



American Mathematical Association of Two-Year Colleges

October 1, 2017

Dear AMATYC Delegate:

It is time to begin thinking and preparing for the 2017 AMATYC Delegate Assembly in San Diego. The 2017 Delegate Assembly will be held on Saturday, November 11 from 3:45 to 5:45 p.m. in Grande Ballroom B.

Attached please find the 2017 Delegate Assembly agenda and other materials for your careful review prior to our meeting. Please plan to arrive early to the meeting on November 11, check in with your regional vice president, and be seated by 3:30 p.m. You will sit by region in the marked areas near the front of the room. Your colleagues who are not delegates are welcome to attend the meeting and are asked to sit in the back of the room.

I would like to encourage you to attend AMATYC's forums on Thursday night. From 7-7:30 p.m. there will be initial input hearings on *The Science of Learning* (held in Spinnaker) and *Working Conditions of Adjunct Faculty* (in Seabreeze) position statements. From 7:30-8 p.m. there is another initial input hearing on *Student Learning Problems* (in Spinnaker) and a second hearing on the *Mathematics for Students in Two-Year Terminal Programs* (in Seabreeze) position statement. From 8-8:30 in Seabreeze, you will have a chance to discuss AMATYC's third standards document, *AMATYC IMPACT*, before a motion to accept the spirit and philosophy of the document comes before the Delegate Assembly. Please be sure to look at the draft of this document at www.amatyc.org/IMPACTFinalDraft.

Ballots: You must have a delegate ballot to vote. Ballots will be distributed before the start of the Delegate Assembly on Saturday. Please be sure to obtain your ballots and bring them along with this packet of information to the Delegate Assembly on Saturday. According to the bylaws, alternate delegates may be named by the regional vice president who will notify the AMATYC Secretary in writing and provide appropriate credentials in writing no later than 6 p.m. of the day prior to the start of the Delegate Assembly.

Motions: If you wish to submit a motion for consideration during the Delegate Assembly business meeting, please use the attached motion form. Please submit the motion to me in advance of the conference and Delegate Assembly meeting by email at tannerj@sunyocc.edu.

Items for Discussion: As in previous years, the Delegate Assembly Agenda includes open discussion at the end of the meeting. To the extent that time permits, this is an opportunity for delegates to express comments about issues related to AMATYC's mission.

Thank you very much for your service to AMATYC in this very important role. I am looking forward to seeing you in San Diego.

Respectfully,

Jane D. Tanner, President

Enclosures

Southwest Tennessee
Community College
5983 Macon Cove
Memphis, TN 38134
Phone: 901.333.5643
Fax: 901.333.5651
amatyc@amatyc.org
www.amatyc.org

AMATYC DELEGATE ASSEMBLY

MOTION FORM

TO: 2017 AMATYC DELEGATE ASSEMBLY
FROM:
SUBJ:
DATE SUBMITTED:

1. MOTION:

2. RATIONALE:

Action taken by Delegate Assembly

_____ Approved _____ Postponed until _____ _____ Withdrawn
_____ Disapproved _____ Returned for further study _____ Other

COMMENTS:



2017 DELEGATE ASSEMBLY

AGENDA

THE AMERICAN MATHEMATICAL ASSOCIATION OF TWO-YEAR COLLEGES

San Diego, CA

Grande Ballroom B

Saturday, November 11, 2017

3:45 – 5:45 pm

- I. Call to Order – 3:45 p.m.
- II. Welcome and Introductions
Parliamentarian and Timekeeper
2016-2017 Executive Board Members
- III. Announcement of QuorumMichelle Duda
- IV. Motion to Approve the Rules of Conduct
- V. Motion to Approve the Agenda
- VI. Minutes Review Committee Report for the 2016 Delegate Assembly ..Dan Fahringer
- VII. Motion to Approve the Minutes Review Committee
- VIII. Reports
 - A. PresidentJane Tanner
 - B. Treasurer..... David Tannor
 - C. AMATYC FoundationNancy Sattler
 - D. *AMATYC IMPACT*.....Nancy Sattler
 - E. Strategic Planning Jim Ham
 - F. 2023 Conference Site Selection.....Jim Ham
 - G. AMATYC Project ACCESSChristy Hediger
- IX. New Business
 - A. Position Statement on *Mathematics for Students in Two-Year Terminal Program*.....Stefan Baratto
 - B. *AMATYC IMPACT*..... Mary Beth Orrange/Nancy Sattler
- X. Items for Discussion – Open Microphone
Delegates are invited to bring forward for discussion or comments issues that are related to AMATYC’s mission and goals. Consideration of any appropriate topic is encouraged.
- XI. Announcements
- XII. Adjournment

AMATYC Mission Statement

The American Mathematical Association of Two-Year Colleges (AMATYC) mission is to provide high quality professional development, to advocate and collaborate at all levels, and to build communities of learners for all involved in mathematics education in the first two years of college.

Adopted by the Board on April 1, 2016

AMATYC's Vision

To be the leading voice and resource for excellence in mathematics education in the first two years of college.

Adopted by the Board on April 1, 2016

AMATYC's Tagline

Opening Doors Through Mathematics

Adopted by the Board on June 16, 2016

AMATYC's Core Values

(Alphabetical Order)

Approved May 2006

Core Values represent core priorities, traits, or qualities in the organization's culture that are considered worthwhile. They are timeless and unchanging.

Core Value:	Operational Definition:
Academic Excellence	Presenting a quality educational experience in mathematics that is responsive to the needs of all students while recognizing student achievement in mathematics as an essential life goal.
Access	Acknowledging the right of all students to experience learning mathematics in ways that maximize their individual potential.
Collegiality	Providing opportunities for networking and encouraging mutual respect for other mathematics professionals for the betterment of the mathematics teaching profession.
Innovation	Creating, developing, implementing, and redefining successful instructional strategies, curricula in mathematics, and classroom practices based on the research of how students best learn mathematics and how faculty best teach mathematics.
Integrity	Safeguarding the qualities of honesty, sincerity, trustworthiness, global consciousness, and a code of sound moral professional principles.
Professional Development	Building expertise and exhibiting leadership in the teaching and learning of mathematics, enhancing personal growth, and improving teaching methods and effectiveness as a personally initiated life-long responsibility.
Teaching Excellence	Designing and implementing a dynamic mathematics curriculum, promoting the use of innovative and effective teaching strategies, assessing student learning outcomes in mathematics with appropriate methods, and creating a successful learning environment for all students.



2012-2017 AMATYC Strategic Plan (Adopted SBM 2011)

Opening Doors Through Mathematics

Priority I – Provide professional development opportunities to all two-year college faculty.

- A. Enhance the traditional opportunities for professional development.
- B. Develop opportunities for professional development that utilize emerging technologies.
- C. Provide professional development focused on mentoring of faculty especially faculty new to teaching in two-year colleges.
- D. Advocate for the importance of and provide opportunities for professional development for adjunct faculty.

Priority II – Promote research on student learning in two-year colleges.

- A. Promote research focused on student learning, acknowledging the impact that technology and data driven decisions have on education.
- B. Provide training to faculty interested in conducting classroom research.
- C. Pursue grants and other means of financial support for classroom research in teaching and student learning.
- D. Advocate for the continued improvement of textbooks and other instructional resources based on the lessons learned from classroom research.
- E. Advocate for faculty, departments, and colleges to institute innovative practices informed by research.
- F. Disseminate resources and best practices on teaching and learning to facilitate faculty development.

Priority III – Promote the review and improvement of two-year college mathematics curricula.

- A. Support and promote the development and assessment of high quality mathematics education for all students.
- B. Maintain a leading role in structuring a strong developmental mathematics experience for all students.
- C. Promote the consensus on the essential mathematics that students need in order to succeed in their chosen academic or career fields.
- D. Increase participation in Science, Technology, Engineering, and Mathematics (STEM) courses and programs through contacts with industry.
- E. Support the appropriate use of emerging technologies to promote an understanding of mathematics and its applications.
- F. Support continuous improvement of online/distance learning and continuous improvement of online delivered courses.

Priority IV – Build and promote communities of educators in lower division collegiate mathematics across departments and institutions.

- A. Strengthen and expand the relationship between AMATYC and its affiliate organizations.
- B. Encourage membership among individuals interested or involved in mathematics instruction in the first two years of college.
- C. Expand opportunities for networking (locally, nationally, and internationally) of those interested in the first two years of collegiate mathematics to share ideas and provide support.
- D. Expand the relationship among instructors at two-year colleges and other faculty Pre-K–20.

Priority V – Communicate the vision, core values, mission, and goals of AMATYC and promote awareness of the organization.

- A. Maintain and promote the visibility of AMATYC at the national level as the primary voice for mathematics education during the first two years of college.
- B. Promote an understanding of the mission of two-year colleges and their mathematics programs.
- C. Be a strong voice for two-year college mathematics education.
- D. Develop and maintain relevant standards for two-year college mathematics education.
- E. Expand relationships with other organizations interested in the goals and objectives of AMATYC and interested in promoting quality mathematics education.
- F. Encourage the involvement of two-year college educators in state and national, Pre-K–20 initiatives.
- G. Work to increase state and national funding for two-year college mathematics education.

**BYLAWS
OF THE
AMERICAN MATHEMATICAL
ASSOCIATION OF TWO-YEAR COLLEGES (AMATYC)
RATIFIED JULY 2010
APPROVED AT THE DELEGATE ASSEMBLY, NOVEMBER 15, 2014**

ARTICLE I NAME

The name of the association shall be the American Mathematical Association of Two-Year Colleges, Incorporated (AMATYC).

ARTICLE II OBJECTIVES

Section 1 The American Mathematical Association of Two-Year Colleges, Incorporated is a non-profit, educational association.

Section 2 The objectives of AMATYC are the following:

- A. Encourage the development of effective mathematics programs
- B. Provide a national forum for the exchange of ideas
- C. Develop and/or improve the mathematics education and mathematics related experiences of students in two-year colleges
- D. Coordinate activities of affiliated organizations on the national level
- E. Promote the professional welfare and development of its members.

ARTICLE III MEMBERSHIP

Section 1 Membership Categories

Membership in AMATYC shall be restricted to the following:

- A. Regular membership – Available to any full- or part-time teacher of mathematics or other person interested in two-year college mathematics education. A regular member must complete the proper forms and pay the established dues. An individual may purchase a lifetime regular membership by completing the appropriate forms and paying the established rates.
- B. Student membership – Available to any full- or part-time student of mathematics or related discipline. A student member must not also be a full- or part-time teacher, must be endorsed by a regular member, and must complete the proper forms and pay the established dues.
- C. Adjunct membership – Available to any teacher of mathematics who is not employed full-time in any post-secondary educational institution. An adjunct member must complete the proper forms and pay the established dues.
- D. Retired membership – Available to any retired teacher of mathematics or other retired person who is not employed full- or part-time in any educational institution. A retired member must complete the proper forms and pay the established dues.
- E. Institutional membership – Available to any college, university, learning center, publisher, manufacturer, or similar entity that supports the purposes of the association. A designated representative of an institutional member must complete the proper forms and pay the established dues.

