approved by the AMATYC Executive Board. Such authority must be in writing and be confined to specific instances as outlined in a partnership agreement which is approved by the Executive Board and signed by AMATYC and the partnership entity.
- I. Perform all other duties according to policy.
- J. Perform all other duties that are necessary for the functioning of the association.

Section 3 A majority of the members of the Executive Board shall constitute a quorum to enact the business of AMATYC. This majority must include at least two of the national officers.

Section 4 Regular meetings of the Executive Board may be called by the President or seven members of the Executive Board two of which must be national officers. Written or electronic notification of all regular meetings must be given to all Board members at least 30 days prior to the start of the meeting. Announcements of regular Executive Board meetings must be published on the AMATYC website at least two weeks prior to the beginning of the meeting. At least two regular meetings must be held annually, one during the spring and a second during the fall.

Section 5 Action between Regular Meetings

- A. In circumstances as determined by the President or seven members of the Executive Board, at least two of which are national officers, business may be conducted between regular meetings of the Executive Board by means of mail, fax, email or conference calls. The same quorum that applies to regular meetings is required at these meetings to conduct the business of AMATYC.

- B. All actions resulting from a mail, fax, email or conference call vote shall be documented, distributed, and archived by means of a report from the Secretary in the Executive Board minutes of the regular meeting that takes place immediately following the action.
- C. Written or electronic notification of all proposed actions presented between regular meetings must be given to all Board members at least 72 hours before discussion or voting occurs.

ARTICLE VII DELEGATE ASSEMBLY

Section 1 The association shall have an annual business meeting (Delegate Assembly) in conjunction with its annual conference. Notice of the Delegate Assembly meeting shall be publicized in writing or electronically at least one month in advance.

Section 2 The Delegate Assembly shall be composed of delegates who are regular members of AMATYC as follows:

- A. State/Province Delegates
 - 1. There should be at least two state/province delegates from each state and province, appointed for a term of two years by the appropriate Regional Vice-President. Terms of state/province delegates shall commence on April 1, or date of appointment, whichever is later, and terminate on March 31, in odd numbered years.
 - 2. States and provinces with more than 50 two-year colleges, as defined in Article VII.2.H., are permitted one additional state/province delegate for each 25 two-year colleges or fraction thereof above 50.
 - 3. An alternate delegate from the same state/province may be appointed to serve as delegate in place of a state/province delegate who is unable to attend the Delegate Assembly.
- B. Each Affiliate President, who is also a regular AMATYC member, in office at the time of the Delegate Assembly is a delegate to the Delegate Assembly to represent their affiliate organization.
- C. Affiliate Delegates
 - 1. Each affiliate organization may appoint one additional affiliate delegate for each 50 affiliate organization members or fraction thereof who are also AMATYC members, as defined in Article VII.2.I. Term of appointment will be determined by the affiliate.
 - 2. An alternate delegate from the same affiliate may be appointed to serve as delegate in place of an affiliate delegate who is unable to attend the Delegate Assembly.
- D. Each Executive Board officer is a delegate.
- E. Each AMATYC Past President is a delegate.
- F. Each AMATYC academic committee chair is a delegate.
- G. Additional delegates to represent countries not specified in Section XI may be appointed by the Executive Board.
- H. An official listing of names and numbers of two-year colleges by state and province is prepared jointly by the AMATYC office and each corresponding Regional Vice-President and approved at the fall board meeting in even-numbered years. These numbers are used for two years and take effect after the fall meeting in even-numbered years, and are maintained by the AMATYC office.
- I. An official listing of names and numbers of affiliate organization members who are also AMATYC members on June 30 in even-numbered years is prepared jointly by the AMATYC office and each corresponding Regional Vice-President and approved at the fall board meeting in even-numbered years. This listing is used for two years, takes effect after the fall meeting in even-numbered years, and is maintained by the AMATYC office.
- J. No delegate at the Delegate Assembly is entitled to more than one vote.
- K. Regional Vice-Presidents shall submit a list of affiliate and state/province delegates to the AMATYC Secretary no later than thirty (30) days prior to the start of the Delegate Assembly.
- L. Alternate Delegates may be named by the Regional Vice-President as the delegate replacing an affiliate or state/province delegate at the Delegate Assembly, by notifying the AMATYC Secretary in writing and providing appropriate credentials in writing no later than 6 pm of the day prior to the start of the Delegate Assembly.

Section 3 The Delegate Assembly's responsibilities are to:

- A. Vote on all dues changes as submitted by the Executive Board, in accordance with Article III.4.C.

- B. Vote on bylaw changes submitted to the Delegate Assembly.
- C. Present written recommendations to the Executive Board to be considered at the following Executive Board meeting.
- D. Approve position statements as presented by the Executive Board per Article IX.

Section 4 Each state/province delegate shall perform the following duties:

- A. Represent that delegate's state/province at the Delegate Assembly meeting at the annual conference.
- B. Keep the Regional Vice-President abreast of the activities and concerns of members from the delegate's state.
- C. Assist the Regional Vice-President in promoting membership and activities for AMATYC in the state/province.
- D. Perform all duties according to policy.

Section 5 Each affiliate delegate shall perform the following duties:

- A. Represent the affiliate organization at the Delegate Assembly meeting at the annual conference.
- B. Keep the Regional Vice-President abreast of the activities and concerns of members from the delegate's affiliate.
- C. Assist the Regional Vice-President in promoting membership and activities for AMATYC at the affiliate meetings.
- D. Perform all duties according to policy.

Section 6 The number of delegates necessary for a quorum in the Delegate Assembly shall be twenty-five (25) percent of the number of delegates identified in Section 2 of this Article.

ARTICLE VIII COMMITTEES

Section 1 Types of committees

- A. Committees fall into three general categories: Administrative Committees, Academic Committees, and Ad Hoc Committees and Task Forces. Administrative and academic committees are standing committees.
- B. All members of association committees must be AMATYC members. Non-AMATYC members may participate in academic committee work in a nonvoting capacity.

Section 2 Administrative Committees

A. Purpose

Administrative committees support the general functioning of the association.

B. Established administrative committees

The following administrative committees are established by these bylaws.

1. Nominating Committee
2. Membership Committee
3. Strategic Planning Committee
4. Finance Committee
5. Foundation Board
6. Organizational Assessment Committee
7. Professional Development Committee

C. Objectives of the established administrative committees

The general objectives of each of the committees in part B are the following:

1. The Nominating Committee shall establish election procedures and, consistent with policy and Executive Board direction, recommend a slate of nominees for Executive Board approval.
2. The Membership Committee shall develop and implement strategies to solicit new members and retain existing members.
3. The Strategic Planning Committee shall develop and publish the AMATYC Strategic Plan.
4. The Finance Committee oversees the budget development and serves in an advisory capacity to the Treasurer and Executive Board.
5. The Foundation Board shall raise and disburse funds to support the mission of AMATYC.

6. The Organizational Assessment Committee shall coordinate the planning and implementation of assessment of AMATYC programs and activities.
 7. The Professional Development Committee shall monitor, coordinate, and evaluate AMATYC's professional development efforts in order to provide the membership with high quality opportunities and a wide breadth of activities.
- D. Other Administrative Committees
- Other administrative committees may be created and discharged as needed by the Executive Board to support the general functioning of the association.

Section 3 Academic Committees

- A. Purpose
- Academic committees support the general professional purposes and mission of the association, as stated in Article II and in the association's mission statement.
- B. Establishment of academic committees
- Academic committees are established and discharged by the Executive Board. Their designations and specific purposes will change as the needs of the association change. Each academic committee shall have a chair, nominated by the President and approved by the Executive Board.
- C. Duties of an Academic Committee Chairperson
- The chairperson of each academic committee shall perform the following duties:
1. Chair the meetings of the academic committee.
 2. Coordinate the activities of the academic committee.
 3. Prepare the annual budget of the academic committee and submit it to the Treasurer according to the established schedule.
 4. Prepare reports of the academic committee's activities and submit them to the President according to the established schedule.
 5. Perform all duties according to policy.
 6. Perform all other duties necessary for the academic committee to function and accomplish its goals.

Section 4 Ad Hoc Committees and Task Forces

- A. Establishment
- Ad hoc committees and task forces may be approved and formed by the Executive Board and/or Delegate Assembly when deemed necessary by those entities.
- B. Purpose and duration
- The purpose of ad hoc committees and task forces shall be determined when they are established. A termination date shall be designated at the time of establishment.

ARTICLE IX POSITION STATEMENTS

Section 1 Purpose of Position Statements

Position statements represent a declaration by the organization on issues of interest to two-year college mathematics educators, and may be initiated by an academic committee, an affiliate organization, or an individual AMATYC member.

Section 2 Process for Development of Position Statements

The process for development of a position statement must conform to the following guidelines.

- A. A proposal for a position statement must be referred to, or begin with, an appropriate academic committee or task force created by the Executive Board. That committee or task force chooses to pursue or not to pursue the statement. The committee or task force is responsible for development of a proposed position statement.
- B. A schedule for the process of review of proposed position statements by committees, Executive Board, and Delegate Assembly, shall be established by the Executive Board. This schedule must provide timely notice to all AMATYC members of the proposed statement.
- C. The chairperson of an academic committee or task force shall submit the draft position statement to the Executive Board for its review and approval.
- D. If endorsed by the Executive Board the proposed position statement shall be submitted to the Delegate Assembly for review and approval.

- E. In the absence of Executive Board endorsement, the Delegate Assembly may vote to review a proposed position statement by a vote of 2/3 of the delegates at the Delegate Assembly, provided that timely notice was provided to all AMATYC members.
- F. If approved by the Delegate Assembly the proposal becomes an AMATYC position statement.

ARTICLE X REMOVAL FROM OFFICE

- Section 1 Executive Board members may be removed from office by a 3/4 vote of the Executive Board, with or without cause, if the action is deemed to be in the best interest of the association.
- Section 2 Persons appointed to positions within the association may be removed from those positions by a 2/3 vote of the Executive Board.
- Section 3 The affirmative vote of the Executive Board for removal of a person from an appointed or elected position is an authorization for the President to take the steps necessary for that removal.

ARTICLE XI AMATYC REGIONS

- Section 1 The AMATYC organizational membership shall be divided into the regions as follows:

Region 1 – Northeast:

Connecticut, Maine, Massachusetts, New Hampshire, New York, Rhode Island, Vermont; New Brunswick, Newfoundland, Nova Scotia, Ontario, Prince Edward Island, Quebec

Region 2 – Mid-Atlantic:

Delaware, District of Columbia, Maryland, New Jersey, Pennsylvania, Virginia, West Virginia

Region 3 – Southeast:

Alabama, Florida, Georgia, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Puerto Rico, Virgin Islands and other Caribbean Islands

Region 4 – Midwest:

Illinois, Indiana, Kentucky, Michigan, Ohio, Wisconsin

Region 5 – Central:

Colorado, Iowa, Kansas, Minnesota, Missouri, Nebraska, North Dakota, South Dakota; Manitoba, Saskatchewan

Region 6 – Southwest:

Arizona, Arkansas, New Mexico, Oklahoma, Texas; Mexico

Region 7 – Northwest:

Alaska, Idaho, Montana, Oregon, Washington, Wyoming; Alberta, British Columbia, Northwest Territories, Nunavut, Yukon Territory, other International Locations

Region 8 – West:

California, Hawaii, Nevada, Utah; Pacific Islands

- Section 2 A member's region is determined by the location of the individual's primary professional contributions related to AMATYC's objectives (Article II).

ARTICLE XII PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern AMATYC in all cases in which they are applicable and in which they are not inconsistent with these bylaws.

ARTICLE XIII AMENDMENT

These bylaws may be amended by the delegates at the Annual Delegate Assembly by a two-thirds (2/3) vote of those delegates voting, provided that written or electronic notification of the proposed text changes and the clear purpose of the amendment has been sent to all delegates at least thirty (30) days prior to the Delegate Assembly and a hearing on the proposed changes is convened at the annual conference at least a day before the beginning of the Delegate Assembly.

Proposed amendments to these bylaws may be presented to the Executive Board by any member, and shall be processed by the Executive Board, for approval by the Delegate Assembly.

ARTICLE XIV DISSOLUTION

In the event of dissolution, the assets and property of the corporation remaining after payment of expenses and the satisfaction of all liabilities shall be distributed as determined by the Executive Board or as may be determined by a court of competent jurisdiction upon application of the Executive Board, for the non-profit purposes of the corporation and/or to such charitable, literary, and educational organizations as shall qualify under Section 501c3 of the Internal Revenue Code of 1954, as amended. Any of such assets not so distributed shall be disposed of for such purposes as directed by a Justice of the Supreme Court of the State of New York or such other court having jurisdiction over the corporation.

Duties of AMATYC Delegates

Responsibilities of the Delegate Assembly

1. To vote on all dues changes as submitted by the Executive Board.
2. To vote on constitution changes approved by the Executive Board prior to submission for membership ratification.
3. To present written recommendations to the Executive Board to be considered at the following Executive Board meeting.
4. To approve position statements as presented by the Executive Board. Policy-making procedure has been formalized. Each committee chair submits statements (position statements, etc.) to the AMATYC Editing Director. Following its approval, the statement can be submitted to the Executive Board for its review. An open hearing is then held at an AMATYC conference. The statement is then brought before the Delegate Assembly. If the Delegate Assembly approves, the statement will then become AMATYC policy. The Delegate Assembly has the option of overriding a Board decision if 2/3 of the AMATYC delegates present approve bringing it to the Delegate Assembly for vote. Documents submitted must have the word "draft" written on every page until approval is granted.

Duties of state/province delegates

1. Attend Delegate Assembly (no reimbursement).
2. Appoint campus representatives for the colleges assigned to him/her by the Regional Vice President.
3. Actively solicit membership in AMATYC, especially membership of campus representatives.
4. Assist the Regional Vice President in updating the list of potential AMATYC members from his/her state/province.
5. Assist the Regional Vice President in updating the directory of two-year colleges in his/her state/province.
6. Furnish the Regional Vice President with a calendar of activities and concerns of members from the state/province for possible inclusion in the regional page of the *AMATYC News*.
7. Encourage articles for the *MathAMATYC Educator* and other AMATYC publications.

Duties of campus representatives

1. Assist the state/province delegate in promoting the activities of the association at his/her campus.
2. Forward a list of possible candidates for AMATYC membership to the assigned state/province delegate.
3. Assist the assigned state/province delegate and/or the Regional Vice President in updating the directory of two-year colleges in the state/province.
4. Keep the Regional Vice President aware of the changing curriculum patterns at his/her college by sending news related items to the assigned delegate.
5. Furnish the Regional Vice President items of interest from his/her school for the *AMATYC News* according to schedule.
6. Encourage colleagues to submit articles to the *MathAMATYC Educator*.
7. Solicit AMATYC institutional membership at home institution.



American Mathematical Association of Two-Year Colleges

Rules of Conduct for AMATYC Delegate Assembly

Debate

Three microphones are set up for participant use. On the left and right sides of the room are pro and con microphones, respectively. In the middle is the “process” microphone. The middle microphone is used to make an original motion, to call for the question, to clarify, or to rise to a point of order. If the maker of the original motion wishes to speak to the motion, he/she may do so after the motion is stated by the chair. In the interest of time, the maker of the motion only may speak to the motion from the center microphone. All other speakers, pro and con, must use the pro and con microphones. All persons who speak must give their name and delegate status before speaking.

Amendments and motions to table are considered “con” and must be made from the con microphone. Debate begins with the maker of the original motion. Debate alternates between pro and con with the maker of the original motion considered pro. When there are no speakers left, debate ends and the vote is taken. No speaker may speak to a motion more than two times. Time limits may be imposed on debate either by the chair or by a vote of the body. An initial limit of five minutes will be used.

Only members of the Delegate Assembly are permitted to sit at the front of the room. Delegates must have delegate passes in order to vote.

Other Times (no motion on the floor)

The rules above are in effect any time a motion is on the floor. If no motion is under consideration, speakers may use any of the three microphones.

Open Discussion

Open discussion by delegates at the end of the Delegate Assembly is encouraged. At this time, delegates may present appropriate topics for consideration.

Topics presented must be clearly related to the purposes of AMATYC. The president shall interrupt and rule a speaker out of order if remarks do not lie within these guidelines.

A two-minute limit per delegate is observed. After hearing the topic and rationale, the president may open discussion on the topic, move to the next topic, or assign the topic to an appropriate committee for further discussion.