Section 2 Membership Privileges

- A. A regular member has the right to vote, hold elected office, be appointed to leadership positions, nominate candidates for office, serve on committees as a voting member, and be appointed as a delegate in the Delegate Assembly.
- B. Adjunct, retired, and student members have the right to nominate candidates for office and serve on committees, but do not have the right to vote, hold elected office, be appointed to leadership positions, or be appointed as a delegate in the Delegate Assembly.

- C. Individuals who are eligible for adjunct, retired, or student membership may choose to complete the proper forms and pay the established dues to become a regular member to obtain all the privileges of a regular member.
- D. The representative of an institutional member has the right to nominate candidates for office, but does not have the right to vote, hold elected office, be appointed to leadership positions, serve on committees as a voting member, or be appointed as a delegate in the Delegate Assembly, unless that individual is also a regular member of the association.

Section 3 Membership Year

The membership year shall consist of twelve months. The beginning date for each month shall be the first day of the calendar month.

Section 4 Dues

- A. Annual membership dues are paid by all members, except lifetime members.
- B. Annual regular AMATYC membership dues are set every two years by applying the Consumer Price Index - Urban Consumers CPI-U for the last two consecutive years that begin with an even-numbered year to the current dues and rounding up to the nearest whole dollar. This adjusted rate is set at the Spring Executive Board Meeting in odd-numbered years, with the change taking place on July 1 of the following even-numbered year.
- C. In the event that there is a need for a change other than the calculated rate, as determined in Article III.4.B., the new rate must be brought to the Delegate Assembly prior to the change taking effect for approval.

ARTICLE IV AFFILIATED ORGANIZATIONS

Section 1 Any organization interested in affiliating with AMATYC must recognize AMATYC as a prime national organization concerned with the first two years of college mathematics instruction. This is done by voting for affiliation with AMATYC. Applications for affiliation must be approved by the AMATYC Executive Board.

Section 2 An affiliated organization has the following responsibilities:

- A. The membership lists of the organization shall be forwarded to the appropriate AMATYC Regional Vice-President by June 30 in even-numbered years.
- B. Membership in AMATYC should be encouraged for all the affiliate's members.
- C. Each affiliate organization will appoint AMATYC members to serve as affiliate delegates to the Delegate Assembly as discussed in Article VII.

ARTICLE V ELECTED OFFICERS

Section 1 The elected officers of AMATYC shall be called the Executive Board and shall be the national officers: a President, President-Elect, Immediate Past President, Treasurer, and Secretary, and the regional officers, a Northeast Regional Vice-President, Mid-Atlantic Regional Vice-President, Southeast Regional Vice-President, Midwest Regional Vice-President, Central Regional Vice-President, Southwest Regional Vice-President, Northwest Regional Vice-President, and West Regional Vice-President.

Section 2 Only regular members are eligible to hold elected office.

Section 3 Terms of Office

- A. The term of office for all elected officers, except for the Treasurer, is two years; beginning on January 1 in even-numbered years and ending on December 31 in the next odd-numbered year. The term limit for all officers, except for the President-Elect, President, Immediate Past President, and Treasurer, is three full successive elected terms in the same office.
- B. The term limit for the President-Elect, President, and Immediate Past President is one full elected term in the same office. The President-Elect automatically succeeds the President at the end of the President's term or when the President leaves office permanently. The President automatically succeeds the Immediate Past President at the end of the President's term. The Immediate Past President may not be elected as President-Elect.

- C. The term of the office for the Treasurer is four years, beginning on January 1 in even-numbered years and ending on December 31 in the second subsequent odd-numbered year. The term limit for the Treasurer is two full successive elected terms in that office.

Section 4 Duties of elected officers

All elected officers shall promote and coordinate the activities of the association, perform all duties according to policy, and perform all other duties that regularly pertain to the office. Specific duties of each office are as follows:

A. President:

1. Prepare the agenda for all association, Delegate Assembly, and Executive Board meetings.
2. Preside at all general meetings of the association, the Delegate Assembly, and the Executive Board.
3. Act as ex-officio member of all committees except the Nominating Committee.
4. Nominate, for approval by the Executive Board, the chairperson of all committees, except the Nominating Committee, Strategic Planning Committee, and Organizational Assessment Committee.
5. Appoint the chairs of ad hoc committees and task forces.
6. Appoint an acting chairperson of a committee when a vacancy occurs.
7. Appoint Special Appointees to perform duties as designated with approval of the Executive Board.
8. Meet with the Executive Directors and/or Presidents of other organizations who share similar concerns and interests to discuss items of mutual benefit and to establish a working relationship with them.

B. President-Elect

1. Act as president in the absence of the President.
2. Serve as the chairperson of the Strategic Planning Committee and the Organizational Assessment Committee.
3. Maintain a policy and procedures manual in conjunction with the Secretary and the AMATYC Office.

C. Immediate Past President

1. Chair the Nominating Committee.
2. Administer the election of officers.

D. Secretary

1. Keep an accurate, permanent record of the proceedings of meetings of the association, Delegate Assembly, and Executive Board.
2. Maintain updated lists of delegates and affiliate presidents.
3. Furnish agendas and minutes of all meetings to the appropriate people and ensure that the official minutes of the organization are securely archived.
4. Assist the President-Elect in maintaining a policy and procedures manual.

E. Treasurer

1. Ensure that all financial records, funds, receipts, and disbursements of the association are accurately maintained.
2. Present a written financial report at each regular business meeting and each Executive Board meeting.
3. Certify the size of the membership by region and category.
4. Prepare an annual organizational budget and present it to the Executive Board for approval at the fall meeting.
5. Obtain approval of the Executive Board or designee for expenditures that exceed budgeted amounts .
6. The outgoing Treasurer will complete the financial responsibilities pertaining to the conference at the end of the term of office.

F. Regional Vice-Presidents

1. Serve as the liaison between AMATYC and its affiliated organizations.
2. Appoint state/province delegates per Article VII.
3. Serve as a member of the membership committee. One Regional Vice-President shall serve as chair.
4. Recruit and retain members within their regions.

Section 5 Elections

The Executive Board shall conduct elections for officers in each odd-numbered year. Each regular member as of June 30 of that year shall be eligible to vote. Elections shall be by secret ballot. Announcement of the dates, format, and candidates of the election shall be made in writing or electronically to the membership at least 30 days prior to the beginning of the vote. Candidates who receive a plurality of the votes for a particular office shall be elected. If the number of votes for two candidates for the same office are tied, then a random process shall be used to determine the winner.

Section 6 Vacancies

In the event that an officer other than the President, President-Elect, or Treasurer leaves office before the expiration of the regular term, the president, with the approval of the Executive Board, shall appoint a replacement for the remainder of the term. A vacancy in the office of President-Elect shall be filled by a special election following procedures established by the Executive Board. In the event that the Treasurer leaves office before the expiration of the regular term, the President, with the approval of the Executive Board, shall appoint a replacement until the next regularly scheduled election, regardless of whether this election falls on the four-year cycle for election of a Treasurer. The newly elected Treasurer would serve a full four-year term and this four-year term will form the basis for future Treasurer terms and elections.

ARTICLE VI EXECUTIVE BOARD

Section 1 The elected officers shall serve as the Executive Board and are responsible for conducting the affairs of the association.

Section 2 Duties of the Executive Board

- A. Approve the chairperson of each committee, except the Nominating Committee, Strategic Planning Committee, Organizational Assessment Committee, ad hoc committees, and task forces.
- B. Recommend dues changes to the Delegate Assembly per Article III.4.
- C. Recommend bylaw changes to the Delegate Assembly.
- D. Select cities and dates for the annual conference.
- E. Approve the annual budget.
- F. Appoint special committees as needed to carry out the purposes of the association.
- G. Make special appointments for persons to perform duties as designated.
- H. Authorize a designated officer or officers, agent or agents of AMATYC, in addition to the officers so authorized by these bylaws, to implement and oversee, on behalf of AMATYC, a project, program or activity conducted jointly by AMATYC and one or more outside entities, to be called a partnership. This partnership is approved by the AMATYC Executive Board. Such authority must be in writing and be confined to specific instances as outlined in a partnership agreement which is approved by the Executive Board and signed by AMATYC and the partnership entity.
- I. Perform all other duties according to policy.
- J. Perform all other duties that are necessary for the functioning of the association.

Section 3 A majority of the members of the Executive Board shall constitute a quorum to enact the business of AMATYC. This majority must include at least two of the national officers.

Section 4 Regular meetings of the Executive Board may be called by the President or seven members of the Executive Board two of which must be national officers. Written or electronic notification of all regular meetings must be given to all Board members at least 30 days prior to the start of the meeting. Announcements of regular Executive Board meetings must be published on the AMATYC website at least two weeks prior to the beginning of the meeting. At least two regular meetings must be held annually, one during the spring and a second during the fall.

Section 5 Action between Regular Meetings

- A. In circumstances as determined by the President or seven members of the Executive Board, at least two of which are national officers, business may be conducted between regular meetings of the Executive Board by means of mail, fax, email or conference calls. The same quorum that applies to regular meetings is required at these meetings to conduct the business of AMATYC.

- B. All actions resulting from a mail, fax, email or conference call vote shall be documented, distributed, and archived by means of a report from the Secretary in the Executive Board minutes of the regular meeting that takes place immediately following the action.
- C. Written or electronic notification of all proposed actions presented between regular meetings must be given to all Board members at least 72 hours before discussion or voting occurs.

ARTICLE VII DELEGATE ASSEMBLY

Section 1 The association shall have an annual business meeting (Delegate Assembly) in conjunction with its annual conference. Notice of the Delegate Assembly meeting shall be publicized in writing or electronically at least one month in advance.

Section 2 The Delegate Assembly shall be composed of delegates who are regular members of AMATYC as follows:

- A. State/Province Delegates
 - 1. There should be at least two state/province delegates from each state and province, appointed for a term of two years by the appropriate Regional Vice-President. Terms of state/province delegates shall commence on April 1, or date of appointment, whichever is later, and terminate on March 31, in odd numbered years.
 - 2. States and provinces with more than 50 two-year colleges, as defined in Article VII.2.H., are permitted one additional state/province delegate for each 25 two-year colleges or fraction thereof above 50.
 - 3. An alternate delegate from the same state/province may be appointed to serve as delegate in place of a state/province delegate who is unable to attend the Delegate Assembly.
- B. Each Affiliate President, who is also a regular AMATYC member, in office at the time of the Delegate Assembly is a delegate to the Delegate Assembly to represent their affiliate organization.
- C. Affiliate Delegates
 - 1. Each affiliate organization may appoint one additional affiliate delegate for each 50 affiliate organization members or fraction thereof who are also AMATYC members, as defined in Article VII.2.I. Term of appointment will be determined by the affiliate.
 - 2. An alternate delegate from the same affiliate may be appointed to serve as delegate in place of an affiliate delegate who is unable to attend the Delegate Assembly.
- D. Each Executive Board officer is a delegate.
- E. Each AMATYC Past President is a delegate.
- F. Each AMATYC academic committee chair is a delegate.
- G. Additional delegates to represent countries not specified in Section XI may be appointed by the Executive Board.
- H. An official listing of names and numbers of two-year colleges by state and province is prepared jointly by the AMATYC office and each corresponding Regional Vice-President and approved at the fall board meeting in even-numbered years. These numbers are used for two years and take effect after the fall meeting in even-numbered years, and are maintained by the AMATYC office.
- I. An official listing of names and numbers of affiliate organization members who are also AMATYC members on June 30 in even-numbered years is prepared jointly by the AMATYC office and each corresponding Regional Vice-President and approved at the fall board meeting in even-numbered years. This listing is used for two years, takes effect after the fall meeting in even-numbered years, and is maintained by the AMATYC office.
- J. No delegate at the Delegate Assembly is entitled to more than one vote.
- K. Regional Vice-Presidents shall submit a list of affiliate and state/province delegates to the AMATYC Secretary no later than thirty (30) days prior to the start of the Delegate Assembly.
- L. Alternate Delegates may be named by the Regional Vice-President as the delegate replacing an affiliate or state/province delegate at the Delegate Assembly, by notifying the AMATYC Secretary in writing and providing appropriate credentials in writing no later than 6 pm of the day prior to the start of the Delegate Assembly.