Delegate Assembly Minutes Approval Procedure

1. At each Delegate Assembly, a Minutes Review Committee of five voting members shall be recommended by the President and approved by motion of the Delegate Assembly. The committee chair shall be a continuing Regional Vice President, or if none, another continuing officer other than the President and the other members shall include a state delegate, an affiliate delegate, an affiliate president and an AMATYC Past-President. The committee will meet briefly at the close of the Delegate Assembly.
2. The AMATYC Secretary shall supply a draft copy of the minutes to the committee within 14 days after the Delegate Assembly. The chair should have an electronic document version for editing.
3. The committee chair shall receive suggestions from the committee, collate and synthesize the suggestions and forward suggestions to the Secretary. The chair should use a review process that ensures that a majority of the committee members are satisfied with the proposed changes.
4. The committee chair will conduct an email ballot to approve the minutes. A majority of the committee must approve the minutes. These approved minutes will be sent to the AMATYC Secretary within 60 days of the Delegate Assembly.
5. A copy of the approved minutes will be included in the delegate packet.
6. At the following Delegate Assembly the committee chair will report that the minutes were reviewed, corrected, and approved by the Minutes Review Committee.

At each Delegate Assembly, a motion of the Delegate Assembly shall appoint a Minutes Review Committee of five voting members.

Qualifications	Name	Affiliation
Regional Vice President (Chair)		
State Delegate		
Affiliate Delegate		
Affiliate President		
AMATYC Past President		AMATYC Past President

Report from the Minutes Review Committee for the 2015 Delegate Assembly

The Minutes Review Committee for the 2015 Delegate Assembly consists of Nicole Lang, vice-president, Central region, chair; Daphne Perkins, state delegate, Arkansas, Southwest region; Jeff Hughes, affiliate delegate, La-MsMATYC, Southeast region; Eric Matsuoka, affiliate president, piMATYC, West region; and Phil Mahler, AMATYC past president, Northeast region. Mary Beth Orrange, 2014-2015 AMATYC board secretary, Northeast region, is an ex officio member of the committee.

The committee met via email and discussed the minutes from the 2015 Delegate Assembly. The minutes were approved by the committee and sent to Nancy Sattler (now Past-President) and Jane Tanner, (now President). Jane Tanner will report the approval of the minutes at the 2016 Delegate Assembly.

**American Mathematical Association of Two-Year Colleges
DELEGATE ASSEMBLY MINUTES**

November 21, 2015

3:45 to 4:16 pm

**Sheraton New Orleans Hotel
New Orleans, Louisiana**

I. Call to Order

President Nancy Sattler called the meeting to order at 3:45 PM.

II. Welcome and Introductions

President Sattler welcomed the delegates and announced that Chuck Nolan was appointed as Parliamentarian and Timekeeper. President Sattler also introduced the members of the 2014-2015 Executive Board.

Jane Tanner – President-Elect
Jim Roznowski – Past President
Nancy Sattler – President
Margie Hobbs – Treasurer
Mary Beth Orrange – Secretary
Ernie Danforth – Northeast VP
Dan Fahringer – Mid-Atlantic VP
Nancy Rivers – Southeast VP
Jim Ham – Midwest VP
Nicole Lang – Central VP
Kathryn Kozak – Southwest VP
Liz Hylton – Northwest VP
Mark Harbison – West VP

III. Announcement of Quorum

Secretary Mary Beth Orrange announced a delegate count of 175 out of 231 delegates and stated that there was a quorum. The final breakdown of the delegate count is as follows:

22 from the Northeast Region, 19 from the Mid-Atlantic Region, 27 from the Southeast Region, 29 from the Midwest Region, 22 from the Central Region, 17 from the Southwest Region, 14 from the Northwest Region, and 25 from the West Region.

IV. Approval of the Rules of Conduct

MOTION to approve the rules of conduct.

Motion made by Steve Krevisky, state delegate, Connecticut. Motion was seconded.

Motion approved

V. Approval of the Agenda

MOTION to approve the agenda.

Motion made by Steve Krevisky, state delegate, Connecticut. Motion was seconded.

Motion approved

VI. Minutes Review Committee

MOTION to approve the Minutes Review Committee for the 2015 Delegate Assembly. The committee consists of Nicole Lang, vice-president, Central region, chair; Daphne Perkins, state delegate, Arkansas, Southwest region; Jeff Hughes, affiliate delegate, La-MsMATYC, Southeast region; Eric Matsuoka, affiliate president, piMATYC, West region; and Phil Mahler, AMATYC past president, Northeast region. Mary Beth Orrange, 2014-2015 AMATYC board secretary, Northeast region, is an ex officio member of the committee.

Motion made by Kate Kozak, vice-president, Southwest region. Motion was seconded.

Motion approved

VII. Minutes Review Committee Report

President Sattler reported that the minutes from the 2014 Delegate Assembly were reviewed, revised, and approved by the 2014 Delegate Assembly Minutes Review Committee, chaired by Kozak, vice-president Southwest region.

The report was received in the Delegate Assembly package.

VIII. Reports

A. President's Report: Nancy Sattler

The report was received in the Delegate Assembly package.

Additional items include:

- There were 1342 registrants for the conference as of 9 AM Saturday, November 15, 2014. Total attendees, including guests, were 1507.

B. Treasurer's Report: Margie Hobbs

The report was received in the Delegate Assembly package.

C. AMATYC Foundation: Jim Roznowski

The report was received in the Delegate Assembly package.

The Lila and Simon Peskoff Award was established and funded by Fred Peskoff to give a lifetime membership to an ACCCESS fellow.

The foundation mini-grant program has been revised to increase the dollar amount of grants awarded.

A total of \$23,999 was donated to the Foundation since the beginning of the year. At the conference, the individuals in the Midwest region donated the highest dollar amount, \$6,199, and the winner of the one-year complimentary AMATYC membership was Patricia Johnson. The region with the highest percent of donors at the conference was the Southeast with 53% and the winner of the one-year complimentary AMATYC membership was Kelly Vetter.

D. Strategic Planning: Jane Tanner

The report was received in the Delegate Assembly package.

E. Report on AMATYC Project ACCCESS: Laura Watkins

The report was received in the Delegate Assembly package.

IX. New Business

A. AMATYC Bylaws: Placement and Assessment Committee

MOTION: Approve the attached position statement entitled “Time Limits for Course Prerequisites.” (Attachment A)

Motion made by Behnaz Rouhani, Placement and Assessment committee chair. Motion was seconded.

Motion approved

X. Items for Discussion - Open Microphone

Issues raised:

- Steve Krevisky encouraged all to attend the next, International Conference on International Education (ICME) conference in Hamburg, Germany in 2016. He encouraged the Board to find ways to financially support AMATYC members to attend.
- Chris Oehrlein, Oklahoma Affiliate President, invited all to attend the National Summit on Developmental Mathematics hosted by AMATYC and NADE March 15 & 16, 2016 in Anaheim.
- Kevin Dockter thanked the board for their support of the conference.

XI. Announcements

B. The nominating committee for the 2017 election was appointed. The members are:

- Ray LaBounty – Northeast
- Evan Evans – Mid-Atlantic
- Penny Morris – Southeast
- Jason “Andy” Geary – Midwest
- Patricia Suess – Central
- Greg Slayton – Southwest
- Pete Wildman – Northwest
- Tricia Sanford – West
- Jen Gorman – Member At Large
- Greg Slayton – Member At Large
- Mary Beth Orrange – Member At Large

C. Announcement of 2016-2017 Executive Board

- Jane Tanner – President-Elect
- Nancy Sattler – Past President
- Jim Ham – President-Elect
- David Tannor – Treasurer
- Michelle Duda – Secretary
- Ernie Danforth – Northeast VP
- Dan Fahringer – Mid-Atlantic VP
- Nancy Rivers – Southeast VP
- Jon Oaks – Midwest VP
- Nicole Lang – Central VP
- Kathryn Kozak – Southwest VP
- Liz Hylton – Northwest VP
- Mark Harbison – West VP

- President Nancy Sattler thanked the New Orleans Local Events Coordinator, Jeff Hughes, the Local Events Committee, Keven Dockter, and the Conference Committee for their hard work on the New Orleans Conference. She also thanked parliamentarian, Chuck Nolan, and all the delegates to the assembly.

XII. Adjournment

The meeting was adjourned at 4:16 PM.