Section 3 The Delegate Assembly's responsibilities are to:

- A. Vote on all dues changes as submitted by the Executive Board, in accordance with Article III.4.C.

- B. Vote on bylaw changes submitted to the Delegate Assembly.
- C. Present written recommendations to the Executive Board to be considered at the following Executive Board meeting.
- D. Approve position statements as presented by the Executive Board per Article IX.

Section 4 Each state/province delegate shall perform the following duties:

- A. Represent that delegate's state/province at the Delegate Assembly meeting at the annual conference.
- B. Keep the Regional Vice-President abreast of the activities and concerns of members from the delegate's state.
- C. Assist the Regional Vice-President in promoting membership and activities for AMATYC in the state/province.
- D. Perform all duties according to policy.

Section 5 Each affiliate delegate shall perform the following duties:

- A. Represent the affiliate organization at the Delegate Assembly meeting at the annual conference.
- B. Keep the Regional Vice-President abreast of the activities and concerns of members from the delegate's affiliate.
- C. Assist the Regional Vice-President in promoting membership and activities for AMATYC at the affiliate meetings.
- D. Perform all duties according to policy.

Section 6 The number of delegates necessary for a quorum in the Delegate Assembly shall be twenty-five (25) percent of the number of delegates identified in Section 2 of this Article.

ARTICLE VIII COMMITTEES

Section 1 Types of committees

- A. Committees fall into three general categories: Administrative Committees, Academic Committees, and Ad Hoc Committees and Task Forces. Administrative and academic committees are standing committees.
- B. All members of association committees must be AMATYC members. Non-AMATYC members may participate in academic committee work in a nonvoting capacity.

Section 2 Administrative Committees

A. Purpose

Administrative committees support the general functioning of the association.

B. Established administrative committees

The following administrative committees are established by these bylaws.

1. Nominating Committee
2. Membership Committee
3. Strategic Planning Committee
4. Finance Committee
5. Foundation Board
6. Organizational Assessment Committee
7. Professional Development Committee

C. Objectives of the established administrative committees

The general objectives of each of the committees in part B are the following:

1. The Nominating Committee shall establish election procedures and, consistent with policy and Executive Board direction, recommend a slate of nominees for Executive Board approval.
2. The Membership Committee shall develop and implement strategies to solicit new members and retain existing members.
3. The Strategic Planning Committee shall develop and publish the AMATYC Strategic Plan.
4. The Finance Committee oversees the budget development and serves in an advisory capacity to the Treasurer and Executive Board.
5. The Foundation Board shall raise and disburse funds to support the mission of AMATYC.

6. The Organizational Assessment Committee shall coordinate the planning and implementation of assessment of AMATYC programs and activities.
 7. The Professional Development Committee shall monitor, coordinate, and evaluate AMATYC's professional development efforts in order to provide the membership with high quality opportunities and a wide breadth of activities.
- D. Other Administrative Committees
- Other administrative committees may be created and discharged as needed by the Executive Board to support the general functioning of the association.

Section 3 Academic Committees

- A. Purpose
- Academic committees support the general professional purposes and mission of the association, as stated in Article II and in the association's mission statement.
- B. Establishment of academic committees
- Academic committees are established and discharged by the Executive Board. Their designations and specific purposes will change as the needs of the association change. Each academic committee shall have a chair, nominated by the President and approved by the Executive Board.
- C. Duties of an Academic Committee Chairperson
- The chairperson of each academic committee shall perform the following duties:
1. Chair the meetings of the academic committee.
 2. Coordinate the activities of the academic committee.
 3. Prepare the annual budget of the academic committee and submit it to the Treasurer according to the established schedule.
 4. Prepare reports of the academic committee's activities and submit them to the President according to the established schedule.
 5. Perform all duties according to policy.
 6. Perform all other duties necessary for the academic committee to function and accomplish its goals.

Section 4 Ad Hoc Committees and Task Forces

- A. Establishment
- Ad hoc committees and task forces may be approved and formed by the Executive Board and/or Delegate Assembly when deemed necessary by those entities.
- B. Purpose and duration
- The purpose of ad hoc committees and task forces shall be determined when they are established. A termination date shall be designated at the time of establishment.

ARTICLE IX POSITION STATEMENTS

Section 1 Purpose of Position Statements

Position statements represent a declaration by the organization on issues of interest to two-year college mathematics educators, and may be initiated by an academic committee, an affiliate organization, or an individual AMATYC member.

Section 2 Process for Development of Position Statements

The process for development of a position statement must conform to the following guidelines.

- A. A proposal for a position statement must be referred to, or begin with, an appropriate academic committee or task force created by the Executive Board. That committee or task force chooses to pursue or not to pursue the statement. The committee or task force is responsible for development of a proposed position statement.
- B. A schedule for the process of review of proposed position statements by committees, Executive Board, and Delegate Assembly, shall be established by the Executive Board. This schedule must provide timely notice to all AMATYC members of the proposed statement.
- C. The chairperson of an academic committee or task force shall submit the draft position statement to the Executive Board for its review and approval.
- D. If endorsed by the Executive Board the proposed position statement shall be submitted to the Delegate Assembly for review and approval.

- E. In the absence of Executive Board endorsement, the Delegate Assembly may vote to review a proposed position statement by a vote of 2/3 of the delegates at the Delegate Assembly, provided that timely notice was provided to all AMATYC members.
- F. If approved by the Delegate Assembly the proposal becomes an AMATYC position statement.

ARTICLE X REMOVAL FROM OFFICE

- Section 1 Executive Board members may be removed from office by a 3/4 vote of the Executive Board, with or without cause, if the action is deemed to be in the best interest of the association.
- Section 2 Persons appointed to positions within the association may be removed from those positions by a 2/3 vote of the Executive Board.
- Section 3 The affirmative vote of the Executive Board for removal of a person from an appointed or elected position is an authorization for the President to take the steps necessary for that removal.

ARTICLE XI AMATYC REGIONS

- Section 1 The AMATYC organizational membership shall be divided into the regions as follows:

Region 1 – Northeast:

Connecticut, Maine, Massachusetts, New Hampshire, New York, Rhode Island, Vermont; New Brunswick, Newfoundland, Nova Scotia, Ontario, Prince Edward Island, Quebec

Region 2 – Mid-Atlantic:

Delaware, District of Columbia, Maryland, New Jersey, Pennsylvania, Virginia, West Virginia

Region 3 – Southeast:

Alabama, Florida, Georgia, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Puerto Rico, Virgin Islands and other Caribbean Islands

Region 4 – Midwest:

Illinois, Indiana, Kentucky, Michigan, Ohio, Wisconsin

Region 5 – Central:

Colorado, Iowa, Kansas, Minnesota, Missouri, Nebraska, North Dakota, South Dakota; Manitoba, Saskatchewan

Region 6 – Southwest:

Arizona, Arkansas, New Mexico, Oklahoma, Texas; Mexico

Region 7 – Northwest:

Alaska, Idaho, Montana, Oregon, Washington, Wyoming; Alberta, British Columbia, Northwest Territories, Nunavut, Yukon Territory, other International Locations

Region 8 – West:

California, Hawaii, Nevada, Utah; Pacific Islands

- Section 2 A member's region is determined by the location of the individual's primary professional contributions related to AMATYC's objectives (Article II).

ARTICLE XII PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern AMATYC in all cases in which they are applicable and in which they are not inconsistent with these bylaws.

ARTICLE XIII AMENDMENT

These bylaws may be amended by the delegates at the Annual Delegate Assembly by a two-thirds (2/3) vote of those delegates voting, provided that written or electronic notification of the proposed text changes and the clear purpose of the amendment has been sent to all delegates at least thirty (30) days prior to the Delegate Assembly and a hearing on the proposed changes is convened at the annual conference at least a day before the beginning of the Delegate Assembly.

Proposed amendments to these bylaws may be presented to the Executive Board by any member, and shall be processed by the Executive Board, for approval by the Delegate Assembly.

ARTICLE XIV DISSOLUTION

In the event of dissolution, the assets and property of the corporation remaining after payment of expenses and the satisfaction of all liabilities shall be distributed as determined by the Executive Board or as may be determined by a court of competent jurisdiction upon application of the Executive Board, for the non-profit purposes of the corporation and/or to such charitable, literary, and educational organizations as shall qualify under Section 501c3 of the Internal Revenue Code of 1954, as amended. Any of such assets not so distributed shall be disposed of for such purposes as directed by a Justice of the Supreme Court of the State of New York or such other court having jurisdiction over the corporation.

Duties of AMATYC Delegates

Responsibilities of the Delegate Assembly

1. To vote on all dues changes as submitted by the Executive Board.
2. To vote on constitution changes approved by the Executive Board prior to submission for membership ratification.
3. To present written recommendations to the Executive Board to be considered at the following Executive Board meeting.
4. To approve position statements as presented by the Executive Board. Policy-making procedure has been formalized. Each committee chair submits statements (position statements, etc.) to the AMATYC Editing Director. Following its approval, the statement can be submitted to the Executive Board for its review. An open hearing is then held at an AMATYC conference. The statement is then brought before the Delegate Assembly. If the Delegate Assembly approves, the statement will then become AMATYC policy. The Delegate Assembly has the option of overriding a Board decision if 2/3 of the AMATYC delegates present approve bringing it to the Delegate Assembly for vote. Documents submitted must have the word "draft" written on every page until approval is granted.

Duties of state/province delegates

1. Attend Delegate Assembly (no reimbursement).
2. Appoint campus representatives for the colleges assigned to him/her by the Regional Vice President.
3. Actively solicit membership in AMATYC, especially membership of campus representatives.
4. Assist the Regional Vice President in updating the list of potential AMATYC members from his/her state/province.
5. Assist the Regional Vice President in updating the directory of two-year colleges in his/her state/province.
6. Furnish the Regional Vice President with a calendar of activities and concerns of members from the state/province for possible inclusion in the regional page of the *AMATYC News*.
7. Encourage articles for the *MathAMATYC Educator* and other AMATYC publications.

Duties of campus representatives

1. Assist the state/province delegate in promoting the activities of the association at his/her campus.
2. Forward a list of possible candidates for AMATYC membership to the assigned state/province delegate.
3. Assist the assigned state/province delegate and/or the Regional Vice President in updating the directory of two-year colleges in the state/province.
4. Keep the Regional Vice President aware of the changing curriculum patterns at his/her college by sending news related items to the assigned delegate.
5. Furnish the Regional Vice President items of interest from his/her school for the *AMATYC News* according to schedule.
6. Encourage colleagues to submit articles to the *MathAMATYC Educator*.
7. Solicit AMATYC institutional membership at home institution.



American Mathematical Association of Two-Year Colleges

Rules of Conduct for AMATYC Delegate Assembly

Debate

Three microphones are set up for participant use. On the left and right sides of the room are pro and con microphones, respectively. In the middle is the “process” microphone. The middle microphone is used to make an original motion, to call for the question, to clarify, or to rise to a point of order. If the maker of the original motion wishes to speak to the motion, he/she may do so after the motion is stated by the chair. In the interest of time, the maker of the motion only may speak to the motion from the center microphone. All other speakers, pro and con, must use the pro and con microphones. All persons who speak must give their name and delegate status before speaking.

Amendments and motions to table are considered “con” and must be made from the con microphone. Debate begins with the maker of the original motion. Debate alternates between pro and con with the maker of the original motion considered pro. When there are no speakers left, debate ends and the vote is taken. No speaker may speak to a motion more than two times. Time limits may be imposed on debate either by the chair or by a vote of the body. An initial limit of five minutes will be used.

Only members of the Delegate Assembly are permitted to sit at the front of the room. Delegates must have delegate passes in order to vote.

Other Times (no motion on the floor)

The rules above are in effect any time a motion is on the floor. If no motion is under consideration, speakers may use any of the three microphones.

Open Discussion

Open discussion by delegates at the end of the Delegate Assembly is encouraged. At this time, delegates may present appropriate topics for consideration.

Topics presented must be clearly related to the purposes of AMATYC. The president shall interrupt and rule a speaker out of order if remarks do not lie within these guidelines.

A two-minute limit per delegate is observed. After hearing the topic and rationale, the president may open discussion on the topic, move to the next topic, or assign the topic to an appropriate committee for further discussion.

Delegate Assembly Minutes Approval Procedure

1. At each Delegate Assembly, a Minutes Review Committee of five voting members shall be recommended by the President and approved by motion of the Delegate Assembly. The committee chair shall be a continuing Regional Vice President, or if none, another continuing officer other than the President and the other members shall include a state delegate, an affiliate delegate, an affiliate president and an AMATYC Past-President. The committee will meet briefly at the close of the Delegate Assembly.
2. The AMATYC Secretary shall supply a draft copy of the minutes to the committee within 14 days after the Delegate Assembly. The chair should have an electronic document version for editing.
3. The committee chair shall receive suggestions from the committee, collate and synthesize the suggestions and forward suggestions to the Secretary. The chair should use a review process that ensures that a majority of the committee members are satisfied with the proposed changes.
4. The committee chair will conduct an email ballot to approve the minutes. A majority of the committee must approve the minutes. These approved minutes will be sent to the AMATYC Secretary within 60 days of the Delegate Assembly.
5. A copy of the approved minutes will be included in the delegate packet.
6. At the following Delegate Assembly the committee chair will report that the minutes were reviewed, corrected, and approved by the Minutes Review Committee.

At each Delegate Assembly, a motion of the Delegate Assembly shall appoint a Minutes Review Committee of five voting members.

Qualifications	Name	Affiliation
Regional Vice President (Chair)		
State Delegate		
Affiliate Delegate		
Affiliate President		
AMATYC Past President		AMATYC Past President

Report from the Minutes Review Committee for the 2016 Delegate Assembly

The Minutes Review Committee for the 2016 Delegate Assembly consists of

- Dan Fahringer, vice-president, Mid-Atlantic region, chair
- Peter Georgakis, state delegate, California, West region;
georgaki@sbcc.edu;
- Sophia Georgiakaki, affiliate delegate, NYSMATYC, Northeast region;
georgis@tc3.edu
- Turi Suski, affiliate president, WisMATYC, Midwest region;
suski@fvtc.edu
- Marilyn Mays, AMATYC Past President, Southwest region;
memays@dcccd.edu
- Michelle Duda, 2016-2017 AMATYC board secretary, is an ex officio member of the committee.

The committee met via email and discussed the minutes from the 2016 Delegate Assembly. The minutes were approved by the committee and sent to Jane Tanner (President). Jane Tanner will report the approval of the minutes at the 2017 Delegate Assembly.

American Mathematical Association of Two-Year Colleges
DELEGATE ASSEMBLY MINUTES
November 19, 2016
3:45 to 4:16 pm
Sheraton Denver Downtown Hotel
Denver, Colorado

I. Call to Order

President Jane Tanner called the meeting to order at 3:45 PM.

II. Welcome and Introductions

President Tanner welcomed the delegates and announced that Chuck Nolan was appointed as Parliamentarian and Timekeeper. President Tanner also introduced the members of the 2016-2017 Executive Board.

Jane Tanner – President
 Jim Ham – President-Elect
 Nancy Sattler – Past President
 Michelle Duda – Secretary
 David Tannor – Treasurer
 Ernie Danforth – Northeast VP
 Dan Fahringer – Mid-Atlantic VP
 Nancy Rivers – Southeast VP
 Jon Oaks – Midwest VP
 Nicole Lang – Central VP
 Kathryn Kozak – Southwest VP
 Liz Hylton – Northwest VP
 Mark Harbison – West VP

III. Announcement of Quorum

Secretary Michelle Duda announced a delegate count of 170 out of 231 delegates and stated that there was a quorum. The final breakdown of the delegate count is as follows:

18 from the Northeast Region, 20 from the Mid-Atlantic Region, 26 from the Southeast Region, 30 from the Midwest Region, 22 from the Central Region, 19 from the Southwest Region, 11 from the Northwest Region, and 24 from the West Region.

IV. Approval of the Rules of Conduct

MOTION to approve the rules of conduct.

Motion made by Stefan Baratto, affiliate president delegate, ORMATYC, Northwest Region. Motion was seconded by Chris Yuen, state delegate, New York, Northeast Region.

Motion approved

V. Approval of the Agenda

MOTION to approve the agenda.

Motion made by Steve Krevisky, state delegate, Connecticut, Northeast Region. Motion was seconded by Christine Mirbaha, affiliate delegate, MMATYC, Mid-Atlantic Region.

Motion approved

Correction to the 2016 Delegate Assembly Packet

Under item **C. Announcements of the 2016-2017 Executive Board** on page 22 of the 2016 Delegate Assembly Packet, Jane Tanner should be listed as **President**, not President-Elect.

VI. Minutes Review Committee Report

President Tanner reported that the minutes from the 2015 Delegate Assembly were reviewed, revised, and approved by the 2015 Delegate Assembly Minutes Review Committee, chaired by Nicole Lang, Vice-President, Central Region.

The report was received in the Delegate Assembly Packet.

VII. Minutes Review Committee

MOTION to approve the Minutes Review Committee for the 2016 Delegate Assembly. The committee consists of Dan Fahringer, Mid-Atlantic Vice-President, chair; Peter Georgakis, state delegate, California, West Region; Sophia Georgiakaki, affiliate delegate, NYSMATYC, Northeast Region; Turi Suski, affiliate president, WisMATYC, Midwest Region; and Marilyn Mays, AMATYC Past President, Southwest Region. Michelle Duda, 2016-2017 AMATYC Secretary, Midwest Region, is an ex officio member of the committee.

Motion made by Eva Rivera, affiliate president, NMMATYC, Southwest Region. Motion was seconded Cynthia Martinez, state delegate, Texas, Southwest Region.

Motion approved

VIII. Reports**A. President's Report: Jane Tanner**

The report was received in the Delegate Assembly Packet.

Additional items to include:

- Jane reported AMATYC is being asked to collaborate with other professional organizations frequently (MAA, TPSE, TODOS, AMS, etc.). Jane recently attended a special AMS Meeting in Washington, DC as an invited representative of AMATYC.
- There were 1242 registrants for the 2016 AMATYC Conference as of 9 AM Saturday, November 19, 2016. Total attendance, including guests, was 1362.

B. Treasurer's Report: David Tannor

The report was received in the Delegate Assembly Packet.

C. AMATYC Foundation: Nancy Sattler

The report was received in the Delegate Assembly Packet.

Nancy thanked the membership for their generosity. A total of \$26,803 was donated to the AMATYC Foundation. The Southeast Region had the highest participation rate (57%) and the Midwest Region contributed the highest total dollar amount (\$5460). Dale Hobbs from Columbia State Community College in Columbia, TN won a one-year AMATYC membership. Kim McHale

2016 Delegate Assembly Minutes

from Heartland Community College in Normal, IL won a two-year AMATYC membership. To date a total of 410 people have made a donation to the AMATYC Foundation in 2016. Nancy asked delegates to encourage their colleagues to make a donation to the Foundation to help fund initiatives such as mini-grants and the newly established Margie Hobbs Award.

D. *Beyond Crossroads Revised*: Nancy Sattler

The Beyond Crossroads document is currently under revision. The Delegate Assembly will vote on the new standards document at the 2017 AMATYC Annual Conference in San Diego.

E. Strategic Planning: Jim Ham

The report was received in the Delegate Assembly Packet.

The 2012-2017 Strategic Plan is being updated, and the new 2018-2023 Strategic Plan is currently being revised with input through a variety of venues including forums and the Affiliate Presidents' Luncheon. The Executive Board will vote on the 2018-2023 Strategic Plan at the 2017 Spring Board Meeting. The 2018-2023 Strategic Plan will subsequently be presented to the Delegate Assembly at the 2017 AMATYC Annual Conference in San Diego.

F. 2022 Conference Site Selection: Jim Ham

Toronto was announced as the site of the 2022 AMATYC Annual Conference.

G. Report on AMATYC Project ACCESS: Laura Watkins

The report was received in the Delegate Assembly Packet.

Laura Watkins is completing her last year as AMATYC Project ACCESS Coordinator. Laura reported there are 24 new Project ACCESS fellows this year, and requested that delegates encourage colleagues who will be in their first three years of teaching in an ongoing, full time position to apply.

IX. New Business

No new business.

X. Items for Discussion - Open Microphone

Issues raised:

- Steven Krevisky, state delegate, Connecticut, Northeast Region. Steve encouraged the AMATYC Executive Board's continued support of the International Congress on Mathematical Education (ICME) and the International Conference on Teaching Statistics (ICOTS). Steve also respectfully requested that the Board consider moving the Delegate Assembly to earlier on Saturday, or Friday after the regional breakfast meetings.
- Nancy Rivers, Southeast Vice-President. Nancy announced to delegates that a Task Force has been set up by the Executive Board with the charge of investigating options and possibly

2016 Delegate Assembly Minutes

proposing an amendment to the AMATYC Bylaws that will change the criteria used to determine the number of additional state/province delegates. The change is being proposed in reaction to some states such as Florida converting two-year colleges to four-year colleges, which has an impact on the number of delegates those states have under the current Bylaws. Written input can be sent to Nancy via email (njrivers@waketech.edu).