ATTACHMENT A

1 American Mathematical Association of Two-Year Colleges

2 Position Paper on Time Limits for Course Prerequisites

3

4 Mathematics knowledge can decline when not used. Therefore, continuing students should be
 5 encouraged to take a mathematics course each term until their math requirements are completed.
 6 Institutions should establish policies and procedures that encourage incoming students to make
 7 informed choices concerning initial mathematics course enrollment and a plan for completion of
 8 mathematics course sequences. Time limits for course prerequisites should include both
 9 mathematics and statistics courses. Among these policies and procedures are
 10 those dealing with time limits for a variety of course prerequisites (e.g. placement tests, college
 11 entrance tests, CLEP, AP, IB, course credits from other institutions, college readiness exams, and
 12 others). The primary goal of these policies and procedures is the students' successful and prompt
 13 completion of their mathematics and statistics requirements.

14

15 AMATYC recommends that each institution determine time limits for placement tests and
 16 prerequisite courses based upon their own mission and goals, unless otherwise mandated through
 17 a governing state. After establishing a process for initial placement into a mathematics course,
 18 the institution should develop systems to determine reasonable time periods for acceptance of
 19 prerequisites and placement test scores.

20

21 Policies and procedures established by institutions should be systematic and all-inclusive by
 22 specifying a time limit for all means of satisfying a prerequisite, including (if necessary) time
 23 limits on how long each of the following prerequisites is valid:

- 24 1. A math placement level determined by placement testing;
- 25 2. The successful completion of awarded credit (e.g., through CLEP or AP test score);
- 26 3. The successful completion of a prerequisite course;
- 27 4. An appropriate ACT or SAT score.

28

29 In establishing a prerequisite time limit policy, consideration should be given to these things:

- 30 1. The Historical data of performance in mathematics courses;
- 31 2. The appropriateness of a specific time limit, especially for courses in a mathematics sequence;
- 32 3. The challenges and implications for the college and students of implementing a specific time
 33 limit;
- 34 4. The possibility of an appropriate 34 appeal process or waiver for students with special
 35 circumstances;
- 36 5. A plan to communicate and prepare for the effective implementation of the time limit policy.

37

38 Colleges should recognize that it will take a significant amount of time to develop meaningful
 39 and valid recommendations concerning time limits. The group making these recommendations
 40 should include faculty, academic advisors or counselors, and administrators. Appropriate
 41 Institutional support for the collection and interpretation of data is important for success.
 42 Colleges might also seek input from other colleges that have implemented time limits. Once a
 43 recommendation is made and implemented, the data should be revisited periodically to assess
 44 effectiveness.

AMATYC DELEGATE ASSEMBLY MOTION FORM

TO: 2016AMATYC DELEGATE ASSEMBLY
 FROM: Jane D. Tanner, AMATYC President
 SUBJ: Delegate Assembly Minutes Approval Committee
 DATE SUBMITTED: September 15, 2016

1. MOTION:

That the membership of the Minutes Review Committee for the 2016 AMATYC Delegate Assembly be approved as listed in the attachment.

2. RATIONALE:

The Delegates Assembly Minutes Approval Procedure as listed in the AMATYC Policy and Procedures Manual, section 4.2.3 states:

At each Delegate Assembly, a Minutes Review Committee of five voting members shall be recommended by the President and approved by motion of the Delegate Assembly. The committee chair shall be a continuing Regional Vice President, or if none, another continuing officer other than the President and the other members shall include a state delegate, an affiliate delegate, an affiliate president and an AMATYC Past-President. The committee will meet briefly at the close of the Delegate Assembly.

Action taken by Delegate Assembly

☐ Approved

 ☐ Postponed until _____

 ☐ Withdrawn

☐ Disapproved

 ☐ Returned for further study

 ☐ Other

COMMENTS:

Proposed names for the Minutes Review Committee for the 2016 AMATYC Delegate Assembly

Qualifications	Name	Affiliation
Regional Vice President (Chair)		
State Delegate		
Affiliate Delegate		
Affiliate President		
AMATYC Past President		AMATYC Past President

TO: 2016 AMATYC Delegate Assembly
 FROM: Jane D. Tanner, AMATYC President

This has been an incredibly busy year as AMATYC President and I appreciate the support that the AMATYC board has given me. In addition, the AMATYC Office, Executive Director Wanda Garner, and Conference Coordinator Keven Dockter have all worked extremely hard with me to carry out AMATYC's mission to provide high quality professional development, to advocate and collaborate at all levels, and to build communities of learners for all involved in mathematics education in the first two years of college.

Activities

Throughout the past year, AMATYC has been involved in many different activities that support our vision of being the leading voice and resource for excellence in mathematics education in the first two years of college. Some of these activities include:

- Immediate Past President Nancy Sattler and Mary Beth Orrange have been leading a steering committee and teams of writers as our *Crossroads* documents are updated.
- President-Elect Jim Ham led the board in brainstorming a new mission statement, vision, and strategic plan for 2018-2023.
- AMATYC's Professional Development Committee awarded eight Traveling Workshop grants to institutional members and affiliates.

Travel

AMATYC also participates in a number of presidential exchanges, meaning that the presidents are able to speak at each other's conferences. As part of this exchange, I have had the opportunity to go out on the road, attend meetings, and give presentations for six organizations.

- Association of Mathematics Teacher Educators (AMTE) in Irvine, CA
- National Association for Developmental Education (NADE) and the Second National Summit on Developmental Mathematics in Anaheim, CA
- National Council of Supervisors of Mathematics (NCSM) in Oakland, CA
- National Council of Teachers of Mathematics (NCTM) in San Francisco, CA
- TODOS: Mathematics for ALL in Scottsdale, AZ
- Mathematical Association of America's Joint Mathematics Meetings in Seattle, WA and MathFest in Columbus, OH

In addition, I attended the 13th International Congress on Mathematical Education (ICME) in Hamburg, Germany. Gregory D. Foley organized a Discussion Group on *Transition From Secondary to Tertiary Education* and together we presented *Issues in the Transition from Secondary to Tertiary Mathematics Education: North American Perspectives*.

Collaboration with Other Organizations

In my role as AMATYC president, I have been asked to attend other meetings to act as a voice for those interested in mathematics taught in the first two years of college. These organizations include:

- Conference Board of the Mathematical Sciences (CBMS)
- Transforming Post-Secondary Education in Mathematics (TPSE Math)
- Carnegie Foundation for the Advancement of Teaching
- The National Academies of Sciences, Engineering, and Medicine
- Joint Committee on Women in the Mathematical Sciences (JCW)

2022 Conference Site Selection

Jim Ham has submitted the Site Selection Committee's report as part of this Delegate Assembly packet.

AMATYC

Balance Sheet

December 31, 2015

ASSETS

Current Assets

AMATYC Checking	191,905.48	
Accounts Receivable	6,260.97	
MorganStanley Investments	1,613,032.70	
AMATYC Foundation Investments	243,039.83	
	<u>243,039.83</u>	
Total Current Assets		2,054,238.98

Other Assets

Prepaid Expense	29,097.00	
Prepaid Insurance	6,117.40	
Computer Equipment	29,808.89	
Office Furniture	899.98	
Accumulated Depreciation	(22,749.53)	
	<u>(22,749.53)</u>	
Total Other Assets		<u>43,173.74</u>
Total Assets		<u><u>2,097,412.72</u></u>

LIABILITIES AND NET ASSETS

Liabilities

Prepaid Income	28,495.00	
Accounts Payable	21,649.14	
Total Liabilities		50,144.14

Net Assets

Net Assets	1,806,228.80	
Temporary Restricted Net Asset	176,491.53	
Permantly Restricted Net Asset	87,893.35	
Change In Net Assets	(23,345.10)	
	<u>(23,345.10)</u>	
Total Net Assets		<u>2,047,268.58</u>
Total Liabilities & Net Assets		<u><u>2,097,412.72</u></u>

For Management Purposes Only

<p style="text-align: center;">AMATYC INCOME STATEMENT AS OF 12/31/2015</p>
--

INCOME

DUES

Regular Membership	135,827.50
Adjunct Membership	4,207.50
Retired Membership	1,912.50
Institutional Membership	64,655.00
Associate Membership	420.00
Library	3,060.00
Life Membership	3,400.00
Discount Membership	0.00

Total Dues	\$ 213,482.50
------------	---------------

INTEREST

Investment Income	(41,652.90)
Checking	307.38

Total Investment Income	\$ (41,345.52)
-------------------------	----------------

OTHER INCOME

Educator Advertising	1,500.00
Other Advertising Income	6,794.00
Student Math League	4,200.00
Donations/Contributions	10,000.00
Merchandise & Miscellaneous Income	434.16
Grants	0.00
NSF Indirect Recovery	0.00