- Jim Ham, President-Elect, Midwest Region. Jim encouraged delegates to nominate a colleague for the 2017 AMATYC Teaching Excellence Award. Nominations are due December 9, 2016.
- Keven Dockter, state delegate and Conference Coordinator, Minnesota, Central Region. Keven thanked the Board for their support throughout the conference, and Nancy Rivers in particular for laying out favors at the awards breakfast.
- Helen Burn, state delegate, Washington, Northwest Region. Helen encouraged delegates to participate in a survey of chairs at two-year colleges currently being conducted by the Curriculum Research Group.
- Judy King, state delegate and Adjunct Faculty Issues ANet leader, New Hampshire, Northeast Region. Judy encouraged the Board to consider an adjunct conference registration fee to increase the number of adjuncts attending the AMATYC Annual Conference.
- Donald Ransford, state delegate, Florida, Southeast Region. Don thanked AMATYC for the position statements, which have been beneficial in discussions with administrators on a variety of issues impacting the first two years of college.

XI. Announcements

- President Jane Tanner thanked the Denver Local Events Coordinator, Erica Hastert, the Local Events Committee, Keven Dockter, and the Conference Committee for their hard work on the Denver Conference. She also thanked parliamentarian, Chuck Nolan, and all the delegates to the assembly.

XII. Adjournment

The meeting adjourned at 4:16 PM.

AMATYC DELEGATE ASSEMBLY MOTION FORM

TO: 2017AMATYC DELEGATE ASSEMBLY
 FROM: Jane D. Tanner, AMATYC President
 SUBJ: Delegate Assembly Minutes Approval Committee
 DATE SUBMITTED: September 15, 2017

1. MOTION:

That the membership of the Minutes Review Committee for the 2017 AMATYC Delegate Assembly be approved as listed in the attachment.

2. RATIONALE:

The Delegates Assembly Minutes Approval Procedure as listed in the AMATYC Policy and Procedures Manual, section 4.2.3 states:

At each Delegate Assembly, a Minutes Review Committee of five voting members shall be recommended by the President and approved by motion of the Delegate Assembly. The committee chair shall be a continuing Regional Vice President, or if none, another continuing officer other than the President and the other members shall include a state delegate, an affiliate delegate, an affiliate president and an AMATYC Past-President. The committee will meet briefly at the close of the Delegate Assembly.

Action taken by Delegate Assembly

☐ Approved

 ☐ Postponed until _____

 ☐ Withdrawn

☐ Disapproved

 ☐ Returned for further study

 ☐ Other

COMMENTS:

Proposed names for the Minutes Review Committee for the 2017 AMATYC Delegate Assembly

Qualifications	Name	Affiliation
Regional Vice President (Chair)		
State Delegate		
Affiliate Delegate		
Affiliate President		
AMATYC Past President		AMATYC Past President

TO: 2017 AMATYC Delegate Assembly
FROM: Jane D. Tanner, AMATYC President

My second year as AMATYC President was extremely busy and I appreciate the support that the AMATYC board has given me. In addition, the AMATYC Office and Conference Coordinator Keven Dockter have all worked extremely hard with me to carry out AMATYC's mission to provide high quality professional development, to advocate and collaborate at all levels, and to build communities of learners for all involved in mathematics education in the first two years of college.

Activities

Throughout the past year, AMATYC has been involved in many different activities that support our vision of being the leading voice and resource for excellence in mathematics education in the first two years of college. Some of these activities include:

- Immediate Past President Nancy Sattler and Mary Beth Orrange have been leading a steering committee and teams of writers as our *Crossroads* and *Beyond Crossroads* documents are updated. Be sure to read the draft of *AMATYC IMPACT* at www.amatyc.org/IMPACTFinalDraft.
- The AMATYC Board approved a new Strategic Plan for 2018-2023 at its spring board meeting. It can be found at (<http://www.amatyc.org/?page=StrategicPlan>).
- There has been a lot of activity in the area of grants. John Pazdar and Dennis Ebersole, our past and current Grants Coordinators, have been very proactive about seeking funding opportunities. Megan Breit-Goodwin has been awarded a three-year grant of \$305,110 by the National Science Foundation for the support of the project titled *Scholarly Leaders Originating as Practicing Educators in Two-Year College Mathematics (Project SLOPE)* NSF DUE:IUSE #1726891. Project SLOPE began on August 15, 2017 and will end on July 31, 2020.

Travel

AMATYC also participates in a number of presidential exchanges, meaning that the presidents are able to speak at each other's conferences. As part of this exchange, I have had the opportunity to go out on the road, attend meetings, and give presentations for five organizations.

- Association of Mathematics Teacher Educators (AMTE) in Orlando, FL
- National Association for Developmental Education (NADE) in Oklahoma City, OK
- National Council of Supervisors of Mathematics (NCSM) in San Antonio, TX
- National Council of Teachers of Mathematics (NCTM) in San Antonio, TX
- Mathematical Association of America's (MAA) Joint Mathematics Meetings in Atlanta, GA and MathFest in Chicago, IL

Collaboration with Other Organizations

In my role as AMATYC president, I have been asked to attend other meetings to act as a voice for those interested in mathematics taught in the first two years of college. These organizations include:

- Conference Board of the Mathematical Sciences (CBMS)
- Transforming Post-Secondary Education in Mathematics (TPSE Math)
- Carnegie Foundation for the Advancement of Teaching
- Joint Committee on Women in the Mathematical Sciences (JCW)
- Advancing Mathematics Pathways for Student Success (AMPSS) Coalition

2023 Conference Site Selection

Jim Ham has submitted the Site Selection Committee's report as part of this Delegate Assembly packet.

AMATYC

Balance Sheet

December 31, 2016

ASSETS

Current Assets

AMATYC Checking	238,345.74	
Accounts Receivable	6,070.35	
Merrill Lynch	1,671,777.21	
AMATYC Foundation Investments	<u>253,334.77</u>	
Total Current Assets		2,169,528.07

Other Assets

Prepaid Expense	17,034.77	
Prepaid Insurance	6,262.56	
Computer Equipment	28,091.89	
Office Furniture	899.98	
Accumulated Depreciation	<u>(22,809.73)</u>	
Total Other Assets		<u>29,479.47</u>
Total Assets		<u><u>2,199,007.54</u></u>

LIABILITIES AND NET ASSETS

Liabilities

Prepaid Income	30,736.50	
Accounts Payable	45,611.41	
Total Liabilities		76,347.91

Net Assets

Net Assets	1,786,951.45	
Temporary Restricted Net Asset	165,783.78	
Permanently Restricted Net Asset	94,533.35	
Change In Net Assets	<u>75,391.05</u>	
Total Net Assets		<u>2,122,659.63</u>
Total Liabilities & Net Assets		<u><u>2,199,007.54</u></u>

For Management Purposes Only

<p style="text-align: center;">AMATYC INCOME STATEMENT AS OF 12/31/2016</p>
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INCOME

DUES

Regular Membership	129,170.50
Adjunct Membership	3,970.00
Retired Membership	1,918.00
Institutional Membership	65,734.67
Associate Membership	500.00
Library	1,648.00
Life Membership	5,220.00
WebScription	50.00
Discount Membership	(557.00)
Total Dues	\$ 207,654.17

INTEREST

Investment Income	73,569.28
Checking	344.33
Total Investment Income	\$ 73,913.61

OTHER INCOME

Educator Advertising	1,950.00
Other Advertising Income	6,359.00
Student Math League	4,535.00
Donations/Contributions	10,000.00
Merchandise & Miscellaneous Income	1,695.10
Grants	0.00
NSF Indirect Recovery	0.00
Total Other Income	\$ 24,539.10

CONFERENCE INCOME

Registration	372,262.50
Exhibitors	55,800.00
Exhibitor Product Presentation / Focus Groups	6,300.00
Commercial Presentations	17,355.00
Hospitality Donations	4,340.00
Symposia/Workshop	0.00
Conference Program Advertising	4,150.00
In-The-Bag Advertising	4,900.00
Conference Advertising Opportunities	7,000.00
Corporate Partnership	12,800.00
Other Conference Income	1,480.00
Conference Donations	0.00
Total Conference Income	\$ 486,387.50

FOUNDATION INCOME

General Development	\$	9,704.62
Investment Income	\$	13,050.19
Marketing Promotions	\$	-
Beyond Crossroads	\$	-
AMATYC Project ACCCESS	\$	4,963.00
Developmental Mathematics	\$	1,674.00
Grants	\$	219.00
Standards	\$	339.00
Presidential Student Scholar	\$	2,285.00
Research in Mathematics	\$	280.00
Leila & Simon Peskoff Award	\$	1,810.00
Margie Hobbs Award	\$	441.00
Endowment	\$	8,493.38
	\$	<u>43,259.19</u>

TOTAL INCOME	\$	<u>835,753.57</u>
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COSTS AND EXPENSES**GENERAL OFFICE EXPENSES**

Clerical & Casual Labor	0.00
Contract Labor	63,017.50
Executive Director Salary	29,457.56
Executive Director Travel	5,000.00
Staff Development	0.00
Reassigned Time	10,000.00
Legal Expenses	0.00
Accounting Expenses	5,720.00
Servicemark Fee	1,001.37
Consulting Fees	0.00
Investment Fee	14,824.77
Postage & Delivery	1,164.35
Telephone	521.53
Transportation	0.00
Office Supplies	5,859.81
Duplication Expense	354.94
Membership Services	900.67
Payroll Preparation Charges	989.70
Bank Service Charges	0.00
Credit Card Services	7,634.44
Miscellaneous Service Charges	70.00
Computer Hardware & Supplies	2,109.07
Bad Debt	0.00
Depreciation Expense	3,026.20
Licensing Fees	490.00
Other General Office Expense	650.35

OnLine Database	7,428.86
Software Annual Fees	1,653.50
Insurance	10,793.69
Southwest Tennessee CC Expenses	10,000.00
Total General Office Expense	\$ 182,668.31

SPRING OFFICERS' MEETING

Transportation	6,178.02
Lodging	5,967.51
Food	2,190.09
Other SOM	0.00
Total Spring Officers Mtg	\$ 14,335.62

STRATEGIC PLANNING/ORIENTATION

Transportation	11,714.34
Lodging	7,871.63
Food	2,863.31
Other SPOM	0.00
Total Strategic Planning/Orientation	\$ 22,449.28

ANNUAL CONFERENCE

CONFERENCE PLANNING

Advance Planning Visit	2,254.62
Site Selection Visits	1,900.29
Telephone	0.00
Program Preparation Expense	2,954.41
Spring Officer Meeting	4,778.54
Supplies	99.97
Conference Marketing	718.89
Exhibit Marketing	1,702.06
Conference Enhancements	9,364.08
Conference Coordinator	524.17
Total General & Future Conf. Planning	\$ 24,297.03

CONFERENCE EXPENSES

Speaker Fees/Expense	3,500.00
Conference Space Rental	0.00
Exhibit Space Carpet & Drayage	0.00
Shuttle Bus & Workshop/Mini Transportation	0.00
Audio Visual/Computer Rental	57,100.74
Other Rentals	50.00
Computer/Email Access	1,685.16
Internet - Registration	2,089.90
Symposia/Workshops	0.00
Conference Insurance	1,248.45
Registration Equipment & Materials	3,847.56
Stationery, Supplies, Duplication	1,627.68

Postage, Delivery & Shipping	1,975.56
Credit Card Services	17,813.68
Advertising	0.00
Photography	1,162.50
Conference Release Time	12,000.00
Staff Salaries	117,837.67
Clerical and Casual Labor	0.00
Registration Workers	2,232.00
Security Guards	3,234.07
Prof. Conf. Planning Organization	7,015.01
Anets	1,437.21
Transportation	20,431.40
Lodging	28,009.53
Food	11,433.04
Telephone	0.00
Friday Event	39,593.45
Saturday Breakfast	27,118.80
Local Emphasis	2,391.35
Affiliate Presidents Luncheon	2,766.12
Leadership Dinner	2,341.86
ACCCESS Food	0.00
Appreciation Reception	183.86
Hospitality	5,235.07
Awards	165.00
Other Annual Conference	6,418.41
Total Conference Event Expenses	\$ 381,945.08

CONFERENCE PUBLICATIONS

Advertising/Exhibitor Folder	193.82
Call for Papers & December Flyer	2,001.58
Miniprograms	10,414.94
Conference Programs	6,333.00
April Flyer	2,889.40
Conference Publications Expense	\$ 21,832.74

****TTL Annual Conf Event** **\$ 428,074.85**

PUBLICATIONS

The MathAMATYC Educator	32,323.53
The Newsletter	13,986.50
Other Publications	0.00
**Total Publications	\$ 46,310.03

COMMITTEES & INSTITUTES

Division/Department Issues	0.00
Developmental Mathematics	0.00
Teacher Preparations	0.00
Mathematics Intensive/College Mathematics	0.00

Mathematics for AAS Programs	0.00
Innovative Pedagogy Strategies	0.00
Emerging Issues	0.00
RMETYC Committee	0.00
Placement/Assessment	0.00
Web Site Coordinator	0.00
Webinars	700.00
Membership Committee	498.00
Grants Committee	25.00
Crossroads Coordinators	0.00
Beyond Crossroads	0.00
Student Math League	1,584.00
Summer Institutes & Workshops	0.00
Traveling Workshops	1,733.20
Nominating Committee	0.00
ME & TE Awards	65.00
Regional Meetings	0.00
Grant Seed Fund	0.00
<hr/>	
**Total Committee & Institutes	\$ 4,605.20

LIAISON

AACC	0.00
CAMC	0.00
CBMS	1,947.20
CSSP	0.00
Triangle Coalition	0.00
MAA	1,845.29
Joint Committee for Women	1,465.23
TODOS	987.76
NCTM	1,639.84
Mu Alpha Theta	608.92
Advertising	0.00
Affiliate Give-aways	8,391.04
Affiliate Services	875.86
Affiliate Liaison	9,186.41
National & Community Relations	2,488.95
Other Liaison	5,881.04
<hr/>	
**Total Liaison Expense	\$ 35,317.54

INDIRECT COST - SPECIAL PROJECTS

Indirect Cost	\$ -
Total Indirect cost	<hr/> 0.00

SPECIAL PROJECTS

Crossroads Project	3,420.99
AMATYC Project ACCCESS	0.00
<hr/>	
**Total Special Projects Expenses	\$ 3,420.99

AMATYC FOUNDATION

General Foundation	\$	4,981.52
Beyond Crossroads	\$	-
Project ACCCESS	\$	13,136.63
Developmental Mathematics	\$	2,677.55
Grants	\$	(375.00)
Presidential Student Scholar	\$	1,000.00
Leila & Simmon Peskoff Award	\$	1,760.00
Total Foundation Expenses	\$	23,180.70

Grand Total Expenses	\$	760,362.52
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Change in Net Assets	\$	75,391.05
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Delegate Assembly 2017 Report

The charge of the AMATYC Foundation is to raise and disperse funds to support the mission of AMATYC. The Foundation is composed of the following members: Rachel Black, Cheryl Cleaves, Mark Harbison, Fred Peskoff, Nancy Sattler (Chair), Bill Steenken, Jane Tanner, and David Tannor

During 2017, the Foundation designated up to \$3000 to be used to provide funding for an item with the *AMATYC IMPACT* logo on it to be given to conference attendees at the San Diego Conference. The *AMATYC IMPACT* committee choose reusable grocery bags to be distributed. Up to \$7000 has been allocated to support a meeting of the *AMATYC IMPACT* Steering Committee on Sunday and Monday following the AMATYC Annual Conference in San Diego. The Foundation also allocated up to \$2,000 to support the National Developmental Mathematics Summit to be held as a pre-conference to the 2018 AMATYC Conference to be held November 13 & 14, 2018 in Orlando. The Foundation Board continues to fund AMATYC Project ACCESS and the Presidential Student Scholarship.

The Leila and Simon Peskoff Award, made possible through a contribution to the AMATYC Foundation by Fred Peskoff, in memory of his parents, is given annually to an AMATYC Project ACCESS fellow who has contributed to the education profession in the area of the mathematics taught during the first two years of college. At the AMATYC San Diego conference, the second Leila and Simon Peskoff Award will be presented to Jessica Bernards of Portland Community College. She was a member of Cohort 9 for Project Access. Nominations for next year's award are due May 1, 2017. See www.amatyc.org/PeskoffAward for further information.

The Margie Hobbs Award was established in 2016 and was to be presented for the first time at the annual conference in 2017. No AMATYC member applied for the 2017 award. The pool was very limited due to the restriction that presenters be both first-time presenters and first-time conference attendees. The criteria for the award has been adjusted to make it easier to apply for this award honoring Margie Hobbs. Nominations for next year's award are due June 1. Further information can be found at www.amatyc.org/MargieHobbsAward.

The Foundation Board has renovated the grant procedure for our members to apply for a mini-grant from the Foundation. See www.amatyc.org/Grants for further information. During 2017, no member applied for a mini-grant.

The theme for this year's Foundation's fund raising is "Remember the Past – Invest in the Future". Conference attendees in San Diego will be encouraged to make donations in memory of Wanda Garner, AMATYC Executive Director, who passed away unexpectedly. The dot campaign and the regional competition will be continued in San Diego. Attendees will be invited to donate a dollar for each AMATYC conference attended. As in the past few years, there will be a competition among AMATYC regions. Two lucky donors from each region will be selected at

the Friday regional breakfasts. The winner from the region with the highest percentage of donation participation will receive a one-year AMATYC membership. The winner from the region with the higher dollar amount in donations will receive a two-year AMATYC membership. A complimentary discount member registration to the 2017 AMATYC Conference in Orlando or a three-year AMATYC membership will be awarded to an attendee drawn from all donors to the Foundation.



Delegate Assembly 2017 Report

AMATYC IMPACT

Submitted by Mary Beth Orrange, chair & Nancy Sattler, co-chair

AMATYC IMPACT (Improving Mathematical PROWESS And College Teaching) is the new follow-up document to AMATYC's signature documents *Crossroads in Mathematics* and *Beyond Crossroads*. The goal of *AMATYC IMPACT* is to improve mathematics education in the first two years of college by presenting clear guidance of how to IMPACT the mathematical prowess of students. This guidance is meant to inspire faculty, departments, institutions, and policymakers to examine, assess, and take action to improve every component of mathematics education in the first two years of college. When the ideas of AMATYC IMPACT are implemented, students are empowered to be mathematically proficient and take ownership for their learning as they engage in the learning process. Faculty will facilitate student success in their chosen mathematical pathway with the support of their institutions.

AMATYC seeks to provide guidelines to inspire and challenge stakeholders to take action to develop PROWESS in students. There are four themes or pillars on which the document is based: **PR**oficiency, **OW**nership, **E**ngagement, and **S**tudent **S**uccess. The pillars of PROWESS are an innovative way to enhance learning and college teaching in the first two years of college.

Technology has changed the way documents can be shared and modified in the 21st century. Although a printed copy of *AMATYC IMPACT* will be distributed at the Orlando meeting, the document will be online and will be enhanced based on best practices and current research. It will be a living document that will meet the needs of faculty teaching in the first two years of college.

Since January, 2015, the steering committee has met monthly through the use of online technology and met in person in Denver following the AMATYC conference and plans to meet in San Diego following the AMATYC conference. The work of the steering committee will be completed when the steering committee meeting after the San Diego conference concludes and the AMATYC committee on the standards begins its work.

Review process for the draft of AMATYC IMPACT

The draft of *AMATYC IMPACT* can be found at: www.amatyc.org/IMPACTFinalDraft

Please read and review. A two-part review process is being established to receive input from the AMATYC community in general and a more directed process from targeted groups and

individuals such as board members. The general review is housed on the AMATYC server at www.amatyc.org/IMPACT and the targeted review process will be housed on Google Drive. The later will be finalized in early October. Input will be received until December 31, 2017. The document will be edited again at that time incorporating the feedback received during the open comment time.

The agenda for the San Diego steering committee meeting includes: planning for revising the document based on feedback from membership; making the transition to the AMATYC Standards Committee from the steering committee; developing a PowerPoint for use at affiliate and other meetings; crafting a process for endorsements; and creating the structure for the *AMATYC IMPACT* website.

This document is the beginning of the work on the standards. *AMATYC IMPACT* will be presented as a living set of guidelines that will encourage adoption of the ideas in the standards. The standards will remain the same until changed by the delegate assembly but the presentation and implementation of them will continue to evolve. The AMATYC Executive Board created a Standards Committee to oversee the evolution. The steering committee sees a group of AMATYC members working on the marketing and promotion of the ideas in all three standard documents and another group working on a living portal that includes implementation specifics such as teaching ideas, department suggestions, and help for promotion of the standards beyond the classroom. The creation of the committee with a supported chair and a supported standards digital coordinator will ensure the continuation of the work started by the steering committee in addition to the creation of the live version of the new standards document. This new committee will begin January 1, 2018. It is the firm belief of the steering committee that this work needs to be ongoing, and not simply revisited once each ten-years.

Endorsements from affiliates and other mathematical organizations as well as the actual printing of the document will occur after the standards have been endorsed by the Delegate Assembly. The conference roll-out of the *AMATYC IMPACT* document and the living document to be expanded on at the *AMATYC IMPACT* portal will take place at the 2018 conference in Orlando. As part of the rollout, during their 2017 spring board meeting, the AMATYC Board approved a standards symposium to take place in 2018. Members attending the annual conference in Orlando will receive a paper copy of *AMATYC IMPACT*.

The AMATYC community is to be congratulated for its dedication throughout this process. Scores of members contributed to the crafting of the document. Each member of the 19 member steering committee brought special skills and talents to the process; they were a dream team for sure. A very special thank you and acknowledgement goes to Karen Gaines, Kate Kozak, Julie Phelps, and April Strom for their perseverance and dedication. Without their efforts, the document would never have been written. They are truly an amazing team.

The AMATYC Executive Board continues to implement the 2012-2017 AMATYC Strategic Plan. Under each priority and initiative of the strategic plan, there is a listing of action items related to the initiative that have been completed, are ongoing, or have been proposed over the past two years. The Board continues to spend significant time at each board meeting on strategic planning. Since many different AMATYC members and leaders contribute to this living document on many different occasions, and since some action items are related to multiple initiatives, there are redundancies.

Priority I – Provide professional development opportunities to all two-year college faculty.

Initiative A: Enhance the traditional opportunities for professional development.