Total Other Income	\$ 22,928.16
--------------------	--------------

CONFERENCE INCOME

Registration	401,746.00
Exhibitors	49,730.00
Exhibitor Product Presentation / Focus Groups	5,400.00
Commercial Presentations	20,055.00
Hospitality Donations	4,750.00
Symposia/Workshop	0.00
Conference Program Advertising	3,400.00
In-The-Bag Advertising	5,250.00
Conference Advertising Opportunities	4,500.00
Corporate Partnership	12,800.00
Other Conference Income	2,916.00
Conference Donations	0.00

Total Conference Income	\$ 510,547.00
-------------------------	---------------

FOUNDATION INCOME

General Development	\$	7,827.00
Investment Income	\$	(6,267.60)
Marketing Promotions	\$	-
Beyond Crossroads	\$	-
AMATYC Project ACCESS	\$	7,510.00
Developmental Mathematics	\$	693.00
Mini Grants	\$	1,349.00
Standards	\$	23.00
Presidential Student Scholar	\$	2,736.00
Research in Mathematics	\$	340.00
Leila & Simon Peskoff Award	\$	1,750.00
Endowment	\$	6,640.00
	\$	<u>22,600.40</u>

TOTAL INCOME \$ 728,212.54

COSTS AND EXPENSES**GENERAL OFFICE EXPENSES**

Clerical & Casual Labor	240.00
Contract Labor	71,706.17
Executive Director Salary	29,628.86
Executive Director Travel	2,505.40
Staff Development	0.00
Reassigned Time	10,000.00
Legal Expenses	0.00
Accounting Expenses	5,000.00
Consulting Fees	0.00
Investment Fee	14,047.03
Postage & Delivery	869.13
Telephone	523.84
Transportation	179.24
Office Supplies	4,426.35
Duplication Expense	787.93
Membership Services	989.27
Payroll Preparation Charges	1,055.50
Bank Service Charges	0.00
Miscellaneous Service Charges	105.00
Computer Hardware & Supplies	2,538.95
Bad Debt	683.28
Depreciation Expense	3,188.87
Licensing Fees	490.00
Other General Office Expense	1,309.96
OnLine Database	4,099.24
Software Annual Fees	2,629.00
Insurance	10,242.30
Southwest Tennessee CC Expenses	10,000.00
Total General Office Expense	\$ <u>177,245.32</u>

SPRING OFFICERS' MEETING

Transportation	5,470.75
Lodging	5,907.70
Food	1,611.47
Other SOM	0.00
Total Spring Officers Mtg	\$ 12,989.92

STRATEGIC PLANNING/ORIENTATION

Transportation	0.00
Lodging	0.00
Food	0.00
Other SPOM	0.00
Total Strategic Planning/Orientation	\$ -

ANNUAL CONFERENCE**CONFERENCE PLANNING**

Advance Planning Visit	2,122.12
Site Selection Visits	1,352.05
Telephone	0.00
Program Preparation Expense	3,279.00
Spring Officer Meeting	4,329.98
Supplies	282.92
Conference Marketing	749.92
Exhibit Marketing	1,527.84
Conference Coordinator	0.00
Total General & Future Conf. Planning	\$ 13,643.83

CONFERENCE EXPENSES

Speaker Fees/Expense	3,500.00
Conference Space Rental	0.00
Exhibit Space Carpet & Drayage	350.00
Shuttle Bus & Workshop/Mini Transportation	0.00
Audio Visual/Computer Rental	53,691.38
Other Rentals	0.00
Computer/Email Access	2,761.18
Internet - Registration	2,133.65
Symposia/Workshops	3,000.00
Conference Insurance	1,212.75
Registration Equipment & Materials	4,251.63
Stationery, Supplies, Duplication	528.41
Postage, Delivery & Shipping	1,468.75
Credit Card Services	24,153.53
Advertising	0.00
Photography	675.00
Conference Release Time	12,000.00
Staff Salaries	133,495.19

Clerical and Casual Labor	0.00
Registration Workers	3,039.68
Security Guards	2,972.50
Prof. Conf. Planning Organization	7,376.52
Transportation	23,017.61
Lodging	31,384.83
Food	7,213.01
Telephone	0.00
Friday Event	46,308.84
Saturday Breakfast	30,022.54
Local Emphasis	2,870.00
Affiliate Presidents Luncheon	2,212.01
Leadership Dinner	0.00
ACCESS Food	401.41
Appreciation Reception	470.56
Hospitality	5,599.03
Awards	220.00
Other Annual Conference	6,473.95
Total Conference Event Expenses	\$ 412,803.96

CONFERENCE PUBLICATIONS

Advertising/Exhibitor Folder	284.06
Call for Papers & December Flyer	2,198.64
Miniprograms	10,226.29
Conference Programs	6,437.00
April Flyer	2,667.80
Conference Publications Expense	\$ 21,813.79

****TTL Annual Conf Event** **\$ 448,261.58**

PUBLICATIONS

The MathAMATYC Educator	33,112.33
The Newsletter	14,687.37
Other Publications	0.00
**Total Publications	\$ 47,799.70

COMMITTEES & INSTITUTES

Division/Department Issues	0.00
Developmental Mathematics	0.00
Teacher Preparations	0.00
Mathematics Intensive/College Mathematics	0.00
Mathematics for AAS Programs	0.00
Innovative Pedagogy Strategies	0.00
Emerging Issues	0.00
RMETYC Committee	0.00
Placement/Assessment	34.34
Web Site Coordinator	634.27
Webinars	900.00

Membership Committee	0.00
Grants Committee	25.00
Crossroads Coordinators	0.00
Beyond Crossroads	0.00
Student Math League	1,756.00
Summer Institutes & Workshops	0.00
Nominating Committee	44.51
ME & TE Awards	129.00
Regional Meetings	0.00
Grant Seed Fund	0.00
	<hr/>
**Total Committee & Institutes	\$ 3,523.12

LIAISON

AACC	735.00
CAMC	0.00
CBMS	2,837.94
CSSP	0.00
Triangle Coalition	0.00
MAA	3,371.64
Joint Women in Math	703.91
NCTM	1,800.00
Mu Alpha Theta	567.68
Advertising	0.00
Affiliate Give-aways	9,140.65
Affiliate Services	727.97
Affiliate Liaison	11,595.90
National & Community Relations	2,500.00
Other Liaison	1,079.26
	<hr/>
**Total Liaison Expense	\$ 35,059.95

INDIRECT COST - SPECIAL PROJECTS

Indirect Cost	<hr/>
	\$ -
	<hr/>
Total Indirect cost	0.00

SPECIAL PROJECTS

Crossroads Project	9.90
AMATYC Project ACCESS	0.00
	<hr/>
**Total Special Projects Expenses	\$ 9.90

AMATYC FOUNDATION

General Foundation	\$	7,603.83
Beyond Crossroads	\$	-
Project ACCCESS	\$	15,000.00
Developmental Mathematics	\$	2,689.32
Mini Grants	\$	375.00
Presidential Student Scholar	\$	1,000.00
Total Foundation Expenses	\$	26,668.15
Grand Total Expenses	\$	751,557.64
Change in Net Assets	\$	(23,345.10)



Delegate Assembly 2016 Report

The charge of the AMATYC Foundation is to raise and disperse funds to support the mission of AMATYC. The Foundation is composed of the following members: Rachel Black, Wanda Garner, Mark Harbison, Pat McKeague, Fred Peskoff, Nancy Sattler (Chair), Bill Steenken, Jane Tanner, and David Tannor

The Foundation designated \$1,375 to support four AMATYC members (\$375 each) attending the 13th International Congress on Mathematical Education (ICME). ICME is held every four years and this is the second time that that Foundation has offered awards to attendees. During the AMATYC Spring Board Meeting in Memphis, the winners were selected by random draw from the 15 members who applied. The winners are: Steve Blasberg, Patrick Kimani, Victor Odafe, and Laura Watkins. Each recipient was asked to write a short summary of what they gained by attending the conference.

The Leila and Simon Peskoff Award, made possible through a contribution to the AMATYC Foundation by Fred Peskoff, in memory of his parents, is given annually to an AMATYC Project ACCCESS fellow who has contributed to the education profession in the area of the mathematics taught during the first two years of college. The award consists of a lifetime membership in the American Mathematical Association of Two-Year Colleges (AMATYC). The Peskoff Award is given to an individual who has:

- Successfully completed the two-year Project ACCCESS program.
- Demonstrated familiarity with the scholarship of teaching.
- Participated actively in professional communities.
- Demonstrated a commitment to continued growth in mathematics.
- Maintained membership in AMATYC for at least one of the past three years.

At the AMATYC Denver conference, the first Leila and Simon Peskoff Award will be presented to Michael Pemberton of Maysville Community & Technical College (MCTC). Pemberton was a member of Cohort 9 for Project Access. Nominations for next year's award is due May 1, 2017. See <http://www.amatyc.org/?page=PeskoffAward> for further information.

The Foundation Board has renovated the grant procedure for our members to apply for a mini-grant from the Foundation. See <http://www.amatyc.org/?page=Grants> for further information. The Foundation Board continues to fund AMATYC Project ACCCESS at the rate of \$15,000 per year and the Presidential Student Scholarship for \$1000.

The theme for this year's Foundation's fund raising is "Remember the Past – Invest in the Future". Conference attendees in Denver will be encouraged to make donations in memory of Sister Mary Clarice Sparkman, Kate Danforth and/or Margie Hobbs. All three of these AMATYC leaders passed away in 2016. Over the years, Margie served as AMATYC program

chair, conference chair, regional vice president, treasurer, conference coordinator, and again as treasurer in 2014-2015. She, along with Cheryl Cleaves, was instrumental in getting our national office at Southwest Tennessee CC and was an active writer on our standards documents. Kate served as AMATYC Editing Director and was a member of the Teaching Excellence Committee. She received the TE Award in 2009 and was a past president of NYSMATYC. Sister Clarice Sparkman attended the first organization meeting for AMATYC and served as AMATYC's first Treasurer. She served on the committee that created the original AMATYC Constitution. Sister Clarice served as the second president of AMATYC and was very active at San Jose Community College in Developmental Mathematics. Consider honoring Margie, Kate and Sister Clarice by contributing to the AMATYC Foundation and investing in the future of AMATYC.

The dot campaign and the regional competition will be continued in Denver. Attendees will be invited to donate a dollar for each AMATYC conference attended. As in the past few years, there will be a competition among AMATYC regions. Two lucky donors from each region will be selected at the Friday regional breakfasts. The winner from the region with the highest percentage of donation participation will receive a one-year AMATYC membership. The winner from the region with the higher dollar amount in donations will receive a two-year AMATYC membership. A complimentary discount member registration to the 2017 AMATYC Conference in San Diego or a three year AMATYC membership will be awarded to an attendee drawn from all donors to the Foundation.

Delegate Assembly 2016 Report
Beyond Crossroads Revised Project

Submitted by Mary Beth Orrange & Nancy Sattler, co-chairs

AMATYC is committed to the professional development of its members. The AMATYC Executive Board has allocated funds for a project to examine the standards previously set forth. The Steering Committee for the Beyond Crossroads Revision (BCR) project is working on revising and updating AMATYC's signature standards documents, *Crossroads in Mathematics* and *Beyond Crossroads*.

The Steering Committee meets monthly through the use of technology. The steering committee is comprised of the chapter leaders, the technology leaders, the research leaders, and the project co-chairs. Members of the Steering Committee are Judy Ackerman, Rikki Blair, Ted Cole, Evan Evans, Rob Farinelli, Greg Foley, Karen Gaines, Dave Graser, Rob Kimball, Kate Kozak, Victor Odafe, Mary Beth Orrange (co-chair), Julie Phelps, Nancy Sattler (co-chair), John Smith, April Strom, David Tannor (editor), and Susan Wood.

An Advisory Board has been formed that includes leadership from national organizations including: MAA, NCTM, ASA, SIAM, the Dana Center, Carnegie Foundation, and AMS. They are consulted periodically for input as the project progresses.

The timeline for the project has been established. There will be a Thursday night forum in Denver to discuss the work in progress and a session led by Mary Beth Orrange, co-chair on Friday. This session will allow members to give further input on the document.

Based on data collected in Denver and the research of the Steering Committee and writing teams, the draft document will be written and refined over the next several months. In July of 2017, the AMATYC Executive Board will be asked to approve the document and at the AMATYC San Diego Conference in November 2017, there will be a final hearing for the document. The final draft product will be voted on at the Delegate Assembly in San Diego. In January, 2018, the final product will be produced.

Grant opportunities are being explored for the dissemination of the final product to AMATYC members.

2012-2017 Strategic Plan: Proposed, Ongoing, and Completed Actions (2015-2016) September 15, 2016

The Board continues to implement the 2012-2017 AMATYC Strategic Plan. Under each priority and initiative of the strategic plan, there is a listing of action items related to the initiative that have been completed, are ongoing, or have been proposed over the past two years. The Board continues to spend significant time at each board meeting on strategic planning. Since many different AMATYC members and leaders contribute to this living document on many different occasions, and since some action items are related to multiple initiatives, there are redundancies.

Priority I – Provide professional development opportunities to all two-year college faculty.

Initiative: A. Enhance the traditional opportunities for professional development.

- Affiliate scholarships to attend the 2013-2017 AMATYC conference were offered. (Completed, Ongoing)
- Ignite Events were held at annual conferences, 2012-2013, 2015-2017. (Completed, Ongoing)
- Academic Committees have been given the option of holding virtual meetings throughout the year. (Completed)
- ANets have been approved by the board, including Division/Department Leadership, Adjunct Faculty Issues, International Mathematics, and Mathematics for Liberal Arts. (Completed)
- The Organizational Assessment Committee has submitted reports summarizing data related to various AMATYC programs/projects/activities: First-time attendee discount, Project ACCCESS, Membership and marketing initiatives (Completed, Ongoing)
- Traveling workshops are available to members through AMATYC. (Completed, Ongoing)
- Forums were scheduled for the 2014 Annual Conference in Nashville and the 2015 Annual Conference in New Orleans to discuss position statements. (Completed, Ongoing)
- National Math Summits co-sponsored with NADE was held in March 2016 prior to the NADE conference. (Completed)
- Added Assistant Professional Development Coordinator. (Completed)
- Revised Pre-Conference Workshop Policies. (Completed)
- Regional conferences. Possibly in the Mid-West. Form an Ad Hoc committee on Regional Meetings. (Proposed)
- Traveling Workshops grants were created, funded, and scheduled. (Completed, Ongoing)
- Forums are scheduled for the annual AMATYC conferences. (Completed, Ongoing)
- Hybrid Conference (Proposed)
- Virtual Themed Sessions (Proposed)

Initiative: B. Develop opportunities for professional development that utilize emerging technologies.

- Webinars are being offered on a regular basis using Adobe Connect or Zoom; AMATYC encourages departments/groups to watch webinars together. (Completed, Ongoing)
- Announced to affiliate presidents that AMATYC recorded webinar sessions can be used at affiliate meetings. (Completed, Ongoing)
- Offered Ignite at annual conferences. (Completed, Ongoing, Proposed)
- A e-newsletter has been sent to all affiliate presidents. (Completed, Ongoing)
- Webinar was offered by AMATYC Website Coordinator about how website usage can enhance their professional development. (Completed)
- Enhance communication between office and AMATYC leaders with *Smart Sheet*. (Completed, Ongoing)
- ASA/AMATYC joint state committee webinar in the early summer followed by a pre-con in Denver. (Completed, Ongoing)
- Webinars created and conducted by AMATYC Academic Committees (Completed, Ongoing)
- Improve collaboration among committee chairs. (Ongoing)
- Improve Social media presence. Member Testimonials, etc. Develop a new strategy (Pearson). Retweeting. (Ongoing)
- Video series about AMATYC. How to get involved, new membership, benefits of the organization. (Proposed)

Initiative: C. Provide professional development focused on mentoring of faculty especially faculty new to teaching in two-year colleges.

- AMATYC members have been encouraged to invite their colleagues to jointly attend AMATYC webinars. (Completed)
- AMATYC has institutionalized support for ACCCESS fellows (Completed, Ongoing)
- ACCCESS applicants not selected given a one time, one year free membership. (Completed)
- Encourage membership prior to Sept 1. (Proposed)

Initiative: D. Advocate for the importance of and provide opportunities for professional development for adjunct faculty.