- Affiliate scholarships to attend the 2013-2017 AMATYC conferences were offered. (Completed, Ongoing)
- Ignite Events were held at annual conferences, 2012-2013, 2015-2018. (Completed, Ongoing)
- Academic Committees and ANets have been given the option of holding virtual meetings throughout the year. (Ongoing with ZOOM)
- Members are encouraged to join committees and ANets and actively participate in online discussions throughout the year.
- Traveling workshops are available to members through AMATYC. Traveling Workshop grants are funded to support affiliates and members at their colleges. (Completed, Ongoing)
- National Math Summits co-sponsored with NADE was held in March 2016 prior to the NADE conference. Another summit is planned prior to the 2018 conference. (Completed, Ongoing)
- Hybrid Conference – ad hoc committee working on this. (Proposed, Ongoing)
- Creation of the Margie Hobbs Award to help support a first-time conference presenter. (Ongoing)
- A new joint subcommittee was created to advance the mathematical curricular pathways. (Completed)
- Members are encouraged to seek leadership positions within AMATYC. (Ongoing)
- Convene the best conference in the world for those involved in mathematics education in the first two years of college. (Ongoing)

Initiative B: Develop opportunities for professional development that utilize emerging technologies.

- Webinars are being offered on a regular basis using Zoom; AMATYC encourages departments/groups to watch webinars together. (Completed, Ongoing)
- Announced to affiliate presidents that AMATYC recorded webinar sessions can be used at affiliate meetings. (Completed, Ongoing)
- An e-newsletter is sent multiple times per year to all affiliate presidents. (Completed, Ongoing)
- Enhance communication between office and AMATYC leaders with electronic scheduling software (currently, SmartSheet). (Ongoing)
- Offer ASA/AMATYC joint committee webinars throughout the year. (Completed, Ongoing)
- Webinars created and conducted by AMATYC Academic Committees. (Completed, Ongoing)
- Use social media to communicate with members, including promoting the conferences of our partner organizations. (Completed, Ongoing)
- Video series about AMATYC. How to get involved, new membership, benefits of the organization. (Proposed)

Initiative C: Provide professional development focused on mentoring of faculty especially faculty new to teaching in two-year colleges.

- AMATYC members have been encouraged to invite their colleagues to jointly attend AMATYC webinars. (Ongoing)
- AMATYC has institutionalized support for ACCCESS fellows. (Ongoing)
- ACCCESS applicants not selected given a one time, one-year free membership. (Completed)
- “AMATYC 101: How to maximize your AMATYC conference experience,” a preconference video will be sent out to first-time conference attendees. (Proposed)

Initiative D: Advocate for the importance of and provide opportunities for professional development for adjunct faculty.

- Update the position statement on Working Conditions of Adjunct Faculty. (Ongoing)
- New Adjunct Faculty Issues ANet is active. (Ongoing)
- Increase networking opportunities for adjunct faculty. (Ongoing)
- Webinar on adjunct faculty issues. (Completed)
- Create mentoring relationships between adjuncts and other members. (Proposed)

Priority II – Promote research on student learning in two-year colleges.

Initiative A: Promote research focused on student learning, acknowledging the impact that technology and data driven decisions have on education.

- A “Researcher Spotlight” recurring article appears in the AMATYC journal. (Ongoing)
- *AMATYC IMPACT* advocates for research-based practices. (Ongoing)

Initiative B: Provide training to faculty interested in conducting classroom research.

- Research sessions are offered at AMATYC conferences. (Ongoing)
- RMETYC meets at RUME to conduct committee business of MAA. (Ongoing)
- Encourage more RMETYC-sponsored webinars (what is classroom research & how to do it). (Ongoing)
- Create a dissertation support group. Conduct feasibility study to determine interest. (Proposed)

Initiative C: Pursue grants and other means of financial support for classroom research in teaching and student learning.

- Many AMATYC and RMETYC members are applying for grants. (Ongoing)
- AMATYC is sponsoring a recently funded grant (SLOPE) to promote classroom researchers in the first two years of college. (Ongoing)
- Create better communication about the available and ongoing grant opportunities. (Ongoing)
- Members are involved in current research grants (AI@CC). (Ongoing)
- Create a grants support group within AMATYC. Conduct feasibility study to determine interest. (Proposed)

Initiative D: Advocate for the continued improvement of textbooks and other instructional resources based on the lessons learned from classroom research.

- Consider a new or revised position statement related to textbooks and other instructional resources. (Proposed)

Initiative E: Advocate or promote for faculty, departments, and colleges to institute innovative practices informed by research.

- Consider a new position statement related to innovative and research-based practices. (Proposed)

Initiative F: Disseminate resources and best practices on teaching and learning to facilitate faculty development.

- Continue to encourage RMETYC webinars (reporting out about research that has been conducted). (Ongoing)
- Encourage submissions to the *MathAMATYC Educator* (about completed or ongoing research). (Ongoing)
- Seek conference proposals related to best practices in teaching and learning. (Ongoing)
- Disseminate research works using the AMATYC Facebook site and regional Facebook pages. (Proposed)

Priority III – Promote the review and improvement of two-year college mathematics curricula.

Initiative A: Support and promote the development and assessment of high quality mathematics education for all students.

- Continue updating drafts of *AMATYC IMPACT* (Ongoing)
- Pursue funding for *AMATYC IMPACT* dissemination (Ongoing)
- Endorse the 2016 GAISE Report/Standards. (Completed)
- AMATYC leadership is involved with TPSE-Math's efforts to promote better mathematics education for all students. (Ongoing)
- Involved with *Common Vision* – one of five partners in a coalition. (Ongoing)

Initiative B: Maintain a leading role in structuring a strong developmental mathematics experience for all students.

- Continue to encourage webinars on developmental math and developmental math course re-design models. (Ongoing)
- A new joint subcommittee on mathematical pathways will consider ways to ensure student success in each pathway. (Ongoing)
- AMATYC members led three sessions at the National Summit on Developmental Mathematics held before the NADE conference in 2016. (Completed)
- Developmental Mathematics Committee held a forum on a position statement on Science of Learning (Ongoing)
- Developmental Mathematics Committee is revising the position statement on Student Learning Problems (Ongoing)
- The 3rd Developmental Mathematics Summit, co-sponsored by NADE and AMATYC, is being planned to occur in Orlando, prior to the 2018 conference. (Ongoing)

Initiative C: Promote the consensus on the essential mathematics that students need in order to succeed in their chosen academic or career fields.

- Working with affiliates, determine successful models used in states, and disseminate models nationally through journal, conference, etc. (Ongoing)
- Continue to participate in Transforming Post-Secondary Education (TPSE) Math and MAG (Ongoing)
- The *AMATYC IMPACT* Digital Product Coordinator position was approved. (Completed)
- The *AMATYC IMPACT* Coordinator position was approved. (Completed)
- The Math Intensive Committee is revising the position statement on AS and AA programs. (Ongoing)
- Share new or updated position statements with affiliates. (Ongoing)

Initiative D: Increase participation in Science, Technology, Engineering, and Mathematics (STEM) courses and programs through contacts with industry.

- Participate in and promote the StatPREP grant (Ongoing)
- Participate in JCW initiative for equality (Ongoing)
- Investigate equal opportunities (Proposed)
- Revise Equal Opportunity Position Statement. (Ongoing)
- The Math and Its Application for Careers Committee is revising the position statement on Mathematics for Students in Two Year Terminal Programs. (Ongoing)

Initiative E: Support the appropriate use of emerging technologies to promote an understanding of mathematics and its applications.

- AMATYC is hosting a variety of webinars on the use of technology in the classroom which are available through the AMATYC website. (Ongoing)
- Ignite sessions are held at AMATYC conferences. (Ongoing)
- *AMATYC IMPACT* advocates for appropriate use of technology in the classroom (Ongoing)

- Initiate discussion about use of smartphones etc in the classroom as an aid in teaching and learning. (Proposed)
- Sessions at the conference focus on free apps on the web and for handheld devices and phones (Ongoing)

Initiative F: Support continuous improvement of online/distance learning and continuous improvement of online delivered courses.

- AMATYC has hosted a variety of webinars on teaching at a distance which are available through the AMATYC website. (Ongoing)
- The ITLC Committee is revising the position statement on The Use of Technology in the Teaching and Learning of Mathematics (Ongoing)
- Develop guidelines to ensure that students take classes in the format that best fits their career goals. (Proposed)
- Plan a themed issue for *MathAMATYC Educator* on online and distance learning. (Proposed)
- Webinars and sessions at conferences focus on hybrid and online courses, flipping the classroom, and making quality videos. (Ongoing)

Priority IV – Build and promote communities of educators in lower division collegiate mathematics across departments and institutions.

Initiative A: Strengthen and expand the relationship between AMATYC and its affiliate organizations.

- The President-Elect communicates regularly with the affiliate presidents. (Ongoing)
- Encourage affiliate presidents to submit nominations for Presidential Student Scholarship. (Ongoing)
- Use traveling workshops to strengthen and expand the relationship between AMATYC and affiliate organizations (Ongoing)
- Continue the affiliate scholarship. (Ongoing)

Initiative B: Encourage membership among individuals interested or involved in mathematics instruction in the first two years of college

- Create a hybrid conference; promote as part of the institutional membership as a way to provide professional development to their faculty who cannot attend the conference (Proposed)
- Create promotional materials to accompany the hybrid conference that VPs can share with their affiliates. (Proposed)
- Continue using the promotional codes for discount memberships to promote AMATYC membership at affiliate meetings and the conferences of partner organizations. (Ongoing)

Initiative C: Expand opportunities for networking (locally, nationally, and internationally) of those interested in the first two years of collegiate mathematics to share ideas and provide support.

- Continue the Past Presidents Advisory Council (PPAC) meetings before and/or during the annual conference. (Ongoing)
- Use the international ANet to encourage international involvement for AMATYC members. (Proposed)
- Continue work with TPSE, Common Vision, joint subcommittees, and other national initiatives. (Ongoing)
- Provide a synchronous video meeting tool (ZOOM) for member groups to discuss issues virtually. (Proposed)
- Market the conference to local and state math faculty, and to other math organizations (utilizing the local affiliate, institutional members, regional VP, etc.) to promote greater conference attendance. (Proposed)

Initiative D: Expand the relationship among instructors at two-year colleges and other faculty Pre-K – 20.

- Encourage small, perhaps struggling, affiliates to work with local NCTM affiliate or local MAA section. (Proposed)
- Use opportunities dual enrollment and adequate preparation for college-level math as vehicles to encourage interaction between HS and college faculty. (Proposed)
- Create a process to make it easy for K-20 faculty to access AMATYC publications and committee resources. (Proposed)

Priority V – Communicate the vision, core values, mission, and goals of AMATYC and promote awareness of the organization.

Initiative A: Maintain and promote the visibility of AMATYC at the national level as the primary voice for mathematics education during the first two years of college.

- AMATYC leadership attends various national meetings and serves on national boards. (Ongoing)
- AMATYC is a member of the Joint Committee for Women in Mathematical Sciences (JCW). (Ongoing)
- AMATYC has a presence on Facebook, Twitter, Instagram and YouTube. Regional Facebook pages have been active. (Ongoing)
- AMATYC leaders continue to participate in TPSE. (Ongoing)
- AMATYC members participate in ICME 2016. (Completed)
- President participating on Dana Center steering committee (Ongoing)
- Continue to promote our visibility by informing membership of products available through Fieldhouse with the AMATYC logo. (Ongoing)
- Affiliate giveaway packs get products with the AMATYC logo out there for others to see. (Ongoing)
- Developmental Math Summit in Orlando (2018) AMATYC taking the lead in partnership with NADE and Dana Center, Carnegie Foundation, Paul Nolting. (Ongoing)
- AMATYC established the AMATYC Student Research League, a new student math competition. (Ongoing)

Initiative B: Promote an understanding of the mission of two-year colleges and their mathematics programs.