- At the 2015 conference, an informational hearing was held on the position statement on Working Conditions of Adjunct Faculty. (Completed)

2012-2017 Strategic Plan: Proposed, Ongoing, and Completed Actions (2015-2016) September 15, 2016

- New Adjunct Faculty Issues ANet was created. (Completed)
- Create the *Working Conditions of Adjunct Faculty* position statement. (Proposed)
- Increase networking opportunities for adjunct faculty. (Ongoing)
- Webinar follow-up for adjunct faculty issues. (Proposed)
- Create mentoring relationships between adjuncts and other members. (Proposed)

Priority II – Promote research on student learning in two-year colleges.**Initiative: A. Promote research focused on student learning, acknowledging the impact that technology and data driven decisions have on education.**

- Determine an IRB process for AMATYC-sponsored grants. (Completed)
- Clarify PPM language on The AMATYC Research Associate position (PPM 11.7): What is the length of appointment? Determine a better way to promote ARA on website. (Proposed)
- Create a “Researcher Spotlight” recurring article in the *AMATYC News*. (Proposed)
- Institutionalize the pre-conference research session. (Proposed)

Initiative: B. Provide training to faculty interested in conducting classroom research.

- Research pre-sessions were offered at recent AMATYC conferences (Completed)
- A webinar, *Lights, Camera, Action Research*, is available on YouTube. (Completed)
- RMETYC met at RUME to conduct committee business of MAA – looking at research projects in the works. Research on CC math – a working group. (Completed, Ongoing)
- The board passed a motion that a research special session be offered on Thursday evening of the 41st, 42nd, and 43rd AMATYC conferences (2015-2017) for the express purpose of discussing preliminary or in-progress research. (Completed)
- Encourage RMETYC-sponsored webinars (what is classroom research & how to do it) (Ongoing)
- Create a dissertation support group within the AMATYC website or Google group. (Proposed)

Initiative: C. Pursue grants and other means of financial support for classroom research in teaching and student learning.

- The Research in Mathematics Education for Two-Year Colleges (RMETYC) Committee has written a grant submitted to the US Department of Education Institute of Educational Services (IES). (Completed)
- Many AMATYC and RMETYC members are applying for grants. Better communication about the multiple grant applications is necessary so that the AMATYC Grants Coordinator has a good idea about what’s happening across the organization. (Ongoing)
- Create a grants support group within AMATYC. (Proposed)

Initiative: D. Advocate for the continued improvement of textbooks and other instructional resources based on the lessons learned from classroom research.

- Consider a new or revised position statement related to textbooks and other instructional resources. (Proposed)

Initiative: E. Advocate or promote for faculty, departments, and colleges to institute innovative practices informed by research.

- Consider a new position statement related to innovative and research-based practices. (Proposed)

Initiative: F. Disseminate resources and best practices on teaching and learning to facilitate faculty development.

- AMATYC has hosted a variety of webinars on teaching at a distance which are available through the AMATYC website. (Completed, Ongoing)
- The position statement on *The Appropriate Use of Intermediate Algebra as a Prerequisite Course* was approved by the Delegate Assembly in 2015. (Completed)
- Continue to encourage RMETYC webinars (reporting out about research that has been conducted) (Ongoing)
- Encourage submissions to the *MathAMATYC Educator* (about completed or ongoing research) (Ongoing)

2012-2017 Strategic Plan: Proposed, Ongoing, and Completed Actions (2015-2016) September 15, 2016
Priority III – Promote the review and improvement of two-year college mathematics curricula.

Initiative: A. Support and promote the development and assessment of high quality mathematics education for all students.

- A Task Force was formed to make recommendations on the updating of the AMATYC standards document, *Beyond Crossroads (BCR)*. (Completed)
- The Task Force making recommendations for the updating of *Beyond Crossroads* met after the Nashville conference (2014) and held focus groups in New Orleans (2015). (Completed)
- Develop a plan for the dissemination of *Beyond Crossroads* revision (Ongoing)
- Steering committee for BCR formed (Completed)
- National advisory for BCR created (Completed)
- Have AMATYC Grants Coordinator research funding for BCR dissemination (Proposed)

Initiative: B. Maintain a leading role in structuring a strong developmental mathematics experience for all students.

- AMATYC has hosted a variety of webinars on developmental mathematics that are available through the AMATYC website. (Ongoing)
- Webinars have been held on developmental math course re-design models. (Completed)
- AMATYC members led three sessions at the National Summit on Developmental Mathematics held before the NADE conference in 2016. (Completed)
- Develop a plan for the dissemination of *Beyond Crossroads* revision (BCR) (Ongoing)
- Hold first forum for Position statement on Science of Learning (Proposed)
- Hold first forum for Position statement on Student Learning Problems (Proposed)

Initiative: C. Promote the consensus on the essential mathematics that students need in order to succeed in their chosen academic or career fields.

- The Position Statement on *The Appropriate Use of Intermediate Algebra as a Prerequisite Course* was approved by the Delegate Assembly in 2015. (Completed)
- Working with affiliates, determine models used in states and disseminate models nationally through journal, conference, email blasts, etc. (Proposed)
- Continue to participate in Transforming Post-Secondary Education (TPSE) Math and MAG (Completed, Ongoing)

Initiative: D. Increase participation in Science, Technology, Engineering, and Mathematics (STEM) courses and programs through contacts with industry.

- The Technical Mathematics Committee is sponsoring a session given by Bill Steenken, a business and industry leader, at the New Orleans Conference. (Completed)
- Participate in StatPREP grant (Ongoing)
- Participate in JCW initiative for equality (Ongoing)
- Investigate equal opportunities (Proposed)

Initiative: E. Support the appropriate use of emerging technologies to promote an understanding of mathematics and its applications.

- AMATYC has hosted a variety of webinars on the use of technology in the classroom which are available through the AMATYC website. (Completed)
- Ignite sessions were/will be held at 2012, 2013, 2015 & 2016 conferences. (Completed, Ongoing)
- Submit a Digital Classroom Grant (Completed)
- Participate in a StatPREP grant (Ongoing)
- Advocate for appropriate use of technology in the classroom (Ongoing)
- Initiate discussion about use of smartphones etc in the classroom as an aid in teaching and learning (Proposed)

2012-2017 Strategic Plan: Proposed, Ongoing, and Completed Actions (2015-2016) September 15, 2016

Initiative: F. Support continuous improvement of online/distance learning and continuous improvement of online delivered courses.

- AMATYC has hosted a variety of webinars on teaching at a distance which are available through the AMATYC website. (Completed, Ongoing)
- The Innovative Teaching and Learning Committee is working on the revision of the Position Statement on The Use of Technology in the Teaching and Learning of Mathematics. (Ongoing)
- Develop guidelines to ensure that students take course in the format that best fits their learning needs (Proposed)
- Plan a themed issue for *MathAMATYC Educator* on online and distance learning (Proposed)

Priority IV – Build and promote communities of educators in lower division collegiate mathematics across departments and institutions.

Initiative A: Strengthen and expand the relationship between AMATYC and its affiliate organizations.

- Get feedback about the effectiveness of communication between the President-Elect and affiliate presidents. (Proposed)
- Encourage affiliate presidents to submit nominations for Presidential Student Scholarship. (Completed, Ongoing)
- Use traveling workshops to strengthen and expand the relationship between AMATYC and affiliate organizations (Proposed)

Initiative B: Encourage membership among individuals interested or involved in mathematics instruction in the first two years of college

- The Membership Committee met before the Fall 2014 Board Meeting and will meet before the 2016 conference to create a 1-year comprehensive membership and marketing plan for AMATYC (Completed, Ongoing)
- The Membership Committee created the Refer-a-Friend campaign in 2015 (Completed)
- Websubscription became available in 2015. (Completed)
- Create a hybrid conference; promote as part of the institutional membership as a way to provide professional development to their faculty who cannot attend the conference (Proposed)
- Create promotional materials to accompany the hybrid conference that VPs can share with their affiliates. (Proposed)
- Create a promotional code for discount memberships to promote AMATYC membership at affiliate meetings through the end of 2017 (Completed, Ongoing)

Initiative C: Expand opportunities for networking (locally, nationally, and internationally) of those interested in the first two years of collegiate mathematics to share ideas and provide support.

- In 2012, AMATYC held a conference call for the Past Presidents Advisory Council (PPAC) before the annual conference and will continue this practice so that the timeslot for the PPAC at the conference will be used to update past presidents on board actions taken during the Fall Board Meeting. (Completed, Ongoing)
- President Nancy Sattler served on *The Role of Mathematics Departments* panel as part of the TPSE meeting (Completed)
- In 2015, several members of AMATYC took part in a meeting to promote a Common Vision in Mathematics held in Washington, D.C. (Completed)
- Use the international ANet to encourage involvement and develop leadership opportunities for AMATYC members. (Proposed)
- Continue work with TPSE, Common Vision, and other national initiatives. (Completed, Ongoing)

Initiative D: Expand the relationship among instructors at two-year colleges and other faculty Pre-K - 20

- No action items for this initiative.

2012-2017 Strategic Plan: Proposed, Ongoing, and Completed Actions (2015-2016) September 15, 2016

Priority V – Communicate the vision, core values, mission, and goals of AMATYC and promote awareness of the organization.

Initiative: A. Maintain and promote the visibility of AMATYC at the national level as the primary voice for mathematics education during the first two years of college.

- AMATYC leadership has attended various national meetings and serves on national boards. (Completed, Ongoing)
- At AMATYC conferences, AMATYC messenger bags were given to each committee chair and were distributed as door prizes at the AMATYC regional meetings. (Completed)
- Since 2012, a conference app has been available to conference attendees. (Completed, Ongoing)
- AMATYC became a member of the Joint Committee for Women in Mathematical Sciences (JCW). The President-Elect attended in 2015. (Completed)
- The board passed a “Welcoming Environment Policy” modified from the JCW version. (Completed)
- AMATYC is represented each year at the NCTM, MAA and other conferences. (Completed, Ongoing)
- AMATYC has a presence on Facebook, Twitter, Instagram and YouTube. (Completed, Ongoing)
- The President-Elect served as the AMATYC representative on the steering committee that is choosing recipients of the NSF grant for ICME-13 attendance. (Completed)
- Work collaboratively with AMS, MAA, SIAM, and ASA on the Common Vision initiative. (Completed, Ongoing)
- Continue and strengthened AMATYC’s participation in CBMS. (Completed, Ongoing)
- Continue and strengthened AMATYC’s participation in TPSE. – (Informational meetings and 4 board members attended MAG meeting [SBM 2016]) (Completed, Ongoing)
- Continue and strengthened AMATYC’s participation in ICME – leading panels, attending conference, providing scholarships (SBM 2016) (Completed, Ongoing)
- Dana Center – President added to steering committee (Completed)
- Sponsored and participated in summit before NADE and president attended the 2016 NADE conference (Completed)
- Beyond Crossroads Revisited work underway; (Ongoing)
- Internally promote our visibility by informing membership through a newsletter article of products available through Fieldhouse with the AMATYC logo. (Completed)
- Affiliate giveaway packs get products with the AMATYC logo out there for others to see. (Completed, Ongoing)
- Established a social networking committee (Completed)
- Investigating the possibility of online conference (Window on the Conference) (Proposed)

Initiative: B. Promote an understanding of the mission of two-year colleges and their mathematics programs.

- AMATYC president attends Mathematical Association of America (MAA) meetings and serves on MAA committees (Completed, Ongoing)
- In 2014 and 2015, the President attended TPSE Math regional and national meetings sharing the two-year college perspective. (Completed)
- A sequel to the *Crossroads* series is being planned. (Ongoing)
- The importance of the Math for AAS Programs Committee was reiterated. The committee changed its name to Mathematics and its Applications for Careers. (Completed)
- Create new position statement about Mathematics and its Applications for Careers (Proposed)
- Promote AMATYC’s social media presence – Facebook, Twitter, Instagram, Youtube (Ongoing)
- Creation of four new ANets (Completed)

Initiative: C. Be a strong voice for two-year college mathematics education.

- AMATYC leadership is involved in state and national initiatives. (Ongoing)
- New position statements have been approved. (Ongoing)
- A review of all position statements has been conducted. Plans include revising some existing position statements, retiring some existing position statements, and creating a common format for all position statements (Ongoing)

Initiative: D. Develop and maintain relevant standards for two-year college mathematics education.

- New position statements have been approved. (Ongoing)
- A sequel to the *Crossroads* series in being written. (Ongoing)

Initiative: E. Expand relationships with other organizations interested in the goals and objectives of AMATYC and interested in promoting quality mathematics education.

- Joint AMATYC/ASA committee was formed. (Completed)

2012-2017 Strategic Plan: Proposed, Ongoing, and Completed Actions (2015-2016) September 15, 2016

- AMATYC has several reciprocal agreements with other national organizations: MAA, NCSM, Presidential Exchanges, NADE, NCTM and TODOS: Mathematics for all (Completed)
- Joined JCW (Completed)
- Consider renewing membership in the International Mathematics Olympiad. (Proposed)
- The AMATYC/ASA joint committee continues their work creating resources, attending both organizations' annual conferences, and organizing AMATYC webinars. (Ongoing)
- AMATYC and its members collaborate with NADE on preconference symposia. (Completed)
- AMATYC VPs attend affiliate meetings. (Ongoing)
- Grants for traveling workshops (Completed)

Initiative: F. Encourage the involvement of two-year college educators in state and national, Pre-K–20 initiatives.

- AMATYC and its members collaborate with the Dana Center and the Carnegie Foundation on new pathways. (Completed, Ongoing)
- AMATYC members have a presence on MAA committees (CUPM IP Guides, Two-year college committee, etc.). (Completed, Ongoing)
- The AMATYC Board approved a statement in support of the Common Core State Standards. (Completed)
- AMATYC involved in promoting *Common Vision* (Completed, Ongoing)
- Review position statement on dual enrollment as it relates to math courses (Proposed)
- Discount promotional code for board members to use at affiliate conferences, other conferences, etc. (Completed, Ongoing)

Initiative: G. Work to increase state and national funding for two-year college mathematics education.

- Working on AMATYC-Disney collaboration in 2016 and beyond (Proposed)
- The AMATYC Board approved Level 1 support of the Digital Classroom Model project grant. (Completed)
- The AMATYC Board approved Level 2 support of the Student Works grant. (Completed)
- The AMATYC Board approved Level 1 support of the StatPrep project grant. (Completed)
- Seek external funding for traveling workshops (Proposed)

2016 AMATYC Delegate Assembly
2022 Conference Site Selection Report
Jim Ham, AMATYC President-Elect
September 18, 2016

In May 2016, the 2022 Conference Site Selection team consisting of Jim Ham (President-Elect), Keven Dockter (Conference Coordinator), and Ken Sien (Experient) visited four sites in three cities, Washington, D.C., Providence, Rhode Island, and Toronto, Canada. A report was submitted to the Executive Board listing the strengths and weaknesses of each site. The Board selected Toronto, Canada as the 2022 conference site. Time to renew those passports!



Report to the 2016 AMATYC Delegates

AMATYC Project ACCESS (Advancing Community College Careers: Education, Scholarship, and Service) is pleased to announce to the Delegate Assembly the names of the AMATYC Project ACCESS Fellows for 2016 – 2017.

Name	College	Name	College
Abigail Brackins	Anne Arundel Community College	Amit Mishal	Santa Ana College
Terrie Breetzke	Chattanooga State Community College	Carrie Muir	Whatcom Community College
Jeanine DiDonato	Henry Ford College	Matthew Musselman	Santa Monica College
Christina Elliott	Pellissippi State Community College	Khoi-Nguyen Nguyen	Highline College
Liana Erstenyuk	Borough of Manhattan Community College, CUNY	Ryan Pescosolido	Wake Technical Community College
Patrick Fingerson	Normandale Community College	Sonya Redmond	Portland Community College – Rock Creek Campus
Kevin Fink	College of DuPage	Preeti Singh	Lone Star College CyFair
Michael Finley	South College	Krishna Thapa Maga	Eastern New Mexico University – Ruidoso
Timothy Glatzer	Northwest College	Jonathan Tyler	Snow College
Marty Kellum	Calhoun Community College	Elizabeth Weaver	Roane State Community College
Ellen Matheny	Pellissippi State Community College	Deborah Weeks	Brookdale Community College
Shelbi Mayo	Palomar College	James Wenson	Macomb Community College

This diverse group of 24 faculty are attending the first of their two consecutive AMATYC national meetings here in Denver where they are participating in specially selected sessions and workshops, as well as attending regular conference activities. Through the many ACCESS activities, these Fellows will gain knowledge of the culture and mission of the two-year college and its students, and acquire familiarity with the scholarship of teaching. They will also be attending local/regional MAA, AMATYC, and/or NCTM conferences over the next year. This year we have several Fellows from Cohorts 1 – 11 assisting with Project ACCESS.

The selection process for Project ACCESS Fellows is competitive and we received far more applications than available positions. If you happen to have a colleague who submitted an application for Cohort 13 but was not selected please encourage them to apply next year to be part of Cohort 14 if they are still eligible at that time.

Submitted by Project Coordinator: Laura Watkins