- AMATYC members attend Mathematical Association of America (MAA) meetings and serves on MAA committees. (Ongoing)
- TIPSE AMATYC invited math chair plus one to TIPSE national meeting in Wash DC October 2016 (Completed)

Initiative C: Be a strong voice for two-year college mathematics education.

- AMATYC leadership is involved in state and national initiatives. (Ongoing)
- New position statements have been approved; existing statements are reviewed on a well-defined cycle. (Ongoing)
- A review of all position statements has been conducted. Plans include revising some existing position statements, retiring some existing position statements, and creating a common format for all position statements (Ongoing)
- Continue to grow in colleges and students participating in the AMATYC Student Mathematics League. (Ongoing)
- A new strategic plan was crafted by members over a two-year period and approved in the spring of 2018. (Completed)

Initiative D: Develop and maintain relevant standards for two-year college mathematics education.

- New position statements have been approved. (Ongoing)
- *AMATYC IMPACT* work is nearing completion; (Ongoing)
- RMETYC and *AMATYC IMPACT* advocates for research-based practices. (Ongoing)

Initiative E: Expand relationships with other organizations interested in the goals and objectives of AMATYC and interested in promoting quality mathematics education.

- AMATYC has several reciprocal agreements with other national organizations: MAA, NCSM, Presidential Exchanges, NADE, NCTM and TODOS: Mathematics for all (Ongoing)
- A new ASA/AMATYC reciprocal agreement was signed in 2017. (Completed)
- The AMATYC/ASA joint committee continues their work creating resources, attending both organizations' annual conferences, and organizing AMATYC webinars. (Ongoing)
- AMATYC and its members will collaborate with NADE, et. Al., on preconference symposia in Orlando. (Ongoing)
- With AMS, MAA, SIAM, and ASA, support the work of the Common Vision initiative. (Ongoing)
- AMATYC is a member organization of the CBMS. (Ongoing)

- AMATYC VPs attend affiliate meetings. (Ongoing)
- AMATYC IMPACT's national advisory committee has membership that spans across several mathematics organizations (Ongoing)

Initiative F: Encourage the involvement of two-year college educators in state and national, Pre-K–20 initiatives.

- AMATYC and its members collaborate with the Dana Center and the Carnegie Foundation on new pathways. (Ongoing)
- AMATYC members have a presence on MAA committees (CUPM IP Guides, Two-year college committee, etc.). (Ongoing)
- AMATYC involved in promoting *Common Vision* (Completed, Ongoing)
- Review position statement on dual enrollment as it relates to math courses (Proposed)
- Discount promotional code for board members to use at affiliate conferences, other conferences, etc. (Ongoing)

Initiative G: Work to increase state and national funding for two-year college mathematics education.

- The AMATYC Board approved Level 1 support of the StatPrep project grant. (Ongoing)
- The AMATYC Board approved Level 2 support of the AMATYC SLOPE grant. (Ongoing)
- Seek external funding for traveling workshops, for funding the new Student Research League (SRL), and for funding of printing and dissemination of *AMATYC IMPACT*. (Proposed)

2017 AMATYC Delegate Assembly
2023 Conference Site Selection Report
Jim Ham, AMATYC President-Elect
September 22, 2017

In May 2017, the 2023 Conference Site Selection team consisting of Jim Ham (President-Elect), Keven Dockter (Conference Coordinator), and Ken Sien (Experient) visited three convention centers and surrounding hotels in three cities: (1) Cleveland, Ohio, (2) Columbus, Ohio, and (3) Omaha, Nebraska. A report was submitted to the Executive Board listing the strengths and weaknesses of each site. The Board ranked the sites, and negotiations with the preferred site has begun.

On this date, final contracts have not been signed with the preferred convention center and hotels. I hope to be able to announce the conference site at the Delegate Assembly.



Report to the 2017 AMATYC Delegates

AMATYC Project ACCESS (Advancing Community College Careers: Education, Scholarship, and Service) is pleased to announce to the Delegate Assembly the names of the AMATYC Project ACCESS Fellows for 2017 – 2018.

Name	College	Name	College
Stacey Auman	Wake Technical Community College	Rachel Marcial	Salt Lake Community College
Mark Carlson	McHenry County College	Elizabeth Meena	Rock Valley College
Vinodh Kumar Chellamuthu	Dixie State University	Grace Nasnas	Semiole State College of Florida
Jacquelyn Coe	Central Oregon Community College	Michael Peterson	Las Positas College
Hieu Do	Truckee Meadows Community College	Ashley Priem	South Central College
Jie Frye	Bunker Hill Community College	Lorisha Riley	Santa Fe College
Matthew Gargis	Northwest-Shoals Community College	Lara Rosenberger	Reading Area Community College
Diane Hill	Snow College	Casey Terrill	Mendocino College
Laurie Keatts	Catawba Valley Community College	Entela Xhane	Community College of Baltimore County
Jamie Kneisley	Midland College	Prudence York-Hammons	Temple College
Kristin Lui-Martinez	Santa Monica College	Patty Zabel	Onondaga Community College
Mei Luu	Whatcom Community College	Brooks Ziegler	Pellissippi State Community College

This diverse group of 24 faculty are attending the first of their two consecutive AMATYC national meetings here in San Diego where they are participating in specially selected sessions and workshops, as well as attending regular conference activities. Through the many ACCESS activities, these Fellows will gain knowledge of the culture and mission of the two-year college and its students, and acquire familiarity with the scholarship of teaching. They will also be attending local/regional MAA, AMATYC, and/or NCTM conferences over the next year. This year we have several Fellows from previous cohorts assisting with Project ACCESS.

The selection process for Project ACCESS Fellows is competitive and we received far more applications than available positions. If you happen to have a colleague who submitted an application for Cohort 14 but was not selected please encourage them to apply next year to be part of Cohort 15 if they are still eligible at that time.

Submitted by Project Coordinator: Christy Hediger

AMATYC DELEGATE ASSEMBLY
MOTION FORM
2017 AMATYC DELEGATE ASSEMBLY

TO: Delegate Assembly
FROM: Mathematics and its Applications to Careers Committee
SUBJ: Position Statement
DATE SUBMITTED: September 15, 2017

1. MOTION: that the AMATYC Delegate Assembly approve the position statement entitled;
Mathematics for Students in Two-Year Terminal Programs

2. RATIONALE: the statement has been through the entire review process with only minor changes.

Action taken by Delegate Assembly

<input type="checkbox"/> Approved	<input type="checkbox"/> Postponed until	<input type="checkbox"/> Withdrawn
<input type="checkbox"/> Disapproved	<input type="checkbox"/> Returned for further study	<input type="checkbox"/> Other

COMMENTS:

Position Statement of the AMERICAN MATHEMATICAL ASSOCIATION OF TWO-YEAR COLLEGES on
Mathematics for Students in Two-Year Terminal Programs

The American Mathematical Association of Two-Year Colleges (AMATYC) recognizes that a substantial number of students attending two-year colleges are enrolled in terminal programs tied to specific career paths. Mathematics courses required for these students are generally the last formal exposure to our discipline. As stated in the preface of AMATYC's *Crossroads*, "The career aspirations of some of these students are such that requirements for graduation and for job placement can be satisfied through the study of mathematics below the level of calculus." AMATYC is uniquely positioned to make a statement on this issue since it is the national organization dealing with the mathematics taught to these targeted students.

AMATYC takes the position that mathematics courses specifically designed to meet the degree requirements for students enrolled in two-year terminal programs should possess the following attributes:

- The content should emphasize occupational mathematics skills directly related to the knowledge base needed for students entering the workforce. Traditional intermediate and college algebra courses generally do not meet this goal as they are designed to be prerequisites for the calculus sequence.
- For discipline-specific mathematics courses, faculty from the pertinent disciplines should be consulted to ensure that topics and procedures are appropriately contextualized.
- Generalized courses for terminal degree programs (e.g., Industrial Mathematics, Mathematics for Health Sciences, etc.) should include projects and applied problems authentic in nature and reflective of the students' majors.
- While problem solving and learning how to apply mathematical concepts are essential, mathematical integrity must also be preserved. Content and pedagogy need to promote critical thinking, logic, communication, and other higher-thinking skills which go beyond algorithmic procedures. To meet this expectation, courses specifically designed to meet degree requirements should be above the Foundation level as defined in *Crossroads*.
- Courses should be developed by full-time faculty who do the initial legwork to tap into the occupational resources required to serve the students. Courses also need to be consistently monitored to make sure that content remains valid and appropriate.

Reference

American Mathematical Association of Two-Year Colleges (AMATYC) (1995). *Crossroads in Mathematics: Standards for Introductory College Mathematics Before Calculus*. Memphis, TN: AMATYC.

AMATYC DELEGATE ASSEMBLY MOTION

TO: AMATYC Board

FROM: *AMATYC IMPACT* Steering Committee, Mary Beth Orrange & Nancy Sattler

SUBJ: Delegate Assembly Endorsement of *AMATYC IMPACT*

DATE SUBMITTED: September 15, 2017

Maker fills out sections 1, 2, 3, 4, 5, 6

1. MOTION (who, what, when):

That the Delegate Assembly endorse the philosophy and spirit of the document
AMATYC IMPACT: Improving Mathematical Prowess and College Teaching.

2. RATIONALE (why):

This is the third standards document for AMATYC which builds off of the previous two: The 1995 AMATYC document, *Crossroads in Mathematics: Standards for Introductory College Mathematics Before Calculus*, and the 2006 *Beyond Crossroads. AMATYC IMPACT* presents clear guidance of how to IMPACT the mathematical prowess of students. This guidance is meant to inspire faculty, departments, institutions, and policy makers to examine, assess, and take action to improve every component of mathematics education in the first two years of college.

There have been ongoing opportunities for AMATYC members to provide input on this document as it has developed. The AMATYC Board will vote on a motion to approve the philosophy and spirit of *AMATYC IMPACT* at its Fall 2017 board meeting and will recommend that the Delegate Assembly also endorse the document. The result of those votes will be reported to the Delegate Assembly. The document will be professionally edited and formatted with the addition of artwork, photos, etc. Data may be updated (for example with information from Conference Board of Mathematical Sciences 2015 survey) and citations will be confirmed. Wording and format may change, but the philosophy and spirit of the document that is in the Delegate packet will be accurately maintained. This is a living project that will continue to develop through its digital products which will reflect this document. The AMATYC Standards Committee will begin its work in January, 2018 to keep the document up-to-date with current research and best practices.

Strategic Priority supported by this motion: I, II, III, IV, V

3. BUDGET IMPLICATIONS:

none

4. ASSESSMENT PLAN:

5. WEB SITE IMPACT:

Once the document is finalized it will be placed on the AMATYC website.

6. Policy and Procedures Manual Change?

YES ___ NO x

If yes, please indicate the specific section of the PPM.

Action taken by Executive Board

_____ Approved	_____ Postponed until _____	_____ Withdrawn
_____ Disapproved	_____ Returned for further study	_____ Other